

Golf Course Commission Meeting  
Agenda

Date: Monday, August 22, 2022

Time: 7:30 PM

Place: Long Hill Room – Council Chambers

1. Meeting called to order
2. Review and approval of prior minutes
3. Audience Participation
4. Election of Officers
5. Director, Golf Course Properties/Green Committee – Andy Fries/Shelly Dowling
6. Director of Golf – Bobby Brown
  - a. House Committee – Tony Ciccaglione
  - b. Concessionaire – Domenick Faustini
  - c. Finance Committee – Joe Gaudiano
  - d. Personnel – Diane Wheeler
7. Correspondence
8. Old Business
9. New Business
10. Adjournment

***Please email Chris Plumeau at [tkgolf@trumbull-ct.gov](mailto:tkgolf@trumbull-ct.gov) if unable to attend***

**Golf Course Commission Meeting  
July 25, 2022  
Minutes**

**Members Present:** Don Espach (Chairman); Joe Gaudiano (Vice-Chairman); Tom Cerulli; Tony Ciccaglione; Owen Evans; Dave Galla (via phone); Nate Moyer; Diane Wheeler

**Also Attending:** Bobby Brown, Director of Golf Operations, Andy Fries, Director Golf Course Properties

**Members Absent:** Shelly Dowling

Mr. Espach called the meeting to order at 7:30 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of June 27, 2022 . . . A Motion was made by Mr. Cerulli, seconded by Mrs. Wheeler, to approve the minutes as is. Motion carried unanimously (8 – 0)
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**Audience Participation:**

- None

**Director Golf Course Properties/Green Committee (Andy Fries, Shelly Dowling):**

- See report attached
- Mr. Fries added that several additional irrigation leaks and sprinkler heads have been repaired since the date of the meeting.
- Mr. Fries also stated that with the hot, humid, dry weather he is very pleased it appears that any diseases on the course are in check.

**Director of Golf Operations (Bobby Brown):**

- See report attached
- In addition, Mr. Brown and Mr. Evans reported that the feedback from the recent CSGA Women's Amateur was overwhelmingly positive for both the course conditions and the employees at Tashua Knolls.

**House Committee (Tony Ciccaglione):**

- See report attached

**Concessionaire (Domenick Faustini):**

- No report given

**Finance (Joe Gaudiano):**

- See attached report

**Personnel (Diane Wheeler):**

- Mr. Fries 6-month review will be coming up in September. Mrs. Wheeler asked all Commissioners to forward any comments to her.

- Mrs. Wheeler recently had an opportunity to spend some time at the course. She observed that we currently have a shortage of starters at the course. She will have a discussion with Mr. Ambrosini (Head Starter) to see what can be done.

**Correspondence**

- None

**Old Business:**

- None

**New Business:**

- Mr. Gaudio asked the Commission to vote on the first of two extensions as outlined in the Agreement for Golf Course Management at Tashua Knolls Golf Course, Trumbull CT:

A motion was made by Mr. Espach; seconded by Mr. Galla to approve the first of two extensions as outlined in the Agreement for Golf Course Management at Tashua Knolls Golf Course, Trumbull CT for the period of December 16, 2023 through December 16, 2024. Motion carried unanimously (8– 0).

**Adjournment:**

A motion was made by Mr. Moyer at 8:18 PM; seconded by Mrs. Wheeler to adjourn the meeting. Motion carried unanimously (8– 0).

Respectfully submitted,

Christine A. Plumeau  
Golf Course Commission Clerk

**Golf Course Commission  
Green Sub-Committee Meeting Minutes  
August 10, 2022**

**Members Present:** Shelly Dowling (Green Committee Chair), Owen Evans, Andy Fries

Mrs. Dowling called the meeting to order at 10:00 AM.

**Topics Discussed:**

- Dry and Hot and Very Busy sums up the summer at the golf course. The focus of the Maintenance Department has been to play defense to keep the grass in a good a shape as possible under difficult conditions. It does appear that the weather may be changing and cooling a bit which will help the conditions improve and the grass to come back.
- If the cooling trend continues, seeding will resume over the next couple of weeks.
- The irrigation system continues to show its age and has demanded constant attention during the heat waves. There are now four employees who can work on the system to make repairs.
- The Glen is scheduled for aeration in September and the Knolls in October.
- Cutting back vegetation and weeds will ramp up in the fall as well.
- Mr. Evans asked that the divot boxes be returned to several holes on the Knolls as several customers have been asking for them.
- Mr. Evans also asked that the fescue on the right side of #5 be cut back as well. Will look into previous history for allowing the area to grow in to prevent customers from looking for balls in neighboring yard and to allow for more areas to grow in for wildlife habitats.
- July Weather Report: July rainfall was minimal with only 2 measurable rains equaling .6”approximately 3” less than average. Temperatures were slightly warmer than average including 7 days above 90 degrees in a row late in the month. This led to no rainouts of play and continued stress on the turf.

**Adjournment:**

The meeting adjourned at 10:45 AM

Respectfully submitted,  
Christine Plumeau  
Administrative Assistant

**TASHUA KNOLLS GOLF COMMISSION  
SPECIAL PROJECTS/HOUSE COMMITTEE  
Commission Meeting Monday, August 22nd, 2022**

**Topics For discussion**

- 0 Painting of clubhouse to be moved to Capital project for FY 2023/2024.
- 0 Lighting 85% complete. Need two lights in bathrooms in Cart Barn and Occ Sensors installed August 30<sup>th</sup> . Finalize ceiling tiles in Bar Area.
- 0 Plan to go for three bids for new paving in the area from the Cart Barn to Club house. Develop scope. Fall
- 0 Review areas for New carpet in club house. Expect install in January.
- 0 Main water pipe from the Meter to the Maintenance Barn has an underground leak. Funds set. Working with Town Hall.
- 0 Custom Drain spouts to be delivered/completed by August 27<sup>th</sup> to complete roof project.
- 0 Parking lot painting of the lines and curbs for targeted for September or spring 2023.
- 0 Upgrades required for both Mens/Women bathrooms. Get bids during September. Exact work TBD. Working with Gralor.

Respectfully submitted:

Anthony Ciccaglione – Head of House Committee



**Tashua Knolls Golf Course**  
**Finance and Budget**  
August 2022

**Income**

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1. Number of total rounds up Year over year on the Glenn, flat on the Knolls. Overall, rounds are up 5.7% with a 16.75% increase in rounds played on the Glenn.
2. Cart Rounds increased 13% year over year in the same period
3. Total income is up 11%
  - a. 7.5% Knolls
  - b. 18% Glen

Rounds	2021	5-yr. Avg.	2022
	Knolls Rounds	7,334	6,686
Glen Rounds	3,223	3,176	3,762
Total Rounds	10,557	9,861	11,159
Cart Rounds	7,563	7,068	8,556

Income	2021	5-yr. Avg.	2022
	Knolls Income	\$ 322,403.00	\$ 278,240.80
Glen Income	\$ 81,926.00	\$ 77,615.88	\$ 96,723.00
Total Income	\$ 400,428.00	\$ 360,972.30	\$ 445,088.00

The 5 year average is impacted by COVID-19 course closure in 2020

**Expenses**

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The last fiscal year expenses has no changes of note.

**Miscellaneous Finance**

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The Purchase Orders for the current fiscal year were just opened, no items of significance have been processed to date.