CIVIL SERVICE BOARD

AGENDA – REGULAR MEETING

Zoom Civil Service Meeting

Wednesday, September 16, 2026

12:00 P.M.

1. Attendance:

2. Minutes:
    - Approval of August 26, 2026, Regular Meeting Minutes
3. General Public: Comments and Questions
4. New Business
    - Request to Approve Eligibility List for Admin. Assistant III P&Z – Economic Dev./P&Z Office. Open & Competitive. 80% Training & Experience, 20% Computer Skills.
    - Request to Approve Eligibility List for Maintainer IV – Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.
5. Approval of Transfer list requests: Request - Tatum DeNitto
6. Civil Service New Hire Report: No Report this month

Civil Service Board Regular Meeting

Sep 16, 2026, 12:00 PM

https://us06web.zoom.us/j/87400863457?pwd=7nzk3uhKMXIgzbQ6QYlTlt81BbbfB4.1

Webinar ID: 874 0086 3457

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CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, August 26, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride (Absent)

Alice Ferreira

Also, present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:01 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Michelle Wigzell, Seconded by Herbert Marsh, to Approve July 15, 2026, Regular Meeting Minutes.

VOTE – 3-0 - Item passed.

MOTION made by Ann Langley, Seconded by Michelle Wigzell, to Approve July 29, 2026, Special Meeting Minutes.

VOTE – 3 – 0 – Item passed.

Alice Ferreira joined at 12:02 P.M.

MOTION made by Michelle Wigzell, Seconded Alice Ferreira, to Approve August 6, 2026, Special Meeting Minutes.

VOTE – 4 – 0 – Item passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There were none.

New Business:

Steve Librandi presented the request to Approve the Eligibility List for the Asst. Town Clerk – Town Clerk's Office. Open & Competitive. 100% Training & Experience.

MOTION made by Alice Ferreira, Seconded by Michelle Wigzell, to Approve the Eligibility List for the Asst. Town Clerk – Town Clerk's Office. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Item passed.

Steve Librandi presented the request to Approve the Eligibility List for Deputy Tax Assessor – Tax Assessors Office. Open & Competitive. 100% Training & Experience.

MOTION made by Ann Langley, Seconded by Herbert Marsh, to Approve the Eligibility List for Deputy Tax Assessor – Tax Assessors Office. Open & Competitive. 100% Training & Experience.

VOTE - 4-0 - Item passed.

Steve Librandi presented the request to Approve the Eligibility List for the Economic Development Associate – Economic Development Office. Open & Competitive. 100% Training & Experience.

MOTION made by Herbert Marsh, Seconded Ann Langley, to Approve the Eligibility List Economic Development Associate – Economic Development Office. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Item passed.

Approval of Transfer list request: There was none.

Civil Service New Hire Report: Steve Librandi presented the New Hire Report to the Board. The Chair had a few questions, and Steve Librandi responded.

Steve Librandi expressed his appreciation to the Board for their time and flexibility in attending the special meetings scheduled within a short period of time. He thanked the Board for their important role in helping expedite the hiring process and allowing the Town to move forward by filling vacant positions in a timely manner. Steve Librandi expressed his appreciation for the Board's time, commitment, and continued support.

MOTION made by Michelle Wigzell, Seconded by Ann Langley, to adjourn at 12:14 P.M.

VOTE 4-0 - Item passed.

Respectfully Submitted,

Luisa Rosario

TOWN OF TRUMBULL
ELIGIBILITY LIST
Admin III Planning & Zoining

Wage Group: MATE
Date Of Certification: **9/16/2026**
Date of Expiration: **9/16/2027**

Rank	NAME OF CANDIDATE	T&E	Comp Skills	Total
1	Janice Caruso	75	18	93
1	Ramona Strang	75	18	93
1	Michelle Martin	80	13	93
2	Denise Zenevitch	75	15	90
3	Mercedes Petrino	70	15	85
3	Bonnie Herring	70	15	85
4	Russell Bain	65	15	80
5	Laura Solhiem	65	14	79
6	Jehan or J Larson	60	18	78
6	Donna Scarpelli	70	8	78
6	Irene DiCiccio	65	13	78
6	Janette Morales	62	16	78
7	Michele Karpowich	62	15	77
8	Jennifer Wallin	57	13	70
				0

Based on 80% of experience and training and 20% Computer Skills.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

TOWN OF TRUMBULL
ELIGIBILITY LIST
MAINTAINER IV
Promotional

Wage Group: HWPK
Date Established: **9/16/2026**
Date of Expiration: **9/16/2027**

RANK	NAME OF CANDIDATE	T&E	Longevity	Performance	100% Total
1	Nelson Ferriera	42.75	10	38.25	**91.00**
2	Manuel Afonso	42.75	8	33.75	**84.50**
3	Bill Baszo	45.00	10	25.88	**80.88**
4	John Lombardi	40.50	4	34.88	**79.38**
5	Gregory Mora	36.00	6	29.25	**71.25**
6	Oscar Rodriguez	31.50	6	22.50	**60.00**

Did Not pass- Below 60
Ryan Terkildsen

Based on 45% of experience and training, 45% employee performance and 10% longevity.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

Approved by:

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Town of Trumbull
Civil Service Board

Transfer List Application

7/20/26
Date

Tatum DeNitto
Employee Name

5759
Employee #

Admin Assistant II tax collector dept
Current Position

Tax Collector
Current Department

UPSEU
Union Affliation

My signature below confirms my request that the Civil Service Board place my name on the Transfer List. I understand that my name will remain on the Transfer List for a period of three years from the date it is approved by the Civil Service Board.

Employee Signature

Civil Service Board Certification

Transfer List Effective Dates

Revised 3/19/25