Town of Trumbull

CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000

FINANCE COMMITTEE
REVISED AGENDA
APRIL 27, 2026

Nicole Satin Chairman	Mary Isaac, Vice Chairman
Christine El Eris	Tom Broderick
John Foreman	Richard Wolf
Bill Mecca, Alternate	Tony Scinto, Alternate

NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a meeting with respect to the following proposed resolutions on April 27, 2026, at 7:00 p.m. at the Trumbull Town Hall.

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1. RESOLUTION TC31-36: To consider and act upon a resolution which would authorize First Selectman Vicki A. Tesoro to execute and submit an application with the Connecticut Department of Economic and Community Development for additional funding not to exceed $900,000 for the construction phase of the Trumbull Veterans and First Responders Center project and to execute the Assistance Agreement.

2. RESOLUTION TC31-37: To consider and act upon a resolution which would appropriate $12,000 from the Fund Balance to 01030500-522202 Professional Services.

3. RESOLUTION TC31-38: To consider and act upon a resolution which would appropriate $37,178 from the Fund Balance to 01030400-522207 Special Contractual Services.

4. RESOLUTION TC31-39: To consider and act upon a resolution which would appropriate $40,000 from the Fund Balance to 01012600-522204 Professional Services-Contractual.

5. RESOLUTION TC31-40: To consider and act upon a resolution which would, in accordance with the requirements of Chapter VIII, Section 9(B) of the Trumbull Town Charter, adjust the amount which would require that the matter be put to referendum, as adjusted by CPI, be amended to read $18,780,300

6. RESOLUTION TC31-41: To consider and act upon a resolution which would authorize Vicki A. Tesoro, First Selectman to execute on behalf of the Town a certain High Service Agreement with Aquarion Water Company of Connecticut, which addresses the issue of high pressure water service to be installed at the Veterans and First Responders Center now under construction.

RESOLUTIONS

1. RESOLUTION TC31-36: BE IT RESOLVED, That the Trumbull Town Council is cognizant of the application for Urban Act additional funding in an amount not to exceed $900,000 for the construction phase of the Trumbull Veterans and First Responders Center and the conditions and prerequisites for the state financial assistance imposed by the Department of Economic and Community Development, and authorizes First Selectman Vicki A. Tesoro to execute and submit such application with the Connecticut Department of Economic and Community Development and all subsequent amendments, reports, and related documents in order to administer and implement the project. (Full Resolution Attached)

2. RESOLUTION TC31-37: BE IT RESOLVED, That $12,000 is hereby appropriated from the Fund Balance to 01030500-522202 Professional Services.

3. RESOLUTION TC31-38: BE IT RESOLVED, That $37,178 is hereby appropriated from the Fund Balance to 01030400-522207 Special Contractual Services.

4. RESOLUTION TC31-39: BE IT RESOLVED, That $40,000 is hereby appropriated from the Fund Balance to 01012600-522204 Professional Services-Contractual.

5. RESOLUTION TC31-40: BE IT RESOLVED that, in accordance with the requirements of Chapter VIII, Section 9(B), of the Trumbull Town Charter the amount stated in said section which would require that the matter be put to referendum, as adjusted by CPI, is hereby amended to read $18,780,300. (A 2/3 Vote of the Council Required)

6. RESOLUTION TC31-41: BE IT RESOLVED that Vicki A. Tesoro, First Selectman, be and the same is hereby authorized to execute on behalf of the Town a certain High Service Agreement with Aquarion Water Company of Connecticut, which addresses the issue of high pressure water service to be installed at the Veterans and First Responders Center now under construction.

VIII ADJOURNMENT
COPY OF THE RESOLUTION ATTACHED HERETO
Ashley Gaudiano, Trumbull Town Council Chairman

FULL RESOLUTION

RESOLUTION TC 31-36: WHEREAS, the State of Connecticut Bond Commission has authorized $900,000 in additional funding for the Trumbull Veterans and First Responders Center to be used for general construction costs; and

WHEREAS, the Connecticut Department of Economic and Community Development (DECD) is the State department responsible to administer the aforementioned funds; and

WHEREAS, DECD is authorized to extend financial assistance for economic and community development projects; and

WHEREAS, it is desirable and in the public interest that the Town of Trumbull submit an application to the State for $900,000 in Urban Act funding in order to undertake the construction phase of the Veterans and First Responders Center project and to execute the Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED That the Trumbull Town Council is cognizant of the application for Urban Act funding in an amount not to exceed $900,000 for the construction phase of the Trumbull Veterans and First Responders Center and the conditions and prerequisites for the state financial assistance imposed by the Department of Economic and Community Development, and authorizes First Selectman Vicki A. Tesoro to execute and submit such application with the Connecticut Department of Economic and Community Development and all subsequent amendments, reports, and related documents in order to administer and implement the project.

Please Return To:
Aquarion Water Company
600 Lindley St, MS-800
Bridgeport, CT 06606
ATTN: New Services Dept.

HIGH SERVICE AGREEMENT

THIS AGREEMENT made this day, April 22, 2026 , between Town of Trumbull owner of a certain parcel of land located at 1 Veterans Circle in the Town of Trumbull located in the County of Fairfield and State of Connecticut, hereinafter known as "Applicant", and AQUARION WATER COMPANY OF CONNECTICUT, a corporation specially chartered by the State of Connecticut and having its principal place of business located at 600 Lindley Street, in the City of Bridgeport, County of Fairfield, and State of Connecticut, hereinafter known as "Company".

WITNESSETH:

WHEREAS, Applicant has applied to Company for water service and has entered into an agreement with Company to furnish water service to the Premises, and

WHEREAS, Applicant has been advised by Company and acknowledges that the Premises are at such an elevation that water service provided to the Premises by Company will be at a water pressure which may exceed 125 PSI, and that such pressure may cause damage to and may result in rupture of the external service line and internal plumbing fixtures and equipment at the Premises, and that such rupture may result in flooding and general water damage at the Premises.

WHEREAS Applicant agrees to file and record a copy of this fully executed Agreement in the Office of the City or Town Clerk to be attached to the property deed.

NOW, THEREFORE, Applicant, for itself and for its heirs, successors, and assigns, hereby agrees (i) to accept water service from Company furnished under such water pressure as may be available at the Premises, (ii) to furnish, install, operate and maintain Applicant's own pressure reducing system, to be located on the basement water line after the main shut-off valve, (iii) to accept full responsibility for taking such action as may be necessary to decrease water pressure at the Premises to a safe operating pressure, and (iv) to release Company from any liability which may hereafter result from the provision by Company of water service to the Premises at water pressures which may be in excess of 125 PSI.

IT IS UNDERSTOOD that service under this agreement is subject to and governed by the prevailing rules, regulations, and rates of the Company.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this day, April 22, 2026, A.D.

In the presence of:

WITNESS #1:

(Sign) _____

Sophia A. Wint

(Print) Sophia A. Wint

WITNESS #2:

(Sign) _____

Michael McHugh

(Print) Michael McHugh

AQUARION WATER COMPANY

By: _____
Jessica Montanez

State of Connecticut)
) ss: Bridgeport
County of Fairfield)

Personally appeared, Sophia A. Wint signer, and sealer of the foregoing instrument, and acknowledged the same to be the free act and deed of said Company and his free act and deed as such officer thereof, before me.

_____
Notary Public
My Commission Expires 6/30/2028

(Notarial Seal)

JESSICA JENKINS
Notary Public, State of Connecticut
My Commission Expires 06/30/2028

APPLICANT:

SIGNATURE: _____

PRINT NAME: _____

In the presence of:

WITNESS #1:

Sign: _____

Print:_____

WITNESS #2:

Sign:_____

Print: _____

NOTARY PUBLIC:

State of _____)
) ss:
County of)

_____, 20_____

Personally appeared, _____, signer and sealer of the foregoing instrument, and acknowledged the same to be the free act and deed of said Company and his free act and deed as such officer thereof, before me.

_____
Notary Public
My Commission Expires _____

(Notarial Seal)

TOWN OF TRUMBULL
NOTICE OF MEETING
BOARD OF FINANCE

DATE: April 9, 2026
TIME: 7:00 P.M.
PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

INTERNAL AUDITOR REPORT – UPDATE

TOWN TREASURER'S REPORT – Anthony Musto (2/2026 included, 3/2026 to follow)

SUSPENSE TAX COLLECTER – Cathy Rauso

04-26-01	REFERENDUM ON BONDED PROJECTS OVER $15 MILLION ADJSUTED FOR CPI	$18,780,300

FY 2025-2026 SUPPLEMENTAL APPROPRIATION

04-26-02	William Chin Director of Technology	From: Fund Balance To: 01012600-522204 Professional services-Contractual To cover various services that were underbudgeted	$ 40,000 $ 40,000

FY 2025-2026 SUPPLEMENTAL APPROPRIATION

04-26-03	George Estrada Director of Public Works	From: Fund Balance To: 01030400-522207 Special Contractual Services To cover Engineering Services for Stormwater permit registration, Soil Gas Monitoring Wells and Stormwater Management Manual	$ 37,178 $ 37,178

FY 2025-2026 SUPPLEMENTAL APPROPRIATION

04-26-04	William Maurer Town Engineer	From: Fund Balance To: 01030500-522202 Professional Services To cover Engineering services to assist in preparing & submitting LOCIP grant application	$ 12,000 $ 12,000

FY 2025-2026 TRANSFER

04-26-05	Joan Littlefield Health Director	From: 01040000-501103 Salaries-Seasonal 01040000-534404 Immunization To: 01040000-522204 Services & Fees-Contractual For the implementation and training fees for the Electronic Health record System for the Vaccine program and other health records	$ 9,500 $12,000 $21,500

DISCUSSION ITEMS

- Year to date budget report - Expenditures FY 2026
- Year to date budget report - Revenues FY 2026

APPROVAL OF MINUTES – **February 12, 2026**
March 3, 2026
March 10, 2026
March 12, 2026
March 19, 2026
March 21, 2026
March 24. 2026

ADJOURNMENT

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Apr-26
AGENDA: 04-26-01
AMOUNT: $0

(A) APPROPRIATION [ ]

(B) TRANSFER [ ]

(C) BOND [x]

(D) SUMMARY OF REQUEST: Increase referendum threshold of $15 million ti $18,780,300

(E) REQUESTED BY: Daniel Schopick, Town Attorney

(F) SUPPORTING DATA: **See attached**

(G) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

Vicki A. Tesoro

Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

Town of Trumbull												
Index Calculation for Referendum Bonded Debt												
2020 to 2026												
						2020	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**
CPI multiplier							1.14%	6.25%	6.04%	2.52%	3.73%	3.32%
$15,000,000	At the Annual Indexed Level					15,000,000						
Year by Year view CPI							15,171,363	16,119,729	17,093,542	17,523,741	18,176,806	**18,780,296**
			NORTHEAST	**% INCR**								
		YEAR	**INDEX**	**year to year**								
CPI % calculation		2020	272.316									
		2021	275.427	1.14%								
		2022	292.644	6.25%								
		2023	310.323	6.04%								
		2024	318.133	2.52%								
		2025	329.989	3.73%								
		2026	340.945	3.32%								
Multiplier=CPI 2026			**340.95**									
Multiplier=CPI 2020			**(272.32)**									
			68.63									
Multiplier=over CPI 2020			**0.2520**		**($15,000,000*(1+.2520)**						**check calc**	**18,780,296**
CPI Index Values (Northeast, All Items)												
Year	**CPI Index (Jan)**											
2020	**272.316**											
2021	**275.427**											
2022	**292.644**											
2023	**310.323**											
2024	**318.133**											
2025	**329.989**											
2026 *(latest)*	**340.945** (Feb)											
Note: 2026 uses the **Feb 2026 Northeast CPI index**, the latest available.												

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Apr-26
AGENDA: 04-26-02
AMOUNT: $40,000

(A) APPROPRIATION [x]

FROM: FUND BALANCE $40,000
ACCOUNT NO.

(B) TRANSFER [ ]

TO: ACCOUNT NAME Professionla Serv-contractual $40,000
ACCOUNT NO. 01012600-522204

(C) BOND [ ]

(D) SUMMARY OF REQUEST: To cover various services that were underbudgeted

(E) REQUESTED BY: William Chin, Director of Technology

(F) SUPPORTING DATA: **See attached**

(G) CONCURRENCE: [x] YES [ ] NO [ ] NEED ADD'L INFORMATION

Vicki A. Tesoro

Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2026

FISCAL YEAR 2025-2026		ACCOUNT NUMBER		BALANCE BEFORE SUPPL		AMOUNT OF SUPPL		BALANCE AFTER SUPPL
Supplemental Appropriations from the General Fund								
Contractual		01012600-522204		4696.3		**40,000.00**		**44,696.30**
								-
								-
								-
								-
								-
								-
								-

TOWN OF TRUMBULL
CONNECTICUT

From: William B. Chin (Director of Information Technology)
Date: March 3, 2026
Re: Contractual Account

The Technology Department is seeking a supplemental appropriation to correct a budget miscalculation in our contractual account.

In last year's budget, we planned to make some changes to the fiber WAN and internet connections for town buildings. We worked with Crown Castle on a contract extension, which reduced the monthly cost of some of our fiber WAN connections from $800 to $536. While we realized cost savings, there was a miscommunication with Crown Castle regarding the monthly Universal Surcharge (approx. $2,214.40) and Regulatory Fees (approx. $143.84). These fees were previously budgeted, but they were inadvertently removed from the 2025-2026 budget request ($28,298.88 total).

We also planned to migrate some of our buildings from Charter Communications Business Cable Internet to Frontier Fiber Internet. We thought we would realize some cost savings and improve the internet service. When we started working with Frontier to setup new contracts following the budget process, we realized they had proposed residential fiber internet service rather than the business internet service we requested. Revised prices for business fiber internet came in much higher than the cost of the Charter Communications Business Cable Internet, and we were unable to move forward with the Frontier project.

Pressure was placed on the contractual budget by a few renewals that came in higher than budgeted. The larger increases were: Endpoint AntiVirus ($2,638.89), Virtual Server Support ($3,896.00), VEOCI Licensing & Support ($2,949.00), Multi Factor Authentication Licensing ($4,600). A few line items came in lower than budget by small amounts, offsetting some other small increases. Additionally, the Frontier phone services in the Voice Over IP line expenses were about $1,150 more per month than budgeted ($10,247 compared to $9,100 budgeted, approximately $13,800 annually).

The Technology Department requests a supplemental appropriation of $40,000 to cover expenses in the contractual account.

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Apr-26
AGENDA: 04-26-03
AMOUNT: $37,178

(A) APPROPRIATION [x]

FROM: FUND BALANCE $37,178
ACCOUNT NO.

(B) TRANSFER [ ]

TO: ACCOUNT NAME Special Contractual Services $37,178
(C) BOND [ ] ACCOUNT NO. 01030400-522207

(D) SUMMARY OF REQUEST: To cover Engineering Services for Stormwater permit registration, Soil Gas Monitoring Wells and Stormwater Management Manual

(E) REQUESTED BY: George Estrada, Director of Public works

(F) SUPPORTING DATA: **See attached**

(G) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

Vicki A. Tesoro

Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2026

FISCAL YEAR ___2025___-___2026___	ACCOUNT NUMBER	BALANCE BEFORE SUPPL	AMOUNT OF SUPPL	BALANCE AFTER SUPPL
Supplemental Appropriations from the General Fund				
SPECIAL CONTRACTUAL SERVICES	0103030400-522207	(2,763)	37,178	**34,415**
				-
				-
				-
				-
				-
				-

REASON FOR SUPPLEMENTAL:

1) **Industial Stormwater General Permit Registration** - engineering services to develop a new plan for the Stormwater Pollution Prevention Plan (SWPPP). Engineering fees and state permits = $ 6,315

2) **Soil Gas Monitoring Wells** - enginering services = $10,100

3) **Storm Water Management Manual** - engineering services to develop a stormwater manual for the Town. $ 24,000

**Support documenation attached - pricing based on on-call engineering services bid.*

290196-184
January 30, 2026

William C. Maurer, PE, LS
Town Engineer, Town of Trumbull
366 Church Hill Road
Public Works Admin Building
Trumbull, CT 06611

1

$6,000 engineering services
$315 (rounded) permit

Total Request=$ 6,315

Re: Industrial Stormwater General Permit Registration
Trumbull Public Works

Dear Bill:

Tighe & Bond is pleased to present our proposal for engineering services related to the reissuance of the National Pollutant Discharge Elimination System, General Permit for the Discharge of Stormwater Associated with Industrial Activities, Permit No. CTR 050000 ("Industrial Stormwater General Permit"). The reissued permit requires new registrations and the submission of a new Stormwater Pollution Prevention Plan (SWPPP). The services in this proposal include preparation of a new registration and SWPPP for the Trumbull Public Works facility located at 366 Church Hill Rd in Trumbull, CT.

Scope of Services

The following Scope of Services is included in this proposal:

1. Develop a new SWPPP for the Trumbull Public Works Facility. The SWPPP will be based on the existing Plan for the facility, and will be modified to reflect current conditions and practices.

2. Revise the Site Map based on the existing mapping with aerial imagery. The map will identify drainage areas, buildings, impervious areas, stormwater structures, and discharge points (outfalls).

3. Provide the Town with a draft SWPPP for review and comment. Attend one meeting to discuss the SWPPP and comments. It is assumed the meeting will be virtual.

4. Incorporate the Town's comments into the SWPPP to develop a final version of the document.

5. Prepare a registration using the CTDEEP EZ-File system. The Town will need an active account with CTDEEP's online portal and have the appropriate signatory authority, and execute the CTDEEP's Net DMR Subscriber Agreement.

6. It is assumed the Town will pay the registration fee of $312.50. The registration fee is not included in our engineering service fee; however it is shown in the attached Level of Effort spreadsheet for total estimated project cost.

Schedule

The Draft SWPPP will be completed by February 28, 2026. Registration must be completed no later than March 31, 2026. We will prepare the filing electronically, and will forward to the Town for signature and finalize the filing.

Fees

Tighe & Bond will perform these services on a time and expense basis in accordance with the terms and conditions of our current On-Call Engineering Services Agreement, Contract 6527. In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. An initial budget of **$6,000** is recommended.

Sincerely,

Timothy Schwartz, PE
PROJECT MANAGER

Charles Croce, PE
VICE PRESIDENT

Enclosures: Project Level of Effort Spreadsheet

J:\T\T0196\184_Industrial Permit\184C_2025-2026 Ind Permit\Proposal\IP Registration\290196-184 Industrial Permit Registration Proposal.docx

Project: Industrial Permit Registration
Project No. 290196-184
Date: 1/30/2026

Mileage 0.7
Markup N/A

	DESIGN						Construction						CADD SERVICES			
Description of Work	Principal Project Manager	Project Manager	Project Engineer	Assistant Engineer	Technician	Clerical	Construction Manager	Assistant Manager	Chief Inspector	Inspector	Draftsperson	Clerical	CADD Engineer	CADD Operator/Technician	CADD Manager	Total Hours Total Cost
Rate	$260	$205	$165	$135	$125	$95	$205	$165	$165	$135	$140	$95	$165	$145	$185	
SWPPP and Site Map																
Revise SWPPP	1	4		16												21
Revise Site Map		1		8												9
Review Meeting with Town (1)		1														1
Comment Revisions	1	1		3												5
Registration		1		2												3
																0
																0
																0
																0
																0
Subtotal Hrs.	2	8	0	29	0	0	0	0	0	0	0	0	0	0	0	39
Subtotal Labor Fee	$520	$1,640	$0	$3,915	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,075

SUBCONTRACTORS AND EXPENSES					Miles	Mileage @ 0.7 per mile	Parking and Tolls	Reproduction	Supplies	Overnight Shipping	Outside Services	Consultant Direct Cost	Services & Consultant With 0% Markup	TOTAL Reimbursables Expenses
Registration Fee														$313
														$0
														$0
														$0
														$0
														$0
Subtotal Subs and Expenses						$0	$0	$0	$0	$0	$0	$0	$0	$313

TOTAL ESTIMATED PROJECT COST	$6,388

estimate - request was rounded down to $6,000

BID

Tighe&Bond

EXHIBIT B

TOWN OF TRUMBULL
REQUEST FOR QUALIFICATIONS AND PROPOSED FEES FOR
ON-CALL ARCHITECTURAL SERVICES, ON-CALL ENGINEERING SERVICES,
ON-CALL STRUCTURAL SERVICES, ON CALL ENVIRONMENTAL SERVICES, ON CALL GEOTECHNICAL, ON CALL TRAFFIC
And ELECTRICAL ENGINEERING SERVICES

RFP-Q: # 6527 DUE: June 13, 2024, at 2:00PM

PROPOSED FEE SCHEDUELE
ENGINEERING SERVICES

Only complete rates that apply

ORIGINAL

SURVEY	POSITIONS	HOURLY RATE
	PROJECT MANAGER	N/A
	LICENSED LAND SURVEYOR	N/A
	TWO-MAN SURVEY CREW	N/A
	THREE-MAN SURVEY CREW	N/A

DESIGN	POSITION	HOURLY RATE
	PRINCIPAL ARCHITECT	N/A
	PRINCIPAL PROJECT MANAGER	$260
	PROJECT MANAGER	$205
	PROJECT ARCHITECT	N/A
	PROJECT ENGINEERS	$165
	ASSISTANT ARCHITECTS	N/A
	ASSISTANT ENGINEERS	$135
	TECHNICIAN	$125
	DRAFTSPERSON	$140
	CLERICAL	$95
	PROJECT ENVIRONMENTAL SCIENTIST	$195
	ENVIRONMENTAL SCIENTIST	$125

CONSTRUCTION ADMINISTRATION	POSITION	HOURLY RATE
	PRINCIPAL PROJECT MANAGER	$260
	CONSTRUCTION MANAGER	$205
	ASSISTANT MANAGER	$165
	CHIEF INSPECTOR	$165
	INSPECTOR	$135
	DRAFTSPERSON	$140
	CLERICAL	$95

CADD SERVICES*	POSITION	HOURLY RATE
	CADD ENGINEERS	$165
	CADD OPERATOR/TECHNICIAN	$145
	CADD MANAGER	$185

*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs.
State "Not Applicable" (N/A) where services are not needed.
List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

3C-00.00.00

February 9, 2026

Mr. William C. Maurer, PE, LS, Town Engineer
Town of Trumbull
366 Church Hill Road
Public Works Admin Building
Trumbull, Connecticut 06611

010304 00

 # 2
Total Request=$ 10,100
(rounded up)

Re: Soil Gas Monitoring Wells Installation Proposal
Spring Hill Road Landfill, Trumbull, CT

Dear Bill:

We are pleased to provide our proposal to install two soil gas monitoring wells on the Victorinox Corporate Headquarters property, located at 7 Victoria Drive in Monroe, Connecticut (Victorinox), which abuts the Spring Hill Road Landfill (the Landfill) to the north. As discussed, methane has been detected at concentrations exceeding the lower explosive limit (LEL) consistently since March 2023 at soil gas monitoring well G-5, located at the northern edge of the landfill limit of waste and property boundary of the Landfill parcel. Based on the LEL exceedances for methane at the northern edge of waste, which roughly coincides with the Victorinox parcel boundary, Tighe & Bond has recommended monitoring for subsurface combustible gas migration north of the Landfill. The approximate locations of the two proposed soil gas monitoring wells (on Victorinox property), as well as the approximate parcel boundary, are provided on the attached Figure 1.

Tighe & Bond will subcontract with Cisco Geotechnical, LLC of Glastonbury, CT to install the wells using a track-mounted drilling rig (Geoprobe) equipped with 4.25-inch inside diameter augers. Prior to well installation, a boring will be advanced at each proposed well location, with standard penetration testing (SPT) performed at 5-foot intervals beginning at the ground surface, with soil stratigraphy and depth to groundwater logged in the field. The soil gas wells will be installed using standard monitoring well construction techniques, including 2-inch diameter, 0.010-inch slotted Schedule 40 polyvinyl chloride (PVC) well screens intersecting the groundwater table as encountered, with a solid PVC riser to grade and finished with an 8-inch minimum road box well covering cemented in place at ground surface. Boring and well construction logs will be prepared by Cisco Geotechnical, LLC and provided in a subsequent Connecticut Department of Energy & Environmental (CTDEEP) quarterly landfill monitoring submittal.

Tighe & Bond plans to collect soil gas readings from the newly installed soil gas monitoring wells, and during subsequent routine quarterly environmental monitoring rounds. The new well locations will be recorded using a global positioning system (GPS) device so they can be added to the existing landfill monitoring program site plan, to be included in future CTDEEP submittals.

Fee

The cost to install the two soil gas monitoring wells is estimated as follows:

Engineering (Coordination, Field Observation, and Boring Log Review	$ 5,450
Drilling Contractor & Expenses	$ 4,650
Total:	**$10,100**

1000 Bridgeport Ave
Suite 320
Shelton, CT 06484

T 203.712.1100

TIGHEBOND.COM

For information purposes, the above summary provides the anticipated break out of the base scope. The summary is presented to give the Town a better understanding of how the project budget was developed. Invoices will be submitted based on the total project fee and not individual line-item budgets.

Tighe & Bond will perform these services on a time and expense basis in accordance with the terms and conditions of our current On-Call Engineering Services agreement, contract #6527. In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. We estimate a budget of $10,100 for the soil gas monitoring well installation services.

We greatly appreciate the opportunity to continue to work with Trumbull on your solid waste engineering needs. If you have any questions, please call either Jeff at 413.572.3260 or Nicholas Guidi at 413.572.3242.

Respectfully yours,
Tighe & Bond, Inc.

Jeffery J. Thelen, PG
Principal Hydrogeologist

Andrew P. White, PE, ENV SP
Senior Project Manager

Enclosures

\\tighebond.com\data\Data\Projects\T\T0196\203_Landfill Eng-Services\203B FY2026 Trumbull LF Eng-Services\Agreement\Soil Gas Wells 2026\0226 FY2026 Trumbull SG Wells Proposal_DRAFT.docx

Town of Trumbull RFP-Q #6527, dated 2024-06-13 Environmental Services

Project: 29-0196-0A-P172 FY2026 Landfill Monitoring & Engineering Services **Date:** 9-Feb-26

Mileage 0.725
Markup 10%

Tighe&Bond
Engineers | Environmental Specialists

		DESIGN							CONSTRUCTION ADMINISTRATION						CADD SERVICES			
Description of Work	**Principal**	**Principal Project Manager**	**Project Manager**	**Project Environ. Scientist**	**Environ. Scientist II**	**Environ. Scientist I**	**Draftsperson**	**Clerical**	**Construction Manager**	**Assistant Manager**	**Project Compliance Specialist**	**Compliance Specialist**	**Draftsperson**	**Clerical**	**CADD Engineer**	**CADD Operator/Technician**	**CADD Manager**	**Total Hours Total Cost**
Rate	**$260**	**$260**	**$205**	**$195**	**$125**	**$125**	**$140**	**$95**	**$205**	**$165**	**$165**	**$135**	**$140**	**$95**	**$165**	**$145**	**$185**	
Soil Gas Wells															6			6
DigSafe Utility Clearance		0.5		2		8												11
Soil Gas Well Installation Observation		0.5		0.5	12													13
Boring Log Review		0.5		0.5	1													2
Project/Driller Coordination	1	0.5		2				1										5
Proposal																		0
task																		0
Subtotal Hrs.	1	2	0	5	13	8	0	1	0	0	0	0	0	0	6	0	0	36
Subtotal Labor Fee	$260	$520	$0	$975	$1,625	$1,000	$0	$95	$0	$0	$0	$0	$0	$0	$990	$0	$0	**$5,465**

									Miles	Mileage @ 0.725 per mile	Parking and Tolls	Reproduction	Supplies	Overnight Shipping	Outside Services	Consultant Direct Cost	Outside Services & Consultant With 10% Markup	TOTAL Reimbursables Expenses
SUBCONTRACTORS AND EXPENSES																		
DigSafe & Drilling Observation									250	$181					$3,600	$450	$3,960	$4,591
Eurofins Lab Analyses										$0							$0	$0
Subtotal Subs and Expenses									250	$181	$0	$0	$0	$0	$3,600	$450	$3,960	**$4,591**

TOTAL ESTIMATED PROJECT COST	$10,056

estimate - request was rounded up to $10,100

FIGURE 1
ORTHOPHOTO SITE PLAN

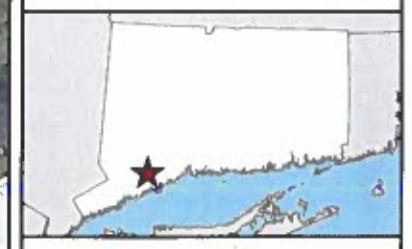
Proposed Soil Gas Wells

SG-10
G-4
B-8
SG-9
SG-11
G-5
B-9
A
G-1
SG-8
SG-12
G-6
B-10
MONROE
TRUMBULL
G-2
SG-7
SG-6
163 Spring Hill Road
Solid Waste Disposal Area
B
B-4
Bulky Waste Disposal Area
SG-13
Pequonnock River
SG-4
SG-5
157 Spring Hill Road
B-7
171 Spring Hill Road
SG-3
G-8
SG-2
B-5
Trumbull Transfer Station
G-3
SG-14
SG-1
C
B-6
SG-16
SPRING HILL RD
SG-15
OLD TURNPIKE RD
D
TREFOIL DR

LEGEND

- Buried/Destroyed Gas Monitoring Well
- Gas Monitoring Well
- Groundwater Monitoring Well
- Soil Gas Sampling Point
- Surface Water Sampling Station
- Private Well
- Approximate Limit of Waste
- Parcel Boundary
- CT Municipal Boundary

LOCUS MAP



N W E S

0 100 200
Feet

1:2,400

NOTES

1. Environmental monitoring locations originally provided by Kasper Associates' "General Site Map Trumbull Landfill" dated May 24, 2004. Locations field verified using GPS coordinates by Tighe & Bond September 26, 2023.
2. Based on 2019 Statewide Leaf-Off Orthophotography, Courtesty of CTECO.
3. Parcel Boundary (FY 2022) from CT Office of Policy and Management and is approximate.

Spring Hill Road Landfill
101 Spring Hill Road
Trumbull, Connecticut

Trumbull Connecticut
Department of Public Works

October 2023

Tighe&Bond

Path: V:\Projects\T\T0196\Maps\TrumbullLandfill\TrumbullLandfill\SiteMap_SaveAs.mxd

T-0196

BID

Tighe&Bond

EXHIBIT F

TOWN OF TRUMBULL

REQUEST FOR QUALIFICATIONS AND PROPOSED FEES FOR
ON-CALL ARCHITECTURAL SERVICES, ON-CALL ENGINEERING SERVICES,
ON-CALL STRUCTURAL SERVICES, ON CALL ENVIRONMENTAL SERVICES, ON CALL GEOTECHNICAL, ON CALL TRAFFIC
And ELECTRICAL ENGINEERING SERVICES

RFP-Q: # 6527 DUE: June 13, 2024, at 2:00PM

ORIGINAL

PROPOSED FEE SCHEDUELE
ENIRONMENTAL SERVICES

Only complete rates that apply

SURVEY	POSITIONS	HOURLY RATE
	PROJECT MANAGER	N/A
	LICENSED LAND SURVEYOR	N/A
	TWO-MAN SURVEY CREW	N/A
	THREE-MAN SURVEY CREW	N/A

DESIGN	POSITION	HOURLY RATE
	PRINCIPAL ARCHITECT	N/A
	PRINCIPAL PROJECT MANAGER	$260
	PROJECT MANAGER	$205
	PROJECT ARCHITECT	N/A
	PROJECT ENGINEERS	$165
	ASSISTANT ARCHITECTS	N/A
	ASSISTANT ENGINEERS	$135
	TECHNICIAN	$125
	DRAFTSPERSON	$140
	CLERICAL	$95
	PROJECT ENVIRONMENTAL SCIENTIST	$195
	ENVIRONMENTAL SCIENTIST	$125

CONSTRUCTION ADMINISTRATION	POSITION	HOURLY RATE
	PRINCIPAL PROJECT MANAGER	$260
	CONSTRUCTION MANAGER	$205
	ASSISTANT MANAGER	$165
	CHIEF INSPECTOR	$165
	INSPECTOR	$135
	DRAFTSPERSON	$140
	CLERICAL	$95

CADD SERVICES*	POSITION	HOURLY RATE
	CADD ENGINEERS	$165
	CADD OPERATOR/TECHNICIAN	$145
	CADD MANAGER	$185

*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs.
State "Not Applicable" (N/A) where services are not needed.
List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

Tighe&Bond

29-0196-0A-P205
January 10, 2024
Revised February 5, 2025

3

Total Request=$ 24,000

(rounded up)

Mr. William C. Maurer, PE, LS
Town Engineer
Town of Trumbull
366 Church Hill Road
Trumbull, Connecticut 06611

Re: **Proposal for Engineering Services**
Stormwater Management Manual

Dear Bill:

Tighe & Bond is pleased to present this proposal to prepare a Stormwater Management Manual for the Town of Trumbull. As we understand, the Town does not have a Stormwater Management Manual but a varied collection of documents that address stormwater or drainage including but not limited to:

- Trumbull Zoning Regulations
- 2012 NPDES Phase 2 Stormwater Management Plan (MS4)
- Trumbull Land Subdivision Regulations
- 2014 Administrative Policy for Stormwater Management and Drainage Standards by the Trumbull Engineering Department.

We also understand that the Trumbull Code of Ordinance do not directly address stormwater management. Our scope of services would be to prepare a Stormwater Management and Drainage Manual which would be the basis develop a Townwide Ordinance and for the design of stormwater facilities in the future.

The Stormwater Management and Drainage Manual would address the design of drainage facilities for peak flow as well as water quality design parameters to be reviewed and approved for all new projects in the Town of Trumbull.

Scope of Services

We propose the following tasks:

1. Participate in a kick-off meeting with the Town to discuss the existing Manual, its strengths, and areas for improvement. The goal would be to have the updated Manual be complimentary with the proposed changes in the Town's stormwater management regulations.

2. Review of the following documents:

   a. Trumbull Zoning Regulations;
   b. 2012 NPDES Phase 2 Stormwater Management Plan (MS4);
   c. Trumbull Land Subdivision Regulations;
   d. 2014 Administrative Policy for Stormwater Management and Drainage Standards by the Trumbull Engineering Department;
   e. Trumbull Plan of Conservation and Development;
   f. Trumbull Inland Wetland and Watercourses Regulations;

g. CTDEEP Connecticut Stormwater Quality Manual (effective March 30, 2024)
h. CTDEEP Connecticut Guidelines for Soil Erosion and Sediment Control (effective March 30, 2024).

2. Prepare outline recommendations for the preparation of a Stormwater Management and Drainage Manual to address the goal of providing adequate drainage design for peak flow, piped drainage system, and water quality provisions through the municipal approval process without overlap of permitting procedures and criteria.

3. Review drainage procedures in other regional municipalities to highlight other practices that the Town may wish to include or measure its existing practices against.

4. Consider provisions for climate change.

5. Review comments on the outline and prepare draft drainage manual in a form suitable for adoption. We anticipate the that updated Manual will include similar elements as the existing one, but with updated details and expanded options for water quality treatment best management practices.

6. Meet with the Town to review its comments of comments on the draft Stormwater Management Manual. We have assumed that there would be three rounds of drafts and review meetings.

7. Incorporate the Town's review comments.

8. Attend one stakeholder meeting for comments on the final draft of the manual.

9. Incorporate final feedback and comment into the Manual.

10. Issue the final version of the Manual.

Fee

Tighe & Bond will perform these services on a time and expense basis in accordance with the terms and conditions of our current On-Call Engineering Services agreement, dated August 26, 2024. In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. We recommend an initial budget of **$24,000** be established for services to be provided.

We greatly appreciate the opportunity to continue providing services to the Town. If you should have any questions, please contact Andrew at (203) 712-1116 apwhite@tighebond.com or Fred Mascia at 203-712-1123 ajmascia@tighebond.com

Sincerely,
TIGHE & BOND, INC.

Andrew P. White, PE, ENV SP
Project Manager, apwhite@tighebond.com

Charles J. Croce, PE
Vice President, cjcroce@tighebond.com

Enclosed: LOE spreadsheet

\\tighebond.com\data\Data\Projects\T\T0196\206_Stormwater Manual\Proposal\T019860A-P206 proposal stormwater manual-2025_01-27.docx

Town of Trumbull RFP # 6527
On-Call Engineering Services agreement, dated8/26/2024
Project: Stormwater Management Manual

29-0196-202
Date: 1/8/2024 Revised 1/31/2025

Mileage 0.7
Markup 10%

		DESIGN							CONSTRUCTION ADMINISTRATION						CADD SERVICES			
Description of Work	Principal	Principal Project Manager	Project Manager	Project Engineer	Assistant Engineer	Technician	Draftsperson	Clerical	Construction Manager	Assistant Manager	Chief Inspector	Inspector	Draftsperson	Clerical	CADD Engineer	CADD Operator/Technician	CADD Manager	Total Hours Total Cost
Rate	$260	$260	$205	$165	$135	$125	$140	$95	$205	$165	$165	$135	$95	$85	$165	$145	$185	
CONSTRUCTION OBSERVATION AND ADMINISTRATION																		0
1. Kick-off meeting			2	2														4
2. Prepare initial outline		1	1	4														6
3. Review other municipalities		1	4	4														9
4. Climate change provisions		2	4	4														10
5. Prepare draft manual		2	4	16														22
6. Town meetings		2	8	8														18
7. Incorporate review comments		1	4	8														13
8. Stakeholder meeting		1	8	8														17
9. Final comments			4	8														12
10. Finalize manual			6	6														12
Q. QA/QC	1	1																2
																		0
Subtotal Hrs.	1	11	45	68	0	0	0	0	0	0	0	0	0	0	0	0	0	125
Subtotal Labor Fee	$260	$2,860	$9,225	$11,220	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,565

SUBCONTRACTORS AND EXPENSES	Miles	Mileage @ 0.7 per mile	Parking and Tolls	Reproduction	Supplies	Overnight Shipping	Outside Services	Consultant Direct Cost	Outside Services & Consultant With 10% Markup	TOTAL Reimbursables Expenses
Travel	300	$210							$0	$210
										$0
		$0							$0	$0
Subtotal Subs and Expenses	300	$210	$0	$0	$0	$0	$0	$0	$0	$210

TOTAL ESTIMATED PROJECT COST	$23,775

estimate only
Request rounded
up to $24,000

Tighe&Bond

EXHIBIT B

TOWN OF TRUMBULL

**REQUEST FOR QUALIFICATIONS AND PROPOSED FEES FOR
ON-CALL ARCHITECTURAL SERVICES, ON-CALL ENGINEERING SERVICES,
ON-CALL STRUCTURAL SERVICES, ON CALL ENVIRONMENTAL SERVICES, ON CALL GEOTECHNICAL, ON CALL TRAFFIC
And ELECTRICAL ENGINEERING SERVICES**

RFP-Q: # 6527 DUE: June 13, 2024, at 2:00PM

PROPOSED FEE SCHEDUELE

ENGINEERING SERVICES

Only complete rates that apply

ORIGINAL

SURVEY	POSITIONS	HOURLY RATE
	PROJECT MANAGER	N/A
	LICENSED LAND SURVEYOR	N/A
	TWO-MAN SURVEY CREW	N/A
	THREE-MAN SURVEY CREW	N/A

DESIGN	POSITION	HOURLY RATE
	PRINCIPAL ARCHITECT	N/A
	PRINCIPAL PROJECT MANAGER	$260
	PROJECT MANAGER	$205
	PROJECT ARCHITECT	N/A
	PROJECT ENGINEERS	$165
	ASSISTANT ARCHITECTS	N/A
	ASSISTANT ENGINEERS	$135
	TECHNICIAN	$125
	DRAFTSPERSON	$140
	CLERICAL	$95
	PROJECT ENVIRONMENTAL SCIENTIST	$195
	ENVIRONMENTAL SCIENTIST	$125

CONSTRUCTION ADMINISTRATION	POSITION	HOURLY RATE
	PRINCIPAL PROJECT MANAGER	$260
	CONSTRUCTION MANAGER	$205
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	CHIEF INSPECTOR	$165
	INSPECTOR	$135
	DRAFTSPERSON	$140
	CLERICAL	$95

CADD SERVICES*	POSITION	HOURLY RATE
	CADD ENGINEERS	$165
	CADD OPERATOR/TECHNICIAN	$145
	CADD MANAGER	$185

*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.
List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Apr-26
AGENDA: 04-26-04
AMOUNT: $12,000

(A) APPROPRIATION [x]

FROM: FUND BALANCE $12,000
ACCOUNT NO.

(B) TRANSFER [ ]

TO: ACCOUNT NAME Professional Servies $12,000

(C) BOND [ ]

ACCOUNT NO. 01030500-522202

(D) SUMMARY OF REQUEST: To cover Engineering services to assist in preparing & submitting LOCIP grant application

(E) REQUESTED BY: William Maurer, Town Engineer

(F) SUPPORTING DATA: **See attached**

(G) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

Vicki A. Tesoro

Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2026

FISCAL YEAR ___2025___-___2026___	ACCOUNT NUMBER	BALANCE BEFORE SUPPL	AMOUNT OF SUPPL	BALANCE AFTER SUPPL
Supplemental Appropriations from the General Fund				
SERVICES & FEES-PROFESSIONAL	01030500-522202	(12,000)	12,000	-
				-
				-
				-
				-
				-
				-

REASON FOR SUPPLEMENTAL:

Requesting a $12,000 supplemental for Tighe & Bond - engineering services provided to assist in preparing and submitting a LOTCIP grant application for the Old Town Road/Quarry Road signal replacement and support the review process, advancing the effort to potentially transfer ownership to CTDOT. Design approved in CAPEX2026.

Prepared by: *Dayanara Aviles* **Date:** 3/4/2026

Dept. Head Approval: **Date:** 3/4/2026

William Maurer

29-0196-0215
June 16, 2025

William C. Maurer, PE, LS
Town Engineer, Town of Trumbull
366 Church Hill Road
Public Works Admin Building
Trumbull, CT 06611

Pricing based on on-call engineering services bid# 6527

Re: **Proposal for LOTCIP Application Services**
Old Town Road at Quarry Road, Trumbull, CT

Dear Bill:

Tighe & Bond has prepared this proposal to provide Local Traffic Capital Improvement Program (LOTCIP) application services to support the replacement of the existing traffic signal equipment at Old Town Road at Quarry Road in Trumbull. The effort will build upon the LOTCIP pre-application we prepared that was approved by the Connecticut Metropolitan Council of Governments (MetroCOG), which concisely detailed the project's purpose and need, scope, and cost. As discussed, the goal of the project is to facilitate the replacement in hopes to transfer ownership of the signal to the Connecticut Department of Transportation (CTDOT) as they own the immediately adjacent signals accessing the Route 8 and Route 25 expressway ramps as well as the Old Town Road bridge over the Pequonnock River where ownership was recently transferred from the Town to CTDOT. The following scope of services includes preparation of a full LOTCIP application with all required attachments and support through the MetroCOG and CTDOT review processes.

Scope of Services

Task 1 – LOTCIP Application

This task includes the scope to prepare a full application per LOTCIP guidelines building on the work that was performed on the pre-application. The following tasks are expected:

1. Prepare the LOTCIP Application Checklist detailing the project information, purpose and need, scope, and required attachments.

2. Finalize the project concept and site location plans prepared for the pre-application to ensure they include all details per LOTCIP requirements.

3. Review and detail any rights of way and utility conflicts for the proposed project.

4. Review and detail the storm water drainage needs for the proposed project.

5. Prepare the Bicycle and Pedestrians Needs Assessment Form based on the project scope coordinating with the project concept and site locations plans to show the bicycle and pedestrian facilities and local generators of such users.

6. Assemble the required traffic information including volumes, traffic signal plans, and speed data based on available CTDOT data and records.

7. Review and summarize the crash experience for the past 3 years of available data from the Connecticut Crash Data Repository.

8. Perform traffic capacity analyses for the Old Town Road at Quarry Road intersection based on traffic volume data collected in 2016. The traffic volume data will assume a conservative growth rate to existing and future conditions. Detail in the project narrative that traffic counts and analyses for the traffic signal system including the three adjacent signals are planned during design to ensure proper coordination. Should CTDOT require recent traffic data, we can collect and perform analysis during the application process when Fairchild Wheeler High School is open for the fall semester.

9. Perform a brief environmental resource screening to determine the project will have any impacts to parks, cemeteries, and historic structures, wetlands, and/or hazardous or contaminated sites.

10. Prepare an opinion of probable construction cost to LOTCIP guidelines based on the documents assembled for the application.

11. Assemble the documents prepared under this task into a full LOTCIP application and provide for Town of Trumbull review. Incorporate comments and prepare the application for submission to MetroCOG.

Task 2 – MetroCOG & CTDOT Coordination

In support of the LOTCIP application process, Tighe & Bond will support the project at meetings and respond to comments on the application materials. For the purpose of estimating the fee, the following services are assumed and are the basis of our proposed budget for this task. If the budget is anticipated to be exceeded, we will advise and provide an amendment.

1. Prepare one response submission to address comments by MetroCOG. This proposal assumes that comments will be minor, and that the revision submission will take approximately 6 person-hours to prepare.

2. Prepare up to two response submissions to address comments provided by CTDOT's LOTCIP group. This proposal assumes that each submission will take approximately 8 person hours to complete.

3. Prepare for and virtually attend up to three conference calls with the Town of Trumbull, MetroCOG, and/or CTDOT to discuss the application and address questions or concerns.

Assumptions & Exclusions

In an effort to provide you with a reasonable Fee for the desired services, we have prepared a detailed scope of services based upon our understanding of the project needs. In this regard, the following list includes our assumptions in developing our Scope of Services and those services that are not included in the development of our proposed Fee. If these services are required, we will modify our proposal accordingly to meet your needs.

- Traffic data collection and capacity analyses outside of those listed in the scope are excluded. Should CTDOT request additional data collection and analyses, an amendment to this application can be prepared once the required efforts are known.

- Responses to comments and/or attendance at additional meetings not specifically identified in the Scope of Services are excluded.

- Subsurface investigations are excluded. Tighe & Bond will make reasonable assumptions associated with the project based on information from available data.
- Additional submissions not explicitly detailed in the scope are excluded.
- Services not explicitly detailed in the scope are excluded.

Fee

Tighe & Bond will perform these services on a time and expense basis in accordance with the terms and conditions of our current On-Call Engineering Services agreement, dated August 26, 2024. In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. We recommend an additional initial budget of **$6,500** for **Task 1** and **$5,500** for **Task 2** for a total of **$12,000**.

Services performed by subcontractors or materials purchased directly for this project will be invoiced at cost plus ten percent. In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. Our previous Terms and Conditions is part of this letter agreement.

We appreciate the opportunity to continue providing services to the Town. If you should have any questions, please contact Craig Yannes at 203-712-1114 or cdyannes@tighebond.com.

Sincerely,

TIGHE & BOND, INC.

Craig D. Yannes, PE, PTOE, RSP1
Senior Project Manager

Andrew P. White, PE
Senior Project Manager

Enclosed: Level of Effort Spreadsheet

J:\T\T0196\0215 Old Town at Quarry Rd\Proposal\2025-06-12 - Old Town at Quarry LOTCIP.docx

Tighe&Bond

Project: Old Town Road at Quarry Road LOTCIP Application

29-0196-215
6/12/2025

Mileage 0.70
Markup 10%

		DESIGN & CONSTRUCTION ADMINISTRATION								CONSTRUCTION OBSERVATION						CADD SERVICES			
Description of Work	**Principal**	**Principal Project Manager**	**Project Manager**	**Project Engineer**	**Assistant Engineer**	**Project Environmental Scientist**	**Environmental Scientist**	**Technician**	**Clerical**	**Construction Manager**	**Assistant Manager**	**Chief Inspector**	**Inspector**	**Draftsperson**	**Clerical**	**CADD Manager**	**CADD Engineer**	**CADD Operator/Technician**	**Total Hours Total Cost**
Rate	**$260**	**$260**	**$205**	**$165**	**$135**	**$195**	**$125**	**$125**	**$95**	**$205**	**$165**	**$165**	**$135**	**$140**	**$95**	**$185**	**$165**	**$145**	
Task 1 LOTCIP Application																			
Application Checklist				2	2														4
Finalize Concept & Site Plans				2	2														
ROW & Utility Conflicts				1															
Drainage				1															
Bicycle & Pedestrian Needs Form				2	2														
Traffic Data				2	2														
Crash Experience				1	2														
Traffic Capacity Analyses				2	4														
Environmental Screening			1	1															
Opinion of Probable Construction Cost			1	2	2														
Application & Comment Incorporation	1		1	2	2				2										
Task 2 MetroCOG & CTDOT Coordination																			
Response to MetroCOG Comments (1)	1		1	2	2														6
Response to LOTCIP Comments (2)	2		2	4	8														16
Calls (3)	2		3	3															8
Subtotal Hrs.	6	0	9	27	28	0	0	0	2	0	0	0	0	0	0	0	0	0	34
Subtotal Labor Fee	$1,560	$0	$1,845	$4,455	$3,780	$0	$0	$0	$190	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$11,830**

SUBCONTRACTORS AND EXPENSES										Miles	Mileage @ 0.7 per mile	Parking and Tolls	Reproduction	Supplies	Overnight Shipping	Outside Services	Consultant Direct Cost	Outside Services 10% Markup	TOTAL Reimbursables Expenses
Direct Expenses										50	$35		$100					$0	$135
											$0							$0	$0
											$0							$0	$0
											$0							$0	$0
											$0							$0	$0
Subtotal Subs and Expenses										50	$35	$0	$100	$0	$0	$0	$0	$0	**$135**

TOTAL ESTIMATED PROJECT COST	$11,965

Quote rounded up to $12,000

BID

Tighe&Bond

EXHIBIT B

TOWN OF TRUMBULL

REQUEST FOR QUALIFICATIONS AND PROPOSED FEES FOR ON-CALL ARCHITECTURAL SERVICES, ON-CALL ENGINEERING SERVICES, ON-CALL STRUCTURAL SERVICES, ON CALL ENVIRONMENTAL SERVICES, ON CALL GEOTECHNICAL, ON CALL TRAFFIC And ELECTRICAL ENGINEERING SERVICES

RFP-Q: # 6527 DUE: June 13, 2024, at 2:00PM

PROPOSED FEE SCHEDUELE

ENGINEERING SERVICES

Only complete rates that apply

ORIGINAL

SURVEY	POSITIONS	HOURLY RATE
	PROJECT MANAGER	N/A
	LICENSED LAND SURVEYOR	N/A
	TWO-MAN SURVEY CREW	N/A
	THREE-MAN SURVEY CREW	N/A

DESIGN	POSITION	HOURLY RATE
	PRINCIPAL ARCHITECT	N/A
	PRINCIPAL PROJECT MANAGER	$260
	PROJECT MANAGER	$205
	PROJECT ARCHITECT	N/A
	PROJECT ENGINEERS	$165
	ASSISTANT ARCHITECTS	N/A
	ASSISTANT ENGINEERS	$135
	TECHNICIAN	$125
	DRAFTSPERSON	$140
	CLERICAL	$95
	PROJECT ENVIRONMENTAL SCIENTIST	$195
	ENVIRONMENTAL SCIENTIST	$125

CONSTRUCTION ADMINISTRATION	POSITION	HOURLY RATE
	PRINCIPAL PROJECT MANAGER	$260
	CONSTRUCTION MANAGER	$205
	ASSISTANT MANAGER	$165
	CHIEF INSPECTOR	$165
	INSPECTOR	$135
	DRAFTSPERSON	$140
	CLERICAL	$95

CADD SERVICES*	POSITION	HOURLY RATE
	CADD ENGINEERS	$165
	CADD OPERATOR/TECHNICIAN	$145
	CADD MANAGER	$185

*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)