

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000



FINANCE COMMITTEE
AGENDA
SEPTEMBER 29, 2020

Kevin Shively, Chairman

Dawn Cantafio, Vice Chairman

Lisa Valenti

Michael Miller

Lori Rosasco Schwartz

Tony Scinto

Mary Isaac, Alternate

Donna Seidell, Alternate

NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a videoconference meeting via Zoom on Tuesday, September 29, 2020 at 7:00 p.m.

Town Council Finance Committee Meeting

September 29, 2020 7:00 PM

Join the meeting online:

<https://zoom.us/j/92355297933?pwd=SHo1WGg5QIRBT1k5L09uUzZoRmxVUT09>

Webinar ID: 923 5529 7933

Password: 675644

Join by telephone: (301) 715-8592 or (888) 475-4499 (Toll Free) / Webinar ID: 923 5529 7933

-
1. RESOLUTION TC28-107: To consider and act upon a resolution which would designate the entrance to Jane Ryan School abutting Shady Lane in the name of Mary Ellen Bolton as "Mary Ellen Way."
 2. RESOLUTION TC28-96: To consider and act upon a resolution which would authorize the Town attorney to settle a workers' compensation claim known as Donna Marie McCarthy v. the Town of Trumbull BOE.
 3. RESOLUTION TC28-108: To consider and act upon a resolution which would appropriate \$253,947 from the General Fund to various accounts. (See Accounts Attached)

4. RESOLUTION TC28-109: To consider and act upon a resolution which would appropriate \$22,978 from the General Fund to 01030200-578802 MNTNCE/REP-Equipment/Building.
5. RESOLUTION TC28-110: To consider and act upon a resolution which would transfer \$69,929 from Town Hall-Contingency to various accounts. (See Accounts Attached)

RESOLUTIONS

1. RESOLUTION TC28-107: BE IT RESOLVED, That a memorial designation in the name of Mary Ellen Bolton, namely “Mary Ellen Way,” is hereby added to the entrance to Jane Ryan School abutting Shady Lane. (Full Resolution Attached)
2. RESOLUTION TC28-96: BE IT RESOLVED, That the Town attorney is hereby authorized to settle a workers’ compensation claim known as Donna Marie McCarthy v. the Town of Trumbull BOE.
3. RESOLUTION TC28-108: BE IT RESOLVED, That \$253,947 is hereby appropriated from the General Fund to various accounts. (See Accounts Attached)
4. RESOLUTION TC28-109: BE IT RESOLVED, That \$22,978 is hereby appropriated from the General Fund to 01030200-578802 MNTNCE/REP-Equipment/Building.
5. RESOLUTION TC28-110: BE IT RESOLVED, That \$69,929 is hereby transferred from Town Hall-Contingency to various accounts. (See Accounts Attached)

FULL RESOLUTION

RESOLUTION TC28-107:

Whereas, Mary Ellen Bolton was the principal of Jane Ryan School for 10 years and was loved by all of her staff, students and families. Her love and leadership touched thousands of lives throughout her 33 years in education. Her mere presence brightened any room she walked into by her smile, her laughter and her every-present joy; and

Whereas, the Jane Ryan School Fathers Club asked the town to consider naming the entrance to Jane Ryan School "Mary Ellen Way;"

Now, Therefore, Be It Resolved, That a memorial designation in the name of Mary Ellen Bolton, namely "Mary Ellen Way," is hereby added to the entrance to Jane Ryan School abutting Shady Lane.

Sponsored by Joy Colon, Bruce Elstein, Ashley Gaudiano, Joseph Gerics, Stephen Lemoine, Lisa Valenti

DATE OF MEETING: SEPTEMBER 24, 2020

TRANSFERS FROM CONTINGENCY - FY ENDING JUNE 30, 2020					
TRANSFER NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	BALANCE BEFORE TRANSFER	AMOUNT OF TRANSFER	BALANCE AFTER TRANSFER
09-20-03	FROM				
	Town Hall-Contingency	01013800-501116	575,005.36	(69,929.00)	505,076.36
	TO				
	Treasurer - Salaries -FT	01012400-501101	(357.89)	358.00	0.11
	Technology - Salaries -FT (MATE, MATHAS contracts)	01012800-501101	(8,982.24)	8,983.00	0.76
	Human Services - (MATE contract and employee final Payout)	01013000-501101	(34,334.87)	31,791.00	(2,543.87)
	EMS - Retirement final payout	01022800-501101	(8,988.90)	8,971.00	
	Building - Salaries - FT - (MATE and MATHAS contracts)	01023200-501101	(6,519.51)	7,005.00	(1,514.51)
	Social Services - Salaries FT- MATE contract	01050000-501101	(3,764.89)	3,522.00	(262.89)
	Counseling Center - Salaries FT- MATE, MATHAS contracts, Final payout	01050200-501101	(9,298.83)	9,299.00	
				69,929.00	
	To transfer salaries for approved MATE, MATHAS contracts and final payouts for accumulated sick/vacation				

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 24-Sep-20
AGENDA: 09-20-01
AMOUNT: \$253,947

FY 2020

(A) APPROPRIATION [x]

FROM: ACCOUNT NO.
ACCOUNT NAME General Fund - Fund Balance \$253,947

(B) TRANSFER []

TO: ACCOUNT NO.
ACCOUNT NAME See attached

(C) BOND []

\$253,947

(D) SUMMARY OF REQUEST:

See attached

(E) REQUESTED BY:

Maria Pires, Finance Director

(F) SUPPORTING DATA:

See attached

(G) CONCURRENCE: YES NO NEED ADD'L INFORMATION



Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 24-Sep-20
AGENDA: 9-20-02
AMOUNT: \$22,978

FY 2020

(A) APPROPRIATION [x]

FROM: ACCOUNT NO.
ACCOUNT NAME General Fund - Fund Balance \$22,978

(B) TRANSFER []

TO: ACCOUNT NO.
ACCOUNT NAME See attached

(C) BOND []

\$22,978

(D) SUMMARY OF REQUEST:

See attached

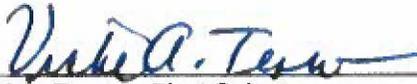
(E) REQUESTED BY:

George Estrada, Public Works Director

(F) SUPPORTING DATA:

See attached

(G) CONCURRENCE: YES [] NO [] NEED ADD'L INFORMATION



Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

**Building Maintenance
FY2020
Ending 6/30/20
Actuals as of 8/25/20**

Budget	\$135,000
Transfer	\$-
Actuals YTD	\$186,493
Open POs	\$6,058
PO Adj.	\$-
Avail. Balance	\$(57,551)
BoF Request	\$-
Est. Avail. Bal.	\$(57,551)

Actuals Breakdown	
<i>Emergency/One Off</i>	\$31,064
<i>Maintenance</i>	\$46,990
<i>Repairs</i>	\$103,639
<i>OPEX Proj.</i>	\$4,800
▶ Total YTD Actuals	\$186,493

Emergency/One-Off Expenses Breakdown	
<i>PD Ventilation system additional items</i>	\$15,575
<i>Town Hall Sewer leak</i>	\$4,239
<i>Town Hall Fire Escape</i>	\$2,250
<i>PW Facilities Cable outage</i>	\$2,813
<i>PW Air Bldg. Air Compressor & Garage Door</i>	\$2,042
<i>VFW Building</i>	\$1,515
<i>Sr. Center furnace pumpo failure</i>	\$1,380
<i>Sr. Center Panic buttons</i>	\$1,250
▶ Total Emergency	\$31,064

Emergency Repairs Commentary

- | | |
|--|--|
| <ul style="list-style-type: none"> ➤ PD ventilation system expansion to comply with indoor air quality standards; additional scope ➤ TH basement sewage leak ➤ TH Fire Escape replacement; rusted deemed unsafe for use ➤ PW Adming Building utility cable line damage | <ul style="list-style-type: none"> ➤ PW building air compressor & garage door failure ➤ Sr. Center panic button replacement ➤ Sr..Center furnace pump failiure ➤ VFW building asbestos testing |
|--|--|

**Building Maintenance
FY2020
Spend by Service Type**

Location	Total Spent
Plumbing & HVAC	\$80,097
Electrical	\$20,262
Roofing	\$16,175
Elevator repair	\$15,929
Doors/Windows/Crawfords	\$8,475
Painting	\$7,699
Misc.	\$7,148
Concrete work	\$6,580
Alarm Service Calls	\$5,723
Generator	\$5,221
Maint. Supplies	\$3,599
Water	\$3,377
Exterminating Service	\$1,654
Asbestos	\$1,515
Sprinkler	\$1,000
Locks/Keys	\$899
Permits	\$800
Flooring	\$200
Cleaning	\$140
Grand Total	\$186,493

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 24-Sep-20
AGENDA: 09-20-03
AMOUNT: \$69,929

FY 2020

(A) APPROPRIATION [] FROM: ACCOUNT NO.
ACCOUNT NAME: See attached \$69,929
(B) TRANSFER [x]
(C) BOND [] TO: ACCOUNT NO.
ACCOUNT NAME: See attached \$69,929

(D) SUMMARY OF REQUEST: See attached

(E) REQUESTED BY: Maria Pires, Finance Director

(F) SUPPORTING DATA: See attached

(G) CONCURRENCE: YE [] NO [] NEED ADD'L INFORMATION



Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

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