

# Trumbull Community Television Commission

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## Agenda

Thursday, April 23, 2020 via teleconference

- A. Public Comment
- B. Administrative
  - 1. Approval of March, 2020 minutes
  - 2. Staffing
- C. Finance
  - 1. 2019-20 budget
  - 2. 2020-21 proposed budget status
- D. Programming- Lara
- E. Technical – Shawn
  - 1. Encoder replacement
  - 2. Streaming capability
  - 3. Supporting government meetings via Zoom
  - 4. Non-cable platform options
  - 5. Cloud storage
  - 6. Live broadcast on the channel
- F. Marketing/PR - Jim
  - 1. Swag update: T-shirts/polos, hoodies, hats
  - 2. Promotion placards
- G. THS Connection
  - 1. Follow-up on Chirles/Manuel meeting
- H. Government relations
- I. Industry Relations (ACM, Charter, Frontier)
- J. Miscellaneous

**2020 Meeting schedule:** May 21, 2020, June 18, 2020, July 16, 2020 (*THS Studio*) (7:45 AM start), August 20, 2020, September 17, 2020, October 15, 2020 (*THS Studio*) (7:45 AM start), November 19, 2020, December 17, 2020

All meetings are **7:30-9:30 AM** in the Nichols Room at Town Hall unless otherwise noted.

*Snow policy: If Trumbull schools are closed, our meeting is cancelled. If Trumbull schools are delayed our meeting will happen unless we're scheduled to be at THS.*

# Trumbull Community Television - Finances 2019-20

01060800

Month	Account					
	Videographers	Sup. Producer	Off Supp	Prog Supp	Pub Rel	Travel
	522202	522205	534401	534402	545502	567703
Budget Amount	\$ 22,000.00	\$ 50,000.00	\$ 750.00	\$ 2,300.00	\$ 1,500.00	\$ 500.00
July	\$ 1,241.50	\$ 3,851.25		\$ -		
August	\$ 1,143.50	\$ 3,760.00				
September	\$ 1,797.75	\$ 3,897.50				
October	\$ 1,723.75	\$ 4,147.50			\$ 183.95	
November	\$ 1,736.75	\$ 3,275.00	\$ -	\$ -		
December	\$ 1,393.88	\$ 3,505.00	\$ 246.05			
January	\$ 1,649.00	\$ 3,964.38		\$ 599.90	\$ -	
February	\$ 1,283.56	\$ 4,218.13		\$ -	\$ -	\$ -
March	\$ 1,010.75	\$ 4,560.01				\$ -
April	\$ -	\$ -				
May	\$ -	\$ -	\$ -		\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ 12,980.44	\$ 35,178.77	\$ 246.05	\$ 599.90	\$ 183.95	\$ -
<b>Current Balance</b>	\$ 9,019.56	\$ 14,821.23	\$ 503.95	\$ 1,700.10	\$ 1,316.05	\$ 500.00
<b>Q1</b>	\$ 4,182.75	\$ 11,508.75	\$ -	\$ -	\$ -	\$ -
<b>Q2</b>	\$ 4,854.38	\$ 10,927.50	\$ 246.05	\$ -	\$ 183.95	\$ -
<b>Q3</b>	\$ 3,943.31	\$ 12,742.52	\$ -	\$ 599.90	\$ -	\$ -
<b>Q4</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Budget:                   \$1,500 Camera and tripod ofr Town Hall meetings  
   \$9,940 Live stream encoder )  
   \$11,440

Capital Actual:           \$ 2,865.00 Frontier encoder - Ockers Company -equipment  
                                   \$ 900.00 Frontier encoder - Ockers Co - installation  
                                   1495.28 Camcorder /tripod/case  
                                   1495.28 Camcorder /tripod/case  
                                   \$ 6,755.56  
                                   \$4,684.44 Remaining

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 Asst Finance Director

Lisa Lobuono  
 Acctg Mgr  
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Jean DaRold  
 Purchasing  
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Purchasing goes thru her

<b>Total</b>
\$ 77,050.00
\$ 5,092.75
\$ 4,903.50
\$ 5,695.25
\$ 6,055.20
\$ 5,011.75
\$ 5,144.93
\$ 6,213.28
\$ 5,501.69
\$ 5,570.76
\$ -
\$ -
\$ -
\$ 49,189.11
\$ 27,860.89
\$ 15,691.50
\$ 16,211.88
\$ 17,285.73
\$ -

19-Oct  
19-Nov  
19-Nov  
20-Jan