

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000



FINANCE COMMITTEE
AGENDA
JUNE 2, 2022

Kevin Shively, Chairman

Mary Isaac, Vice Chairman

Nicole Satin

Dawn Cantafio

Steve Choi

Tony Scinto

Joy Colon, Alternate

Mike Buswell, Alternate

NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a meeting on June 2, 2022 at 7:00 p.m. at the Trumbull Town Hall, for the following purpose:

-
1. RESOLUTION TC29-65: To consider and act upon a resolution which would appropriate \$62,070 from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related.

RESOLUTION

1. RESOLUTION TC29-65: BE IT RESOLVED, That \$62,070 is hereby appropriated from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related.

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 12-May-22
AGENDA: 5-22-01
AMOUNT: \$62,070

(A) APPROPRIATION FROM: ACCOUNT NAME General Fund \$62,070
ACCOUNT NO.
(B) TRANSFER
(C) BOND TO: ACCOUNT NAME Maint/Repairs-Program Related \$62,070
ACCOUNT NO. 01080600-578803

(D) SUMMARY OF REQUEST: Funding for the evaluation and engineering report to assess the viability and action plan of the Hillcrest Pool.

(E) REQUESTED BY: Dmitri Paris, Parks Superintendent

(F) SUPPORTING DATA: See attached

(G) CONCURRENCE: YES NO NEED ADD'L INFORMATION



Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___



**PARKS MAINT. & PROGRAM
RELATED**

**(Hillcrest Pool)
YTD FY'22**

Expense Breakdown

01080600-578803

PARKS MAINT. & PROGRAM RELATED
01080600-578803
YTD 2022
Actuals as of 05/01/22

Budget	\$75,000
Transfer	-
Actuals YTD	\$75,082
Open POs	\$26,648
PO Adj.	-
Avail. Balance	\$(26,730)

<i>Actuals Breakdown</i>	
<i>Emergency/One Off Exp.</i>	\$48,647
<i>Maintenance/Program Related Expenses</i>	\$26,435
Total YTD Actuals	\$ 75,082

<i>Emergency/One-Off Expenses Breakdown</i>	
<i>Hillcrest Pool Assessment</i>	\$48,647
<hr/>	
<i>Emergency Exp .Encumbrances</i>	
<i>Final Invoice for Hillcrest</i>	\$13,423
Total Emergency Spend	\$62,070

Next Steps

- ✓ Processing final TLB Assoc. invoice for Hillcrest Pool Assessment = \$13,423
- ✓ Close TLB Assoc. PO; remaining PO funds will be restored to account + \$2,850
- ✓ Request Special Appropriation for actual unexpected cost of Hillcrest Pool assessment = \$62,070
- ✓ All other POs totaling \$10,375 will remain in place ... blanket pool supplies & equipment needed in anticipation of upcoming pool openings.

PARKS MAINT. & PROGRAM RELATED
01080600-578803
TLB Invoices

SEE INVOICES FOR TLB

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

INVOICE

No. 2021.012-1
 09/10/2021

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 8/31/2021

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	17.24	\$2,887.00	\$0.00	\$2,887.00
Total Professional Services	\$16,750.00		\$2,887.00	\$0.00	\$2,887.00
Invoice Amount					\$2,887.00

Attention AF Check Requisition

AMOUNT \$2,887

VEI _____

PURCH 2022 0294

APPROVAL [Signature]

Check Here

RETURN CHECK TO DEPARTMENT

(01080600 Parks)

RECEIVED
 SEP 13 2021

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Purchase Orders	
Purchase Order #:	20220294
Amount :	\$14,533.04
Approved by:	<i>Dayanara Aviles</i>

INVOICE
 No. 2021.012-2
 10/07/2021

01080600- Parks Requested \$670.01 PO increase

<p>Trumbull Hillcrest MS Pool 2021.012 P.O. Number: 20220294-00 For Services Rendered Through 9/30/2021</p>
<p>Underwater Inspection Services</p>

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$2,887.00	\$13,863.00
Total Professional Services	\$16,750.00		\$16,750.00	\$2,887.00	\$13,863.00

Outside Services

	Invoice	Unit Rate	Qty	Markup	Amount
CT Custom Aquatics, LLC	10085	670.01	1.00	1.00	\$670.01
Total Outside Services					\$670.01

Invoice Amount

\$14,533.01

RECEIVED
 OCT 14 2021
 BY: _____

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Attention AP Check Requisition

AMOUNT \$ 6696.02

DATE 20220294 ~~20220294~~

APPROVAL *[Signature]*

Check Here RETURN CHECK TO DEPARTMENT Parks

INVOICE
 No. 2021.012-3
 01/11/2022

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 12/31/2021

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$0.00	\$2,040.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$0.00	\$1,100.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	0.00	\$0.00	\$0.00	\$0.00
Natorium/Building Related Systems & Assemblies	\$28,660.00	12.41	\$3,556.02	\$0.00	\$3,556.02
Conceptual Planning	\$12,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$23,446.02	\$16,750.00	\$6,696.02

Invoice Amount

\$6,696.02

RECEIVED
 JAN 18 2022
 BY: _____

[Signature]

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

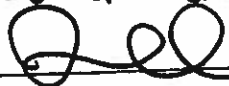
Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Attention AP Check Requisition

AMOUNT \$ 24,530.98

VF _____

PURCH 20220294

APPROVAL 

Check Here RETURN CHECK TO DEPARTMENT

INVOICE

No. 2021.012-4
 02/18/2022

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 1/31/2022

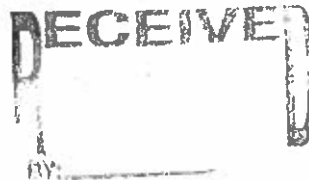
Parks

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$2,040.00	\$0.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$1,100.00	\$0.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	100.00	\$3,200.00	\$0.00	\$3,200.00
Natorium/Building Related Systems & Assemblies	\$28,660.00	27.87	\$7,987.00	\$3,556.02	\$4,430.98
Conceptual Planning	\$12,500.00	100.00	\$12,500.00	\$0.00	\$12,500.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	88.00	\$4,400.00	\$0.00	\$4,400.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$47,977.00	\$23,446.02	\$24,530.98

Invoice Amount

\$24,530.98



T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

RECEIVED
 APR 19 2022
 PUBLIC WORKS

Town of Trumbull
 5886 Main Street
 Trumbull, CT 06611

INVOICE

No. 2021.012-5
 04/11/2022

Trumbull Hillcrest MS Pool
 2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 3/31/2022

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$2,040.00	\$0.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$1,100.00	\$0.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	100.00	\$3,200.00	\$3,200.00	\$0.00
Natorium/Building Related Systems & Assemblies	\$28,660.00	39.81	\$11,410.00	\$7,987.00	\$3,423.00
Conceptual Planning	\$12,500.00	100.00	\$12,500.00	\$12,500.00	\$0.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	88.00	\$4,400.00	\$4,400.00	\$0.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	100.00	\$10,000.00	\$0.00	\$10,000.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$61,400.00	\$47,977.00	\$13,423.00

Invoice Amount

\$13,423.00

in process

RECEIVED
 APR 18 2022
 BY: *[Signature]*

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