CIVIL SERVICE BOARD

AGENDA – REGULAR MEETING

Zoom Civil Service Meeting

Wednesday, August 26, 2026

12:00 P.M.

1. Attendance:

2. Minutes:
   - Approval of July 15, 2026, Regular Meeting Minutes
   - Approval of July 29, 2026, Special Meeting Minutes
   - Approval of August 6, 2026, Special Meeting Minutes
3. General Public: Comments and Questions
4. New Business
   - Request to Approve Eligibility List for Asst. Town Clerk – Town Clerk's Office. Open & Competitive. 100% Training & Experience.
   - Request to Approve Eligibility List for Deputy Tax Assessor – Tax Assessors Office. Open & Competitive. 100% Training & Experience.
   - Request to Approve Eligibility List for Economic Development Associate – Economic Development Office. Open & Competitive. 100% Training & Experience.
5. Approval of Transfer list requests: None
6. Civil Service New Hire Report: Presented by Steve Librandi

Civil Service Board Regular Meeting

August 26, 2026, 12:00 PM

https://us06web.zoom.us/j/83134758859?pwd=MegA5lmPagsaclzv5MyQcNjTrHe4bD.1

Webinar ID: 831 3475 8859

Password: 018316

Join by telephone: (929) 205-6099 / Webinar ID: 831 3475 8859

CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, July 15, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell (Absent)

Herbert Marsh

Lauren McBride

Alice Ferreira (Absent)

Also, present: Steve Librandi, HR Manager, Tom McCarthy, Director of HR, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:05 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Herbert Marsh, Seconded by Lauren McBride to Approve June 17, 2026, Regular Meeting Minutes.

VOTE – 3-0 - Item passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There were none.

New Business:

Steve Librandi presented the request to Approve the Eligibility List for the Road Foreman – Highway Dept. Promotional. 100% Training & Experience.

MOTION made by Ann Langley, Seconded by Lauren McBride to Approve the Eligibility List for the Road Foreman – Highway Dept. Promotional. 100% Training & Experience.

VOTE 3-0 - Item passed

Steve Librandi presented the request to Advertise & Recruit for an Admin III Planning & Zoning – Planning & Zoning Dept. Open & Competitive 80% Training & Experience, 20% Computer Skills.

MOTION made by Ann Langley, Seconded by Lauren McBride to Approve the Request & Recruit for an Admin III Planning & Zoning – Planning & Zoning Dept. Open & Competitive 80% Training & Experience, 20% Computer Skills.

VOTE – 3 – 0 - Item Passed.

Steve Librandi requested that the Board add three items to the agenda; a correction to the Admin III Pension & Budget Eligibility List certified at the June 17, 2026, regular meeting, a Request to Advertise and Recruit for an Economic Development Associate & a Request to Advertise and Recruit for a Deputy Tax Assessor.

MOTION made by Lauren McBride, Seconded by Herbert Marsh to Approve the Request to add three items above to the agenda.

VOTE – 3 – 0 - Item passed.

Steve Librandi explained that there was an error in the ranking order and presented the corrected Eligibility List for the Admin III Pension & Budget position.

MOTION made by Ann Langley, Seconded by Lauren McBride to Approve the Corrected Admin III Pension & Budget Eligibility List.

VOTE – 3 – 0 – Item Passed.

Steve Librandi presented the Request to Advertise & Recruit for the Economic Development Associate position.

MOTION made by Herbert Marsh, Seconded by Ann Langley to Approve the Request to Advertise & Recruit for the Economic Development Associate position.

VOTE – 3- 0 – Item Passed.

Steve Librandi presented the Request to Advertise & Recruit for the Deputy Tax Assessor position. He explained to the Board that this is a new position.

MOTION made by Ann Langley, Seconded by Lauren McBride to Approve the Request to Advertise & Recruit for the Deputy Tax Assessor position.

VOTE – 3 – 0 – Item Passed.

Approval of Transfer list request: There was none.

Civil Service New Hire Report: No Report this month.

MOTION made by Hebert Marsh, Seconded by Lauren McBride to adjourn at 12:21 P.M.

VOTE 3-0 - Item passed.

Respectfully Submitted,

Luisa Rosario

CIVIL SERVICE BOARD

MINUTES FROM ZOOM SPECIAL MEETING

Wednesday, July 29, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell (Absent)

Herbert Marsh

Lauren McBride

Alice Ferreira

Also present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, Director of IT.

The meeting was called to order at 12:04 P.M. by Chair Ann Langley.

New Business:

MOTION made by Herbert Marsh, Seconded by Lauren McBride to Approve the Eligibility List for Engineering Aide – Engineering Dept. Open & Competitive. 100% Training & Experience.

VOTE – 3 – 0 – Passed

MOTION made by Ann Langley, Seconded by Lauren McBride to Approve the Eligibility List for Lead Bus Driver – Senior Center. Open & Competitive. 100% Training & Experience.

VOTE – 3 – 0 – Passed

Alice Ferreira joined the meeting at 12:09 P.M.

MOTION made by Herbert Marsh, Seconded by Alice Ferreira to Approve the Request to Advertise & Recruit for an Assistant Town Clerk - Town Clerk's Office. Promotional & Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Passed

MOTION made by Ann Langley, Seconded by Alice Ferreira, for the Approval to move the date of the next regular meeting to 12:00 Noon on Wednesday, August 26, 2026.

VOTE – 4 – 0 – Passed

MOTION made by Ann Langley, Seconded by Lauren McBride, to adjourn at 12:15 P.M.

VOTE – 4 – 0 – Passed

Respectfully Submitted,

Luisa Rosario

CIVIL SERVICE BOARD

MINUTES FROM ZOOM SPECIAL MEETING

Thursday, August 6, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride

Alice Ferreira

Also present: Tom McCarthy, HR Director, Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Phil Meagher, IT Technician.

The meeting was called to order at 12:00 P.M. by Chair Ann Langley.

New Business:

Steve Librandi presented the Eligibility List for Purchasing Agent to the Board. The Chair asked a question, and Steve Librandi responded.

MOTION made by Michelle Wigzell, Seconded by Ann Langley, to Approve the Eligibility List for Purchasing Agent – Finance Dept. Open and Competitive. 100% Training & Experience.

VOTE – 5 – 0 – Passed

MOTION made by Alice Ferreira, Seconded by Lauren McBride, to adjourn at 12:04 P.M.

VOTE – 5– 0 – Passed

Respectfully Submitted,

Luisa Rosario

TOWN OF TRUMBULL
ELIGIBILITY LIST
Assistant Town Clerk - Town Clerk
Open

Wage Group: MATE
Date Established: 8/26/2026
Date of Expiration: 8/26/2027

RANK	NAME OF CANDIDATE	100% Training & Exp. Assessment
1	Cynthia Carraway	90
1	Patrick Pellicone	90
1	Mercedes Petrino	90
2	Brian Salazar	85
3	Kiran D'Amico	80
3	Alyssa Poruban	80
3	Joshua Guttman	80
4	Devon Coughlin	75
5	Lisa Romano	70
5	Jennifer Gialanella	70

Failed Below 60

Based on 100% Training & Experience Assessment.

Certified by,

Stephen J. Librandi
Stephen Librandi
Human Resource Manager

TOWN OF TRUMBULL
ELIGIBILITY LIST
Deputy Tax Assessor - Tax Assessor
Open

Wage Group: MATE
Date Established: 8/26/2026
Date of Expiration: 8/26/2027

RANK	NAME OF CANDIDATE	100% Training & Exp. Assessment
1	Thomas Hefele	100
1	Kevin Murowsky	100
2	Jeffrey O'Leary	95
3	Becky Cooke	80
4	Dolores Dutton	70

Failed Below 60

Based on 100% Training & Experience Assessment.

Certified by,

Stephen J. Librandi
Stephen Librandi
Human Resource Manager

TOWN OF TRUMBULL
ELIGIBILITY LIST
Economic Development Associate

Wage Group: MATE
Date Of Certification: **8/26/2026**
Date of Expiration: **8/26/2027**

Rank	NAME OF CANDIDATE	100% T&E
1	Barbara Sreckovic	95.00
1	Janice Caruso	95.00
2	Denise Zenevitch	90.00
3	Michele Karpowich	85.00
4	Christina Botta	80.00
5	Bonnie Herring	70.00
6	Jennifer Wallin	67.50
7	John Mazza	65.00

Failed Below 60

Janette Morales

Based on 100% on experience and training.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

Hires Starting 8/1/2025

Job Title	Dept.	Posted From	Posted To	8/21/2026	CSB Approved Test Method
Fleet Maintenance Supervisor	Highway Dept.	6/23/2025	7/11/2025	Internal Promotion 8/4/2025	100% T&E
Personal Property Tax Administrator	Tax Assessor	5/5/2025	5/23/2025	Two New Hires 9/1/25	T&E 75% Oral Exam 25%
Delinquint & Deferral Tax Clerk	Tax Collector	N/A		Internal Promotion Transfer 9/15/2025	Promoted off CSB Transfer List
Public Works Supervisor	Highway Dept.	6/23/2025	7/11/2025	Internal Promotion 9/8/25	Internal Only 45% T&E 45% Perform. 10% Sen
Fleet Mechanic (Motor Equipment Repairer)	Highway Dept.	6/23/2025	7/11/2025	New Hire 9/22/25	100% T&E
Asst. Library System Director	Library	5/26/2025	6/13/2025	Internal Promotion 9/29/25	100% T&E
Property Director Tashua Knolls	Tashua Knolls	5/27/2025	6/27/2025	New Hire 9/29/25	50% T&E 50% Oral Exam
Fleet Mechanic (Motor Equipment Repairer)	Highway Dept.	6/23/2025	7/11/2025	New Hire 10/1/25	100% T&E
Sewage Pump Station Operator	WPCA	6/23/2025	7/25/2025	New Hire 10/20/25	100% T&E
Maintainer II	Highway Dept.	6/23/2025	7/18/2025	Four New Hires 10/6/25 -10/27/25	Non Tested - Entry Level
Fleet Mechanic (Motor Equipment Repairer)	Highway Dept.	6/23/2025	7/11/2025	New Hire 10/1/25	100% T&E
Police Social Worker	Police Department	8/12/2025	8/29/2025	New Hire 12/8/25	100% T&E
Youth and Family Counselor	Human Services	9/3/2025	9/19/2025	New Hire 12/1/25	100% T&E
Equipment Operator Junior Hgwy	Highway Dept.	6/23/2025	7/11/2025	Internal Promotion 12/8/25	Internal Only 40% T&E 60% Practical Exam
Equipment Operator Senior Hgwy	Highway Dept.	6/23/2025	7/25/2025	New Hire 1/5/26	Open 30% T&E 70% Practical
Adminstrative Assistant II Tax Collector	Tax Collector	10/10/2025	10/31/2025	New Hire 1/26/26	80% T&E 20% Computer Skills
Criculation Coordinator	Library	10/20/2025	11/7/2025	New Hire 3/9/26	100% T&E
Asst. Supt. Maintenance - Parks	Parks	11/25/2024	12/13/2024	Internal Promotion 2/9/26	100% T&E
Custodian	Parks	2/2/2026	3/13/2026	New Hire 4/13/26 and New Hire 5/18/26	100% T&E
Sewage Pump Station Operator	WPCA	12/22/2025	1/23/2026	New Hire 5/18/26	100% T&E
Administrative Assistant - EMS	EMS	10/23/2025	11/14/2025	New Hire 4/13/26	40% T&E 20% Computer Skill 40% Oral
Administrative Support III - Planning & Zoning	Planning & Zoning	10/16/2025	11/7/2025	New Hire 3/30/26	80% T&E 20% Computer Skills
Grant Financial & Administrative Proj. Mgr.	Finance	3/10/2026	3/27/2026	Promotion 6/15/26	100% T&E
Admin II Sr Circulation Asst	Library	12/22/2025	1/23/2026	New Hire 5/26/2026	80% T&E 20% Computer Skills
Library Marketing Support	Library	12/22/2025	1/23/2026	New Hire 6/8/26	80% T&E 20% Computer Skills
Deputy Town Clerk	Town Clerk			Promotion from Transfer list. 7/6/26	100% T&E
Motor Vehicle & Personal Property Admin	Tax Assessor	6/16/2026	6/29/2026	New Hire 7/16/26	75% T&E 25% Oral Exam
Admin Asst - Pension & Budget	Finance	4/20/2026	5/8/2026	New Hire 8/3/2026	80% T&E 20% Computer Skills
Road Foreman	Highway Dept.	6/1/2026	6/19/2026	Two Promotions 8/10/2026	100% T&E