



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611
203-452-5005

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
ANGELO MAGLIOCCO
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee

Regular Meeting

Thursday, June 25, 2020, 7:00 p.m.

AGENDA

The above meeting will be conducted remotely. In person public attendance is not permitted. The public can access the meeting remotely on ZOOM Videoconference by accessing the URL or phone number below, and entering the specified Meeting ID and Password.

Join the meeting online:

<https://zoom.us/j/99647380833?pwd=U1RHdDhhS283dTRDNFZWMHIBN0ZUZz09>

Webinar ID: 996 4738 0833

Password: 948979

Join by telephone: (301) 715-8592 or (888) 475 4499 (Toll Free) / Webinar ID: 996 4738 0833

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Approval of Minutes, June 11, 2020
5. New Business
 - A. Project Update
 - I. Review Budget/Expenditures
 - II. Approve Invoices (if any)
 - III. Project Status Update and Next Steps
6. Old Business
7. Adjournment



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TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
ANGELO MAGLIOCCO, VICE CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee

June 11, 2020

MINUTES

The Police Station Building Committee on-line Zoom meeting was called to order at 7:00 p.m. by Chairperson Lisa Labella.

Members present via Zoom : Lisa Labella
Shawn Haley
Arthur Lemay
Scott Thornton

Also Present: Assistant Chief Glenn Byrnes
Kevin Bova - Purchasing (by phone)
George Estrada – Public Works Director
Brian Humes – Jacunski Humes
Dan Martin – Assistant Finance Director
Attorney Jim Nugent

Member Absent: Keith Klain
Angelo Magliocco
Donna Seidell

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, May 14, 2020 meeting

A motion to approve the minutes as presented was made by Haley and seconded by Lemay. The vote in favor was unanimous.

New Business

Review Budget

Mr. Martin reported that the available balance of \$51,770.22 on the report, less the bonding cost of \$14,015.22 leaves \$37,758 still available for the project expenses.

Approve Project Invoices

Chemscope Inv 198-826-March20-1 Dated 4/6/20 \$ 3815.75

This invoice is for the 2nd half of the range asbestos testing and is the final invoice from the vendor. This invoice was presented at the last meeting, but not voted on pending a review by Mr. Martin. Mr. Martin reviewed the invoice and found it did not contain duplicate billing; the invoice contained all new charges. **A motion to approve for payment Chemscope Invoice 198-826-March20-1, dated 4/6/20 in the amount of \$3,815.75 was made by Lemay, seconded by Thornton and passed unanimously by voice vote.**

Dupont Storage System Invoice 16882 dated 5/21/20 \$13,220.51

This invoice is the billing for the previously approved purchase of the shelving system. **A motion to approve for payment Dupont Storage System Invoice 16882 dated 5/21/20 in the amount of \$13,220.51 was made by Lemay, seconded by Thornton, and passed unanimously in a voice vote.**

Meggitt Training Systems Invoice 0087890 dated 5/20/20 \$18,964.75

This invoice is for the firing range and targeting system work which had been previously approved. Mr. Martin confirmed that this was the final invoice for this part of the project and Assistant Chief Byrnes reminded the committee that it was \$2,000 less than the original quote due to the use of a Town provided computer. **A motion to approve for payment Meggitt Invoice 0087890, dated 5/20/20 in the amount of \$18,964.75 was made by Haley, seconded by Lemay, and passed unanimously by a voice vote.**

Project Update

Mr. Humes advised that he provided the committee with a contract summary in their packets. In reviewing the summary, he noted that the percentage of completion billed to date is 99.08. The report shows a remaining balance due Bismark is \$118,484.65. He noted that Change Order #9 (PCO #021) provided in the committee packet, is for \$704 and resulted from a meeting with himself, the electrical contractor, Bismark and Assistant Chief Byrnes. The charge is to add a light and change location of lights in the high-density shelving room. The contractor received approval to proceed from Assistant Chief Byrnes so no committee vote is needed but the change order will need the signature of the committee Chair.

Mr. Humes reported that the firing range work done by Meggitt, the lights in the evidence storage area and firing range as well as the corridor painting and wall base installations are all complete. The firing range office furniture has not yet been delivered; only the storage cabinets have been received to date.

Mr. Humes advised that the balancing contractor was not able to complete the work on the cell exhaust fans because the equipment on the roof was not working. The Town repaired the fan, but the balancing contractor tested it and found the exhaust was deficient. Mr. Humes provided the committee with a copy of a memo, in their packets, regarding the exhaust volume. The Police

Department had to stop using three of cells due to this situation. Mr. Estrada was advised and he had reported to Mr. Humes that the repair vendor was still working on the fans. Mr. Estrada advised the committee that the Town contractor will be meeting with the balancing contractor this week and expect to have the unit working by Monday. He reported that they had to replace the fan on the roof and that he advised the Town contractor of the urgency of the situation. Mr. Bova questioned who was responsible for the cost of the repairs/replacement. Mr. Estrada responded that they are working through the commissioning engineer and contractor and that the additional cost would come out of the project budget.

Mr. Humes directed the committee to the AIA Document G704-2017, in their packets, which is the Certificate of Substantial Completion dated June 4, 2020. The document references both Phase I, with a completion date of 11/1/19 and Phase II, with a completion date of 4/1/20. The dates referenced are the dates on which the Town could occupy the spaces and are the dates from which the warranties start. There is also a "Punch List" attached, which lists the still uncompleted work and includes seven items, which Mr. Humes advised would cost approximately \$20,000. Number 3 on the list is the shower drainage issue which is currently being work on as is number 4, electrical work on one of the lockers. Number 7 on the list is a proposed change order, PCO#022, to furnish and install Tectum wall panels at the Firing Range. He advised that the range walls were painted but still have "scars" on the walls from the asbestos removal. The proposed Tectum installation would both cover the scarring and provide additional noise abatement. However, he stated that he felt the quote of \$4543.00 was excessive and that the work should not cost more than \$2500, that it was not a big project and would have some acoustical benefit. The committee discussed the proposed change order. Assistant Chief Byrnes stated that he would like to review this proposal with Mr. Estrada during their meeting on Monday and Mr. Estrada agreed. **No action was taken by the committee on PCO#022 pending a review and report back by Mr. Estrada.**

Mr. Humes advised the committee that a vote was needed to accept the Certificate of Substantial Completion. **A motion to approve the Certificate of Substantial Completion G704-2017, with an amended Punch List containing only Items 1-6, was made by Thornton, seconded by Haley and passed unanimously by voice vote.**

Mr. Estrada reported on the plans for the remediation of the Firing Range HVAC noise. He stated that he had met with the DPW supervisor and that they have a plan to remediate the noise that includes building up the area along the driveway near the houses for a platform to hold planting and a screen to help solve the issue. They will make sure that this work does not compromise the parking lot renovation to be done in the future. He advised that he is meeting with the neighbor's tomorrow morning to discuss the issue. He stated that DPW would provide in-kind labor for the project and install the fencing and plantings, but that they do not have funds in their budget for the cost of the additional materials. **Mr. Estrada will have the cost priced out and return to the committee with that information at the next meeting.**

The Chair requested information on the timing for completion of the outstanding Punch list and noise abatement issues. Mr. Estrada advised that the noise abatement work would take about a week once the cost is approved by the committee as he will have it fast tracked by DPW. Assistant Chief Byrnes advised that the shower work was being done next week and as soon as the electrical contractor returns that work should only take a few days. He advised that the furniture was due in soon and that he will have a better idea about the fan cost and completion date after the meeting on Monday. Mr. Martin reminded the committee that there is only @\$34,000 left in the budget for all of the outstanding items they are discussing.

Chair Labella reported that under Town rules for building committees, they will need to provide the Town with a bound book with paper copies of all documents. The Town Council is reviewing this rule and may repeal that provision; she will keep the committee advised. In addition, the committee needs to report to the Town Council every three months and she believes they should report to the Council at their July meeting; the committee agreed.

The next meeting of the committee will be on June 25, 2020.

Old Business

No old business

Adjournment

A motion to adjourn was made at 7:46 PM by Lemay, seconded by Haley and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee

INTERIOR RENOVATIONS									
TRUMBULL POLICE DEPARTMENT									
Project Budget Worksheet (B2016)					Bismark	Payments	Purchase	Balance	
					Construction	To Date	Orders	Available	
					BUDGET	proj	proj	proj	
Hard Costs:									
Base Bid Scope					\$ 1,767,000.00	\$ 1,731,906.41	\$ 35,093.59	\$ 0.00	
Alternate No. 1 - replace all cell plumbing fixtures / valves					82,000		82,000.00	-	
Alternate No. 2 - provide for new Physical Training Room					50,100		50,100.00	-	
Potential Value Engineering during construction phase					(30,000)		(30,000.00)	-	
Subtotal (Bismark Original PO Amount)					\$ 1,869,100.00	\$ 1,731,906.41	\$ 137,193.59	\$ 0.00	
Bissmark Change Orders					136,598.20	152,973.71	(16,375.51)	-	SEE PAGE 2
Subtotal (Total Bismark PO with Change Orders)					\$ 2,005,698.20	\$ 1,884,880.12	\$ 120,818.08	\$ 0.00	
Soft Costs:									
Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)					\$50,000	\$49,873.84	\$8,233.00	(\$8,106.84)	SEE PAGE 2
High Density Filing Systems (for relocated Evid. Storage)					40,000	32,012.68	-	7,987.32	
Architectural / Engineering Fees (lump sum, fixed fee)					135,800	130,160.00	600.00	5,040.00	SEE PAGE 2
Design Additional Services (rooftop HVAC, cell fixtures)					33,200			33,200.00	
Design Additional Services (Additional Mechanical lower Level RTU)						6,600.00		(6,600.00)	
Firing Range Repairs						18,964.75	-	(18,964.75)	
Additional Interior Design						1,270.75		(1,270.75)	
Owner's Project Manager / Clerk (allowance)					20,000	7,902.61		12,097.39	
Kohler Ronan (Commissioning)					(5,800)			(5,800.00)	
Total Owner's Project Manager / Clerk (allowance)					14,200	7,902.61	-	6,297.39	
Hazardous Materials Testing / Monitoring (allowance)					15,000	20,420.75	-	(5,420.75)	
Printing, Advertising, Bid Expenses (allowance)					2,000	566.17		1,433.83	
Admin. Costs / Owner's Expenses (allowance)					20,000			20,000.00	
Owner +					24,000	9,984.78		14,015.22	
Local Permitting Fees					assumed waived				
Subtotal					\$ 334,200.00	\$ 277,756.33	\$ 8,833.00	\$ 47,610.67	
Owner's Contingency (8% of hard costs)					(20,768.70)	4,302.75	0.00	(25,071.45)	SEE PAGE 2
Project Total					\$ 2,319,130	\$ 2,166,939.20	\$ 129,651.08	\$ 22,539.22	
					\$ 25,907			\$ 25,906.50	
Actual available-rounded					\$ 2,345,036			\$ 48,445.72	

INTERIOR RENOVATIONS									
TRUMBULL POLICE DEPARTMENT									
Project Budget Worksheet (B2016)					Bismark	Payments	Purchase	Balance	
					Construction	To Date	Orders	Available	
					BUDGET	proj	proj	proj	
Bismark Change Orders									
PCCO #003 Additional Abatement in Firing Range					44,970.38	44,970.38	0.00	-	
PCCO #004 Leveling of Locker Room concrete flooring					7,918.00	7,918.00	0.00	-	
PCCO #005 Credit allowance for additional asbestos removal					(20,000.00)		(20,000.00)	-	
PCCO #006 Corridor Duct Containment for Removals					7,145.65	7,145.65	0.00	-	
PCCO #007 Credit for PVC in lieu of cast iron					(1,665.00)	(1,665.00)	0.00	-	
PCCO #008 Credit for revised ductwork installation at corridors					(3,140.00)	(3,140.00)	0.00	-	
PCCO #009 Credit for delayed use of portable toilet facilities					(807.00)	(807.00)	0.00	-	
PCCO #010 Request to perform duct cleaning					5,024.25	5,024.25	0.00	-	
PCCO #011 Additional tile at female locker room					1,675.10	1,675.10	0.00	-	
PCCO #012 Furnish and Install 4 lights in observation room					3,320.47	3,320.47	0.00	-	
PCCO #013 Furnish and Install additional fire alarm equipment					7,866.86	7,866.86	0.00	-	
PCCO #014 Furnish and Install additional lighting for firing range					3,259.06		3,259.06	-	
PCCO #017 Furnish and Install lighting in evidence room					2,500.00	2,500.00	0.00	-	
AIA CO# 6 Credit for damaged light pole that was hit during construction					(1,968.00)		(1,968.00)	-	
PCCO #018 Additional Services, hallway floor, ceiling and breakroom					78,165.00	78,165.00	0.00	-	
AIA CO# 8 Furnish and Install Dedication Plaque					1,629.43		1,629.43	-	
AIA CO# 9 Additional Evidence Storage Light					704.00		704.00	-	
							-	-	
					136,598.20	152,973.71	(16,375.51)	-	
Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)					50,000.00				
Omni Data Cell Block Cameras						27,165.92	-		
Omni Data S2 Access Control						2,988.04	-		
Omni Data Access Control for Records Room						1,219.02	-		
Norcom Locker Room Radio Speakers						1,712.16	-		
Firing Range Furniture						13,220.51	-		
Alarms By Precision						220.00	-		
United Alarm						672.00	-		
Utility Communicatons (Radio Speakers for Gym and Firing Range)						1,255.00	-		
Amazon (2 TV's and HDMI Cables)						995.81	-		
Best Buy TV Wall Mounts						425.38	-		
DeClercq Office Group (Firing Range/Break Room Furniture)							8,233.00		
							-		
					50,000.00	49,873.84	8,233.00	(8,106.84)	
Architectoral / Engineering Fees (lump sum, fixed fee)					120,000				
Jacunski Humes Architects						120,000.00	-		
Jacunski Humes Architects Additional Design Services NTE					10,000	4,960.00			
Kohler Ronan (Commissioning)					5,800	5,200.00	600.00		
					135,800.00	130,160.00	600.00	5,040.00	

INTERIOR RENOVATIONS								
TRUMBULL POLICE DEPARTMENT								
Project Budget Worksheet (B2016)					Bismark	Payments	Purchase	Balance
					Construction	To Date	Orders	Available
					BUDGET	proj	proj	proj
Owner's Contingency (8% of hard costs)					150,000.00			150,000.00
PCCO #003 Additional Abatement in Firing Range					(44,970.38)			(44,970.38)
PCCO #004 Leveling of Locker Room concrete flooring					(7,918.00)			(7,918.00)
PCCO #005 Credit allowance for additional asbestos removal					20,000.00			20,000.00
PCCO #006 Corridor Duct Containment for Removals					(7,145.65)			(7,145.65)
PCCO #007 Credit for PVC in lieu of cast iron					1,665.00			1,665.00
PCCO #008 Credit for revised ductwork installation at corridors					3,140.00			3,140.00
PCCO #009 Credit for delayed use of portable toilet facilities					807.00			807.00
PCCO #010 Request to perform duct cleaning					(5,024.25)			(5,024.25)
PCCO #011 Additional tiel at female locker room					(1,675.10)			(1,675.10)
PCCO #012 Furnish and Install 4 lights in observation room					(3,320.47)			(3,320.47)
PCCO #013 Furnish and Install additional fire alram equipment					(7,866.86)			(7,866.86)
PCCO #014 Furnish and Install additional lighting for firing range					(3,259.06)			(3,259.06)
PCCO #017 Furnish and Install lighting in evidence room					(2,500.00)			(2,500.00)
Firing Range Repairs					(18,964.75)			(18,964.75)
Jacunski Humes Additional Design Services					(1,270.75)			(1,270.75)
Jacunski Humes Additional Seviles NTE					(10,000.00)			(10,000.00)
Damaged Light Pole					(1,968.00)	1,968.00		(3,936.00)
PCCO #018 Additional Services, hallway floor, ceiling and breakroom					(78,165.00)			(78,165.00)
EP Maintenance (Strip, seal and wax basement corridor)						1,300.00		(1,300.00)
AIA CO# 8 Furnish and Install Dedication Plaque					(1,628.43)			(1,628.43)
AIA CO# 9 Additional Evidence Storage Light					(704.00)			(704.00)
Fairfield County Flooring (Hallway Cove Molding)						650.00		(650.00)
Sherwin Williams (Hallway Paint)						241.94		(241.94)
Rings End Paint & Supply (Paint Brushes, Tape, Paint Tray)						142.81		(142.81)
					(20,768.70)	4,302.75	0.00	(25,071.45)



Invoice

Remit To:
De Clercq Office Group
112 Rowayton Avenue
Rowayton, CT 06853
www.dog-office.com

Invoice Number	1311
Invoice Date	06/04/2020
Customer Name	TPD
Salesperson	Lisa Wilder
Project Name	
Customer PO Number	20200890
Due Date	07/04/2020
Terms	NET 30
Page	1 of 2

T Trumbull Police Department
 O 158 Edison Road
 Trumbull, CT 06611

 ATTN: Glenn Byrnes

L Trumbull Police Department
 O 158 Edison Road
 C Trumbull, CT 06611
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 ATTN: Glenn Byrnes

Group	Quantity	Description	Unit Price	Extended Amount
1	1.0	30 x 72 Dock Laminate Rectangular Top with Soft Edge and Y Blade Base Finishes: Laminate - Desert Zephyr Paint - Antique White	776.00	776.00
2	6.0	Wish Task Seating, Syncro-Tilt, Seat Slider with Lumbar Support and Upholstered Seat and Back Without Arms, Hard Casters Finishes: Upholstery - Kimball Moment Taupe Base - Cinder	481.00	2,886.00
3	1.0	24x60 Laminate Rectangular Top with T Blade Base Finishes: Laminate: Desert Zephyr Base: Antique White	403.00	403.00
4	2.0	Wish Task Chair, Mesh Back & Upholstered Seat. 2D Arms, Adjustable Lumbar Support & Hard Casters Finishes: Back Mesh - Black Upholstery - Kimball Moment Taupe Base - Cinder	592.00	1,184.00
5	2.0	Event Side Chair, Fully Upholstered 3/4 Flair Back, No Arms Flat Glides Finishes: Upholstery - Kimball Moment Taupe Paint - Cinder	211.00	422.00
6	466.0	Freight	1.00	466.00

Sub-Total : \$6,137.00

Please Pay This Amount : \$6,137.00

dog.

Invoice

Remit To:
De Clercq Office Group
112 Rowayton Avenue
Rowayton, CT 06853
www.dog-office.com

Invoice Number	1311
Invoice Date	06/04/2020
Customer Name	TPD
Salesperson	Lisa Wilder
Project Name	
Customer PO Number	20200890
Due Date	07/04/2020
Terms	NET 30
Page	2 of 2

A FINANCE CHARGE OF 1.5% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.



Invoice

Remit To:
De Clercq Office Group
112 Rowayton Avenue
Rowayton, CT 06853
www.dog-office.com

Invoice Number	1294
Invoice Date	06/02/2020
Customer Name	TPD
Salesperson	Lisa Wilder
Project Name	
Customer PO Number	20200890-02 FY2020
Due Date	07/02/2020
Terms	NET 30
Page	1 of 1

T Trumbull Police Department
O 158 Edison Road
Trumbull, CT 06611

ATTN: Glen Byrnes 203-452-3850

L Trumbull Police Department
O 158 Edison Road
C Trumbull, CT 06611
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ATTN: Glenn Byrnes

Group	Quantity	Description	Unit Price	Extended Amount
1	9.0	AIS Pierce Side Chair No Arms Glides Finishes Back-Brown Vinyl Seat - Coffee Frame - Grey	117.00	1,053.00
2	1.0	Kimball 36x96 Dock Laminate Rectangular Top with Soft Edge with Y Blade Base Finishes Laminate - Desert Zephyr Paint - Antique White	1,043.00	1,043.00
3	1.0	Labor Labor to receive, deliver and install: Order #1188 (1)72x30 table (8) Wish task chairs (1)60x24 table (2)side chairs Order #1189 (9)side chairs (1)96x36 table	0.00	0.00

Sub-Total : \$2,096.00

Please Pay This Amount : \$2,096.00

A FINANCE CHARGE OF 1.5% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.