NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a meeting on June 2, 2022 at 7:00 p.m. at the Trumbull Town Hall, for the following purpose:

1. RESOLUTION TC29-65: To consider and act upon a resolution which would appropriate $62,070 from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related.
1. RESOLUTION TC29-65: BE IT RESOLVED, That $62,070 is hereby appropriated from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related.
TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 12-May-22
AGENDA: 5-22-01
AMOUNT: $62,070

(A) APPROPRIATION [ X ]
FROM: ACCOUNT NAME General Fund
ACCOUNT NO. $62,070

(B) TRANSFER [ ]

(C) BOND [ ]
TO: ACCOUNT NAME Maint/Repairs-Program Related
ACCOUNT NO. 01080600-578803 $62,070

(D) SUMMARY OF REQUEST:
Funding for the evaluation and engineering report to assess
the viability and action plan of the Hillcrest Pool.

(E) REQUESTED BY:
Dmitri Paris, Parks Superintendent

(F) SUPPORTING DATA:
See attached

(G) CONCURRENCE: [X] YES [ ] NO [ ] NEED ADD'L INFORMATION

Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED
2. RECOMMENDED TO TOWN COUNCIL
3. TABLED
4. DENIED
5. OTHER
### SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2022

<table>
<thead>
<tr>
<th>Supplemental Appropriations from the General Fund</th>
<th>ACCOUNT NUMBER</th>
<th>BALANCE BEFORE SUPPL</th>
<th>AMOUNT OF SUPPL</th>
<th>BALANCE AFTER SUPPL</th>
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<tr>
<td>MNTNCE/REP-PROGRAM RELATED</td>
<td>01080600-578803</td>
<td>(26,730)</td>
<td>62,070</td>
<td>35,340</td>
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</table>

### REASON FOR SUPPLEMENTAL:

This parks account is primarily used for operations, maintenance and repairs of our two seasonal pools at Beach Memorial and Tashua Knolls Parks as well as our 2 splash pads at Beach and Indian Ledge. Historically, spring start up reveal significant damage sustained over the winter months that require immediate response to meet calendar deadlines. In addition, acquisition of all chemical products for the year occur at this time. The Department used this pool account to cover the forensic evaluation and engineering report to assess the viability of the Hillcrest Pool facility and determine an action plan if feasible.

Prepared by: Dayanara Aviles  
Date: 5/22/2022

Dept. Head Approval: Dmitri Paris/George Estrada  
Date: 5/22/2022
PARKS MAINT. & PROGRAM RELATED

(Hillcrest Pool)
YTD FY’22

Expense Breakdown
01080600-578803
PARKS MAINT. & PROGRAM RELATED
01080600-578803
YTD 2022
Actuals as of 05/01/22

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<th>Budget</th>
<th>$75,000</th>
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<td>Transfer</td>
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<td>Open POs</td>
<td>$26,648</td>
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<tr>
<td>PO Adj.</td>
<td>-</td>
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<tr>
<td>Avail. Balance</td>
<td>$(26,730)</td>
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</tbody>
</table>

**Actuals Breakdown**

- **Emergency/One Off Exp.** $48,647
- **Maintenance/Program Related Expenses** $26,435

**Emergency/One-Off Expenses Breakdown**

- **Hillcrest Pool Assessment** $48,647

**Emergency Exp. Encumbrances**

- **Final Invoice for Hillcrest** $13,423
- **Total Emergency Spend** $62,070

**Next Steps**

- Processing final TLB Assoc. invoice for Hillcrest Pool Assessment = $13,423
- Close TLB Assoc. PO; remaining PO funds will be restored to account + $2,850
- Request Special Appropriation for actual unexpected cost of Hillcrest Pool assessment = $62,070
- All other POs totaling $10,375 will remain in place … blanket pool supplies & equipment needed in anticipation of upcoming pool openings.
PARKS MAINT. & PROGRAM RELATED
01080600-578803
TLB Invoices

SEE INVOICES FOR TLB
TLB Architecture, LLC  
92 Weel Main Street  
Chester, CT 06412  

Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611

Trumbull Hillcrest MS Pool  
2021.012  
P.O. Number: 20220294-00  
For Services Rendered Through 8/31/2021

<table>
<thead>
<tr>
<th>Professional Services</th>
<th>Phase Fee</th>
<th>% Complete</th>
<th>Fee Earned</th>
<th>Prior Billing</th>
<th>Current Fee</th>
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<tbody>
<tr>
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<td>17.24</td>
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<td>$2,887.00</td>
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Total Professional Services  
$16,750.00  
$2,887.00  
$0.00  
$2,887.00

Invoice Amount  
$2,887.00

Attention AF Check Requisition  
AMOUNT $2,887.00  
VEI  
PURCH  
APPROVAL  
RETURN CHECK TO DEPARTMENT  
(01030000 Parks)

RECEIVED  
SEP 13 2021
**Purchase Orders**

Purchase Order #: 20220294

Amount: $14,533.04

Approved by: Dayanara Aviles

01080600- Parks Requested $670.01 PO increase

---

**Trumbull Hillcrest MS Pool**

2021.012

P.O. Number: 20220294-00

For Services Rendered Through 9/30/2021

Underwater Inspection Services

---

### Professional Services

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<tr>
<th>Phase Fee</th>
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<th>Current Fee</th>
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</thead>
<tbody>
<tr>
<td>Assessment &amp; Recommendations</td>
<td>$16,750.00</td>
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<td>$16,750.00</td>
<td>$2,887.00</td>
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<tr>
<td>Total Professional Services</td>
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<td>$16,750.00</td>
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### Outside Services

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<th>Qty</th>
<th>Markup</th>
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Invoice Amount: $14,533.01

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RECEIVED

CCT 14.2021

Page 1 of 1
<table>
<thead>
<tr>
<th>Professional Services</th>
<th>Phase Fee</th>
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Invoice Amount

$6,696.02
**Attention AP Check Requisition**

**AMOUNT $24,530.98**

**INVOICE**

No. 2021.012-4
02/18/2022

---

**Town of Trumbull**

5868 Main Street
Trumbull, CT 06611

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**Trumbull Hillcrest MS Pool**

2021.012

P.O. Number: 20220294-00

For Services Rendered Through 1/31/2022

---

**Professional Services**

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<thead>
<tr>
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**Total Professional Services**

$93,250.00

$47,977.00

$23,446.02

$24,530.98

**Invoice Amount**

$24,530.98

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**Page 1 of 1**
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**Invoice Amount**: $13,423.00

in process