HILLCREST MIDDLE SCHOOL BUILDING COMMITTEE

MEETING AGENDA – AUGUST 11, 2026, AT 7:00 PM

LOCATION: TRUMBULL TOWN HALL
5866 MAIN STREET
TRUMBULL, CT 06611
TOWN COUNCIL CHAMBERS

i. CALL TO ORDER
ii. PLEDGE OF ALLEGIANCE
iii. ROLL CALL
iv. APPROVAL OF MINUTES – JULY 28, 2026
v. PUBLIC COMMENT
vi. REVIEW AND APPROVAL OF INVOICES
vii. NEW BUSINESS
    1. ARCHITECT'S PROJECT UPDATE – TSKP
    2. OPM'S PROJECT UPDATE – ARCADIS
    3. CONSTRUCTION MANAGER UPDATE – BISMARK
viii. ACTIONS / APPROVAL OF BUILDING COMMITTEE - IF REQUIRED
ix. DATE OF NEXT MEETING
x. ADJOURNMENT

Hillcrest Middle School
Building Committee

TOWN OF TRUMBULL
CONNECTICUT

Town Hall
5866 Main Street
Trumbull, Connecticut 06611

Hillcrest Middle School Building Committee
July 28, 2026
7:00 pm
Council Chambers, Trumbull Town Hall

Present: Joseph Costa, Jeff Alterman, Andrew Lubin, Bill Mecca, Bob Gerbert and J. C. Cinelli

Absent: John Morello, Ann Sather and Fran Basbagill

Also Present: John Butkus, Arcadis; Robert Tencza, Arcadis; Gregory Raucci, Bismark Construction; Lisa Lobuono, Assistant Director of Finance and Brian Rickert, Hillcrest Middle School Principal

The meeting was called to order at 7:00 pm followed by the Pledge of Allegiance and Roll Call.

Past Minutes
Mr. Gerbert motioned to approve the minutes of July 14, 2026 as written; seconded by Mr. Lubin. Mr. Costa made the following amendment – Page 4; second paragraph – Remove "No concerns were found with either group. Scope review completed." Add – "Richard's bid did not include scope for Alternate #7. Committee opted to include cost of Alternate #7 in this phase rather than waiting until Phase 2 bidding." **Mr. Cinelli motioned to approve the minutes as amended; seconded by Mr. Gerbert. Approved unanimously.**

Public Comment
No public comment.

Review and Approval of Invoices
No invoices for approval.

New Business
Architect's Project Update – TSKP
No update.

OPM's Project Update
Mr. Tencza noted the following:

1. Phase 2 OGA and Third Party Consultants – as noted at the last meeting, there was a delay with the Code Review Consultant. The final review was submitted on July 24; TSKP has addressed all the comments and will be issuing the responses July 29. A meeting has been scheduled with the consultant, TSKP and local AHJs to review the report to close out items and obtain needed signoffs.
2. Updated quotes were received from Multivista for the two options discussed at the last meeting.
3. Look ahead schedule – August – Phase 1 start of construction next week; Phase 2 advertise for bid; Phase 2 scope reviews; Phase 2 building permit. September – Phase 2 HMSBC Approval on recommended packages; Phase 2 start of construction.
4. Reviewed the revised schedule; looking to obtain signoffs and PCR letter before August 7; this would allow bids to be advertised. Looking for approval by the Committee by September 29. With this approval, it would increase Bismark's contract for Phase 2.

Discussion was held regarding the deadline for Phase 2 bids (September 4); scope reviews are given two weeks. September 22 meeting would include all bids and alternates for review with a potential virtual meeting on September 29 to review Bismark's GMP cost amendment. Per agreement, Attorney Nugent, the Building Committee and Mrs. Pires as the signatory for the Town, can approve any future contracts without having to go before the Town Council.

5. Multivista updated the pricing on the two packages. Option 1 includes exterior photos for Phase 1 only; interior photos of the underground, in-wall, above ceiling and general progression photos of the building only. There was a small increase from the previous quote from six months ago from $80,000 to $89,900. Months of duration also extended explaining some of the increase (from 18 to 20 months). Option 2 includes site photos for the duration of the project with a quote of $104,400. Discussion. It was felt Option 1 would be the best value. This cost is reimbursable by the State; webcam services are not. **Mr. Lubin motioned to accept Option 1 for $89,900; seconded by Mr. Cinelli.** Mr. Mecca noted the document should be retitled as "Middle School". Mr. Raucci noted they will provide monthly drone documentation of the exterior of the project. **Approved unanimously.**
6. The OPM does not have an office on site at this time. Options are being considered. Would be approximately $40,000 - $50,000 for the two year duration. Bismark will provide documentation at the next meeting with regard to options.
7. Mr. Butkus discussed two procedural options as recommendations to the Committee.
    a. Establish a formal change order review process. Will consult Attorney Nugent regarding what the Charter allows. The intent is to handle changes of reasonable value on an expeditated basis and for the more substantive changes, the CM would not be delayed waiting for a Building Committee meeting. This would respect everyone's time for any change orders brought to the meetings as well as construction efficiency for the CM. Various possibilities were discussed. The Committee is always included and all documentation would be in the minutes.
    b. User Change Request – a process should be established for review/approval of requests made by the users of the building once the project starts that were not in the final design. Possible sequence for review of the request could pass through the building

principal, the superintendent, the design team to obtain an estimate of design time, if additional to the project; construction team for cost estimate and then presented to the Building Committee. Mr. Butkus will present a draft document to the Committee for review and discussion.

Discussion was held regarding the possibility of Committee members being able to observe at weekly job meetings once construction is started. This is a possibility as long as there is not a quorum. Various scenarios were discussed.

Construction Manager Update

Mr. Raucci noted the following:

1. Continuing to finalize the PCR date and clarification of some items.
2. Scope reviews were completed on the two low bids approved at the last meeting. Working through the contact process. Waiting for approval for the GMP; contracts have been written. Looking for the contractors to be on site on August 3.
3. GMP amendment will be presented for approval.
4. Sent out letters of intent to approved contractors.
5. In the next two weeks, it is expected bid documents will be prepared for Phase 2; advertising for bid; two contracts for the subcontractors will be finalized; temp fence will be on-site August 3; request for amendment of the GMP.
6. GMP Amendment has been reviewed with the temp fence contractors at $299,000 and the site work contractor at $12,852,660; total increase of $13,151,660. Discussion held regarding the contingencies; numbers will be adjusted after the Phase 2 bids. Requested approval of contract amendment 1.1 capturing the Phase 1 trade contract values in the amount of $13,151,660. **Mr. Gerbert motioned to approve the amendment to 1.1 in the amount of $13,151,660; seconded by Mr. Cinelli. Approved unanimously.**
7. In addition to the fencing, work will begin on the Daniels Farm Road site entrance prior to the start of school.
8. Continuing conversations with Harvest Hill area residents with regard to emergency vehicle access and a logistics plan.
9. A QR code will be accessible to the public regarding the perimeter of the work area.

Discussion was held regarding dissemination of information to the educational community about the project through the school district. It was noted Attorney Nugent and the First Selectman did send out a notice to the residents regarding the project start. Need to have continuing communications with the community throughout the project.

Mr. Tencza noted it will be an active construction site and requested any visits to the site be coordinated through Mr. Costa. Insurance for the project is in place.

Actions/Approval of Building Committee

No additional approvals.

Next Meeting
August 11, 2026, 7 pm.

Adjournment
There being no further business, Mr. Cinelli motioned to adjourn the meeting at 7:38 pm; seconded by Mr. Alterman. Approved unanimously.

Respectfully submitted,

Barbara Crandall
Clerk



HILLCREST MIDDLE SCHOOL
TOWN OF TRUMBULL

Hillcrest Middle School Building Committee
Arcadis Report

August 11, 2026

AGENDA

A) Project Updates

B) 90 Day Look-Ahead

C) Financials for Period Ending 07/31/26

- **Budget Overview**
- **Owner Contingency**

D) Invoices For Review & Approval


PROJECT UPDATES

PROJECT UPDATES

- Phase 2 OGA PCR Update
- 3rd Party Consultants Plan Review Status
- Introduction - Dan Scorpio On-site OPM
- User Change Request Form – Draft for Discussion (Jack Butkus)
- Change Order Subcommittee Approval Process for Discussion (Jack Butkus)

August 3, 2026

Joseph Costa, Chairman
Hillcrest Middle School Building Committee
Town of Trumbull
5866 Main Street
Trumbull, Connecticut 06611

Re: State Project Number 144-0108N
Code Conformity
New Hillcrest Middle School
530 Daniels Farm Road
Trumbull, Connecticut
Trumbull Health Department
RDI File No. 26057

Dear Mr. Costa:

We at Russell and Dawson Inc. have reviewed construction documents including the drawings and project manual, each in two volumes of the school building project referred to above and dated May 19, 2026, for conformity with the current Connecticut State Building Code, Fire Safety Code, Fire Prevention Code, and the Americans with Disabilities Act (ADA) of 1990. The Design Team either offered a detailed explanation of the design intent or revised the documents in response to our review comments. The project's construction documents now appear to be in conformity with the codes cited.

Should you have any question, please feel free to contact me at our office.

Very truly yours,

RUSSELL AND DAWSON INC.

STATE OF CONNECTICUT
THOMAS A. MANNING
NO. 6274
LICENSED ARCHITECT
2026.08.03 09:49:01-04'00'

Thomas A. Manning, VP-Architectural
Duly Authorized

c: file

Chirag Thaker
Thomas A. Manning, AIA
Mohammad H. Haghpanah, P.E.
A: 60 Darlin Street, Suite 201, East Hartford CT 06108-3201
T: (860) 289-1100 | **F:** (860) 289-3272 | **E:** info@rdaep.com
W: www.rdaep.com



Daniel Scorpio

Project Manager

Daniel is an experienced construction professional with a strong background in project management, client relations, and field coordination. Over the past nine years, he has successfully led and supported diverse construction projects, excelling in estimating, scheduling, budgeting, and quality control. With expertise in Procore, BIM 360, Bluebeam, RS Means, and other industry-standard tools, Daniel has managed multiple concurrent projects, overseen subcontractor performance, and delivered seamless project execution from inception to closeout. A hands-on leader with a deep understanding of all construction phases, he has consistently fostered collaboration with clients, owners, and teams to deliver exceptional results. Proficient in key construction software, he combines technical skills with strong communication and planning abilities to drive project success.

Education and Qualifications
BS, Building and Construction
University of Massachusetts, Amherst

Professional Licenses / Certifications
- OSHA 30-hour

Years of Experience
Total – 10
With Arcadis – 1

Contact Details
daniel.scorpio@arcadis.com

**Work experience prior to joining Arcadis*

PROJECT EXPERIENCE

Norton and Barnum Elementary Schools
Town of Cheshire, Cheshire, CT

Providing project management services for the new 97,000 sf. Norton Elementary School and 115,000 sf. Barnum Elementary School. Responsibilities include daily onsite oversight and reporting, construction manager change order review, schedule and cost management, coordination of owner consultants, FF&E and move management services, and project closeout coordination.

Bullard Havens Technical High School
State of Connecticut, Bridgeport, CT

Served as Project Manager for the owner occupancy phase, overseeing delivery, coordination, and execution of the $9 million FFE and technology package. Provided move management oversight to support the successful mid-year occupancy of the new building.

Roxbury K-8 School
City of Stamford, Stamford, CT

Project Manager assisting with the pre-construction process starting in schematic design and continuing through the design development stage. Tracks project deliverables, drafts Request for Proposal (RFP), attends and helps manage project meetings, works with the design team and contractor to follow up on open items for the City of Stamford, and works to assist the City of Stamford with all project requirements. The project will result in a new K-8 School for the City of Stamford.

Kennedy Shriver Aquatic Center
Montgomery County, Rockville, MD

Project Manager on the Building Improvements to the Kennedy Shriver Aquatic Center that will feature major structural upgrades, upgraded pool equipment, a major Heating, Ventilation, and Air Conditioning overhaul and upgrade, along with updated glazing, new roof, and major site improvements. Project Management role includes reviewing Potential Change Orders, Critical Path Method schedule analysis, schedule update reviews and As-Builts using P6 software, and running weekly project management meetings to review project status.

Multiple Projects
HSI Construction Inc., Pawtucket, RI

Arcadis is providing pre-construction Completed project take-offs using Bluebeam, prepared estimates, and proposals, and managed 5-10 concurrent projects. Skilled in project setup, workflow coordination, and closeout. Regularly met with owners, clients, and construction management teams to review progress, milestones, and performance. Collaborated with the leadership to implement field and office improvement strategies. Utilized

Procore software to manage project files, schedules, and documentation. Coordinated schedules and activities with superintendents and subcontractors to achieve timely execution. Prepared change orders, track job costs, and assisted in monthly financial reports. Maintained project meeting minutes and drove communication with clients to secure future business.

*East Providence High School Project
Gilbane Building Company, East Providence, RI

Subcontractor Project Manager for HSI Constructions. Installed all exterior concrete walkways and sidewalks, interior and exterior signage, concrete panel siding, and constructed the new Clock Tower for the new East Providence High School.

*Henry Winters Elementary
Gilbane Building Company, Pawtucket, RI

Subcontractor Project Manager for HSI Construction. Installed all exterior concrete walkways and sidewalks along with the furniture installation for the newly constructed school included classroom and common area furniture, and all library furniture and shelving.

*Garden City Elementary
Graphic Designers, Inc., Cranston, RI

Subcontractor Project Manager for HSI Construction. Installed all interior and exterior signage for the newly constructed Elementary School.

*Meeting Street School
Dimeo, Providence, RI

Subcontractor for HSI Construction. Provided concrete foundations for the newly constructed 29,000 sf Meeting Street School for Early Childhood Learning.

*Magnus Science Building Addition Providence College
Providence College, Providence, RI

Assistant Project Manager for Bond Brothers. Provided Project Management services for the 83,000 sf renovation project at the Providence Public Library which included life safety upgrades and major infrastructure improvements.

*Library Renovations
Providence Public Library, Providence, RI

Assistant Project Manager for Bond Brothers. Provided Project Management services for the 83,000 sf renovation project at the Providence Public Library which included life safety upgrades and major infrastructure improvements.

User Change Request

This form shall be used for all project content change requests (building features, furniture, furnishings, equipment or technology) within the scope of the Building Committee's charge. Recommendations by the undersigned as well as acceptance of this request by the Building Committee are required before the design and construction team will proceed with a formal change order submission for Building Committee consideration.

Project Name: Hillcrest Middle School

User Request #: _____

Date of Request: _____

Requested by: _____

Requestor Signature: _____

Description of Change Request:

Reason for Change Request:

User Request #: _____

Owner's Project Manager Cost Projections

Approximate Design Cost: **$_____**

Approximate Construction/Item Cost: **$_____**

Approximate Total Cost of Request: **$_____**

Likely Eligible Costs: **$_____**

Likely Ineligible Costs: **$_____**

Impact on Project Timeline? **Yes_____ No_____**

Recommended By:

Name: _____Signed:_____ **Date: _____**

Principal

Name: _____Signed:_____ **Date: _____**

Superintendent of Schools or Designee

MEMORANDUM

DATE: 8-11-2026

TO: Hillcrest Middle School Building Committee

FROM: John J. Butkus, AIA
Principal in Charge

SUBJECT: **New Hillcrest Middle School**
Proposed Change Order Process

As introduced at the July 28, 2026, meeting of the Hillcrest Middle School Building Committee (HMSBC), project efficiency will be enhanced, the construction schedule safeguarded and HMSBC member time utilized more appropriately by instituting a process outside of the regular committee meetings to evaluate and approve project change orders, whether for construction or professional services. The proposed process is described below.

Change Order Committee Responsibilities and Composition

a. Reviews and approves change orders (not otherwise authorized for Expedient Approval) through regularly scheduled meetings. The Construction Manager may then implement the change immediately upon approval.

b. Implements Expedient Approval for time sensitive changes that do not exceed $10,000. For such items, the review and approval of the Owner's Project Manager (OPM) shall be sufficient. The Construction Manager may then implement the change immediately upon approval.

c. Notifies the HMSBC of all change orders so approved.

d. Membership includes two HMSBC members and the Director of Facilities for Trumbull Public Schools. A quorum will exist when two such representatives are present. It is recommended that two Alternate members be appointed as well, but in no circumstance shall a quorum of the HMSBC be represented by the combination of Members and Alternates.

241 Main Street
Hartford, CT 06106

Direct: 860-503-1510
Mobile: 860-682-2034

Implementing the Change Order Process

a. As part of the CMSBC Meeting Agenda Packet, the OPM will prepare a memo containing the Change Order Committee's approvals for endorsement and inclusion in the public record by the HMSBC.

b. Each change order will be classified as to the reason for the change order, i.e., "Owner's request", "Unforeseen" or field conditions, "Design" issue or "Other", such as a requirement of an authority having jurisdiction.

c. Each change item will be noted with the anticipated level of eligibility for state grant reimbursement (Eligible, Partly Eligible, or Ineligible).

d. Initial awards of construction contracts or professional services are excluded from this process and must be approved by the HMSBC according to established practice.

e. The OPM may not approve its own change order for professional services regardless of dollar value.

Additional (Optional) Responsibilities

a. If so endorsed by the HMSBC, the Change Order Committee may also serve as the Bid Review Committee for Furniture, Furnishings and Equipment (FF&E) and Technology purchases not already included under the Construction Manager's scope of work.

b. The Bid Review Committee's responsibilities will be to review and evaluate public bids, price quotes for direct purchases and/or State Contract pricing and recommend to the HMSBC awards for such FF&E and Technology items.

c. Such recommendations will be compiled by the OPM for approval by the HMSBC. Once approved, the Finance Department will be authorized to issue the necessary purchase orders.

DRAFT

241 Main Street
Hartford, CT 06106

Direct: 860-503-1510
Mobile: 860-682-2034


90 Day-Look Ahead

90 DAY LOOK AHEAD SCHEDULE

August 2026

- Phase 1 Start of Construction
- Phase 2 Advertise for Bid
- Phase 2 Scope Reviews
- Phase 2 Building Permit (Bismark)

September 2026

- Phase 2 HMSBC Approval
- Phase 2 Start of Construction

Hillcrest Middle School

PHASE 1 & 2 GMP

PRECONSTUCTION MILESTONE SCHEDULE

7/24/2026

	Milestones	Schedule Plan	Current Target	Actual	Delta
☑	Phase 2 OGA PCR Meeting	~~July 6,2026~~		July 7, 2026	1
23	Phase 1 GMP Approval by HMSBC	~~June 9, 2026~~	**July 28, 2026***		
23	Phase 1 Approved by Town of Trumbull	~~June 12, 2026~~	July 31, 2026		
24	Phase 1 Start of Construction	~~June 25, 2026~~	August 3, 2026		
26	Phase 2 OGA PCR Approval	~~July 24, 2026~~	August 7, 2026		
27	Phase 2 Advertise for Bid	~~July 27, 2026~~	August 10, 2026		
28	Phase 2 Bids Received	~~August 21, 2026~~	September 4, 2026		
29	Phase 2 Scope Reviews	~~August 28, 2026~~	September 18, 2026		
30	Phase 2 Building Permit Approval	August 28, 2026			
31	Project GMP Recommendation to HMSBC	~~September 3, 2026~~	**September 22, 2026***		
32	Project GMP Approval by HMSBC	~~September 8, 2026*~~	**September 29, 2026***		
33	Project GMP Approved by Town of Trumbull	~~September 9, 2026~~	October 2, 2026		
34	Phase 2 Start of Construction	~~September 14, 2026~~	October 5, 2026		
	***HMSBC Meeting Dates**				



FINANCIALS

People First | Client Success | Integrity | Sustainability | Collaboration

Project Budget Summaries

PROJECT BUDGET	**$ 142,375,000.00**
Total Encumbered	$28,001,221.40
Paid to Date (PE 07/31/26)	**$4,133,531.56**
Encumbrance Balance	$23,867,689.84
Unencumbered	**$114,373,778.60**
Amount Reimbursed to Date (OGA)	$839,462.00
% Reimbursed to Date by OGA	**22%**

Note: Progress Payment Request #2 will be submitted this month for expenses through June 30th, following the new OGA requirements.

TOWN OF TRUMBULL
HILLCREST MIDDLE SCHOOL
STATE PROJECT #144-0108N
BUDGET SUMMARY
JULY 2026

MUNIS OBJ CODE	Description	Current Budget As of 08/01/26	Expended To Date Through 07/31/26
584000	Architect and Engineering Services	$ 5,529,270	$ 3,742,370
584036	Owner's Oversight	$ 2,267,263	$ 213,200
584030	Town Services	$ 555,000	$ 4,700
584010	Construction Manager	$ 118,561,324	$ 173,262
584020	FF&E/Technology	$ 6,000,000	$ -
589957	Owner Contingency	$ 8,049,966	$ -
	State Grant - Project Total	**$ 140,962,823**	**$ 4,133,532**
522205	Project Financing Costs	$ 1,412,177	
	OVERALL TOTAL PROJECT COST	**$ 142,375,000**	**$ 4,133,532**

Owner Contingency Summary

Original Owner Contingency	**$8,173,966.00**
Increase to Owner Contingency	$0.00
Revised Owner's Contingency	**$8,173,966.00**
Total Transferred from Owner Contingency	$211,970.00
Total Transferred to Owner Contingency	($87,969.60)
Current Owner's Contingency – As of 08/01/26	**$8,049,965.60**

Owner Contingency Detail Breakdown

Distributed To (Description Budget Line)	Transaction	Committee Date Approved	Amount
Architect and Engineering Services			
Architect Fees	Amendment #1	11/18/2025	$ 23,870.00
	Amendment #2	5/12/2026	$ 15,400.00
Subtotal for Architect and Engineering Services			**$ 39,270.00**
Owner's Oversight			
Owner Representative Services			$ -
Commissioning	Transfer Bid Savings to Owner Contingency	9/30/2025	$ (78,000.00)
Environmental Consultant			$ -
Testing & Inspection			$ -
Moving			$ -
Builders Risk Insurance			$ -
Subtotal for Owner's Oversight			**$ (78,000.00)**
Town Services			
Town Legal Services			$ -
Subtotal for Legal Services			**$ -**
Construction Manager			
Pre-Construction	Change Order #1	3/3/2026	$ 172,700.00
	Change Order #2	7/14/2026	$ (9,969.60)
Construction			$ -
Subtotal for Construction Manager			**$ 162,730.40**
FF&E/Technology/Playground			
Fixtures, Furniture and Equipment			$ -
Technology			$ -
Playground			$ -
Subtotal for FF&E/Technology/Playground			**$ -**

Total Transferred from Owner Contingency	**$ 211,970.00**
Total Transferred to Owner Contingency	**$ (87,969.60)**
Revised Owner Contingency Amount (Current As of 08-01-26)	**$ 8,049,965.60**


INVOICES FOR
APPROVAL

Invoices For Approval

ARCADIS

INVOICE/PAYMENT APPLICATIONS SUMMARY

Invoice #/ Payment Application Date	Invoice #/ Payment Application #	Period Ending	Description of Service	Vendor	Total Amount Billed
7/27/26	26057-i1	N/A	Third Party Review Services	Russell & Dawson, Inc.	$67,500.00
8/04/26	26057-i2	N/A	Third Party Review Services	Russell & Dawson, Inc.	$7,500.00
8/05/26	36147334	07/31/26	Owner Representative Services	Arcadis	$15,400.00
8/04/26	250501-14	07/31/26	Architectural Services	TSKP	$76,000.00
					$166,400.00

MOTION **The HMSBC approves the invoices listed above in the total amount of $166,400.00 for processing.**

Recomended for Approval
Rob Tencza - Arcadis
Robert Tencza

Russell and Dawson Inc.
60 Darlin Street, Ste 201,
East Hartford
CT 06108-3201

Phone # 860-289-1100

INVOICE

Date 7/27/2026

Invoice # 26057-i1

Project: 26057_RFQ-P 6564-...

Bill To

Town of Trumbull
Kevin Bova
5866 Main Street
Trumbull CT 06611

Customer Phone	860-262-0864
Customer E-mail	Robert.Tencza@arcadis.com

Make your checks payable to: Russell and Dawson INC. We also accept AmEx, Visa, MC and Discover. To make a payment over the phone please call 860-289-1100, Extension 103.

Item	Description	Earned	Amount Due
	26057_RFQ-P 6564-Hillcrest Middle School 530 Daniels Farm Rd Trumbull CT 06611 Total Agreement Amount: $75,000.00		
Arch/Eng	Third Party Code Review Services for Hillcrest Middle School Budget: $75,000.00 Work Done 90%	$67,500.00	67,500.00

Balance Due $67,500.00

Billing Inquiries?
Call 860-289-1100

Tax ID
83-1593659

Please note: All billings over fifteen (15) days past due will be subject to interest charges of 1.5% per month on the unpaid balance.

Recomended for Approval
Rob Tencza - Arcadis
Robert Tencza

INVOICE

Russell and Dawson Inc.
60 Darlin Street, Ste 201,
East Hartford
CT 06108-3201

Phone # 860-289-1100

Date 8/4/2026

Invoice # 26057-i2

Project: 26057_RFQ-P 6564-...

Bill To

Town of Trumbull
Kevin Bova
5866 Main Street
Trumbull CT 06611

Customer Phone	860-262-0864
Customer E-mail	Robert.Tencza@arcadis.com

Make your checks payable to: Russell and Dawson INC. We also accept AmEx, Visa, MC and Discover. To make a payment over the phone please call 860-289-1100, Extension 103.

Item	Description	Earned	Amount Due
	26057_RFQ-P 6564-Hillcrest Middle School 530 Daniels Farm Rd Trumbull CT 06611 Total Agreement Amount: $75,000.00		
Arch/Eng	Third Party Code Review Services for Hillcrest Middle School Budget: $75,000.00 Work Done 100%	$75,000.00	7,500.00

Balance Due $7,500.00

Billing Inquiries?
Call 860-289-1100

Tax ID
83-1593659

Please note: All billings over fifteen (15) days past due will be subject to interest charges of 1.5% per month on the unpaid balance.

Recomended for Approval
Rob Tencza - Arcadis
Robert Tencza

TSKP STUDIO

146 Wyllys Street, Bldg 1-203
Hartford, CT 06106

INVOICE

Invoice Number: 250501-14
Date: August 04, 2026
Project Number: 250501
P.O. Number: 20260284-00

Town of Trumbull
Attn: Maria Pires
5866 Main Street
Trumbull, CT 06611

Trumbull - Hillcrest Middle School

For Professional Services Rendered Through: July 31, 2026

Fee Services

	Contract Amount	Percent Complete	Fee Earned	Prior Billings	Current Billings
Schematic Design	$820,000.00	100.00	$820,000.00	$820,000.00	$0.00
Design Development	$1,490,000.00	100.00	$1,490,000.00	$1,490,000.00	$0.00
Construction Documents	$1,520,000.00	95.00	$1,444,000.00	$1,368,000.00	$76,000.00
Bidding	$135,000.00	0.00	$0.00	$0.00	$0.00
Construction Administration	$1,020,000.00	0.00	$0.00	$0.00	$0.00
FF&E	$270,000.00	15.00	$40,500.00	$40,500.00	$0.00
Closeout	$105,000.00	0.00	$0.00	$0.00	$0.00
HAZMAT Monitor	$50,000.00	0.00	$0.00	$0.00	$0.00
Phase II Assessment	$30,000.00	0.00	$0.00	$0.00	$0.00
Laser Building Survey	$50,000.00	0.00	$0.00	$0.00	$0.00
Test Geothermal Well - AS01	$23,870.00	100.00	$23,870.00	$23,870.00	$0.00
Spec Inspection Coord	$15,400.00	0.00	$0.00	$0.00	$0.00
	$5,529,270.00		**$3,818,370.00**	**$3,742,370.00**	**$76,000.00**

$76,000.00

Invoice Total **$76,000.00**

Docusign Envelope ID: A4CB60B5-6816-805B-8282-A07F09934793

INVOICE

Town of Trumbull, CT
Attn. : Kevin Dion
Trumbull Public Schools, 6254 Main Street
Trumbull, CT 06611
United States

Arcadis U.S., Inc.
Bank of America
Acct: 8188093937
ACH: 071 000 039 Wire: 026009 593
SWIFT: BOFAUS3N
Remit-mailbox@arcadis-us.com
62638 Collections Center Drive
Chicago, IL 60693-0626

Invoice Date	05-Aug-2026	**Invoice Number**	36147334
Due Date	04-Sep-2026	**Payment Term**	30 days
20260483			
Arcadis Reference Number	30282292	Project Number	30282292
Arcadis Reference Name	New Hillcrest Middle School	Project Name	New Hillcrest Middle School
Services Through	31-Jul-2026	Project Manager	John Butkus
		Client Contact	Kevin Dion

Professional Services to 31-Jul-2026

Project - Task	Phase	Total Contract Value	Total Billed	Previously Billed	% Billed	This Invoice	
30282292 - 01	1-Labor Task	1,260,763.00	204,100.00	188,700.00	16.19	15,400.00	
		1,260,763.00	**204,100.00**	**188,700.00**	**16.19**	**15,400.00**	**USD**

Total This Invoice **15,400.00 USD**

Signed by:
Kevin Dion
D16E201887334E7...
8/7/2026

Approved for Payment
Kevin Dion, Director of Operations
Trumbull Public Schools

Bank Name	BANK OF AMERICA N.A.	**Bank/Branch Code**	BOFA-071923284
Account No.	8188093937	**SWIFT**	BOFAUS3N

Remittance Address: Remit-Mailbox@arcadis-us.com
Please include the invoice number on all payments and include remittance copy with all postal payments. Late payments will be assessed according to contract terms.