CIVIL SERVICE BOARD

AGENDA – REGULAR MEETING

Zoom Civil Service Meeting

Wednesday, October 21, 2026

12:00 P.M.

1. Attendance:

2. Minutes:
    - Approval of September 16, 2026, Regular Meeting Minutes
3. General Public: Comments and Questions
4. New Business
    - Request to Approve Eligibility List for Maintainer III – Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.
    - Request to Approve Eligibility List for Sr. Mechanic – Highway Dept. Promotional Only. 100% Training & Experience.
    - Request to Advertise & Recruit for H.R. Manager – Human Resource Dept. Open & Competitive 50% Training & Experience, 50% Oral Exam.
    - Request to Advertise & Recruit for Administrative Assistant – Assessor's Office. Open & Competitive 75% Training & Experience, 25% Oral Exam.
    - Request to Advertise & Recruit for Exemptions & Credit Administrator – Tax Assessor Dept. Open & Competitive 75% Training & Experience, 25% Oral Exam.
    - Request to Advertise & Recruit for Fleet Mechanic (Motor Equipment Repairer) – Highway Dept. Open & Competitive 100% Training & Experience.
    - Request to Advertise & Recruit for Prevention Coordinator TPAUD – Counseling Center. Open & Competitive 100% Training & Experience.

5. Approval of Transfer list requests: Request - None
6. Civil Service New Hire Report: No Report this month

Civil Service Board Special Meeting

Oct 21, 2026, 12:00 PM

https://us06web.zoom.us/j/86546193264?pwd=ABIun9LZrZ9E2uB9PIyMWbVRXap3oj.1

Webinar ID: 865 4619 3264

Password: 326451

Join by telephone: (305) 224-1968 / Webinar ID: 865 4619 3264

CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, September 16, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride

Alice Ferreira

Also, present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:04 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Herbert Marsh, Seconded by Ann Langley, to Approve August 26, 2026, Regular Meeting Minutes.

VOTE – 5-0 - Item passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There were none.

New Business:

Steve Librandi presented the request to Approve the Eligibility List for the Admin Assistant III P&Z – Economic Dev./P&Z Office. Open & Competitive. 80% Training & Experience, 20% Computer Skills.

MOTION made by Alice Ferreira, Seconded by Lauren McBride, to Approve the Eligibility List for the Admin Assistant III P&Z – Economic Dev./P&Z Office. Open & Competitive. 80% Training & Experience, 20% Computer Skills.

VOTE – 5 – 0 – Item passed.

The Chair asked a question regarding the designation of Wage Group that appears on each Eligibility List. Steve Librandi explained that the wage group refers to the bargaining unit that the particular position is in. He then went on to give a brief explanation of the various bargaining units that make up the Town workforce.

Steve Librandi presented the request to Approve the Eligibility List for Maintainer IV- Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.

MOTION made by Ann Langley, Seconded by Herbert Marsh, to Approve the Eligibility List for Maintainer IV – Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.

VOTE - 5-0 - Item passed.

Approval of Transfer List Request: Request – Tatum DeNitto

MOTION made by Herbert Marsh, Seconded by Alice Ferreria, to Approve the Transfer List for Tatum DeNitto.

VOTE – 5 – 0 – Item passed.

Civil Service New Hire Report: No report this month.

MOTION made by Lauren McBride, Seconded by Alice Ferreira, to adjourn at 12:15 P.M.

VOTE: 5-0 - Item passed.

Respectfully Submitted,

Luisa Rosario

TOWN OF TRUMBULL
ELIGIBILITY LIST
MAINTAINER III
Promotional

Wage Group: HWPK
Date Established: **10/21/2026**
Date of Expiration: **10/21/2027**

RANK	NAME OF CANDIDATE	T&E	Longevity	Performance	100% Total
1	Ryan Barrett	34.50	10	24.00	**68.50**
2	Ryan Terkildsen	30.50	3	34.50	**68.00**
3	Joseph Sciortino	37.00	3	24.00	**64.00**

Did Not pass- Below 60

Based on 45% of experience and training, 45% employee performance and 10% longevity.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

TOWN OF TRUMBULL
ELIGIBILITY LIST
Senior Mechanic

Wage Group: HWY
Date Of Certification: 10/21/2026
Date of Expiration: 10/21/2027

Rank	NAME OF CANDIDATE	Score On T&E	Top Five Referred
1	William Chiero	85	
2	Stephen Rose	80	
3	Steven Duran	60	

Based on 100% of experience and training.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
Personnel Manager

Town of Trumbull

HR Manager

SALARY	$40.87 - $48.08 Hourly $85,000.00 - $100,000.00 Annually	**LOCATION**	5866 Main Street, Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	244
DEPARTMENT	Human Resources	**OPENING DATE**	10/26/2026
CLOSING DATE	11/6/2026 11:59 PM Eastern		

Description

TOWN OF TRUMBULL

HR MANGER

CIVIL SERVICE

Salary: $85,000 - $100,000

40 hours per week, exempt

Examples of Duties

GENERAL STATEMENT OF DUTIES:

1. Works with the Department Head to coordinate and execute the personnel policies and activities formulated by the First Selectman and the Director of Human Resources/ Labor Relations.
2. Work involves administrative and employee relations responsibilities, dealing with the public, municipal employees, and elected and appointed officials, in addition to technical knowledge of departmental objectives and methods.
3. Assists in developing and managing the budget for the department.
4. Coordinates and manages all aspects of the Town employee benefits programs.
5. Administrator of medical, dental, life insurance, Cobra, Medicare Supplemental Plan and medical plan for Police Retirees.
6. Civil Service duties include the administration of personnel records, eligibility lists, position classification, preparation of job specifications, recruitment, examinations, and preparation of reports.
7. Coordinates promotional and/or entry level examinations for Trumbull Police Department as required.
8. Maintains records of employee training, as well as, provides training workshops.
9. Organizes health fairs, deferred compensation fairs, etc.
10. Writes and updates job descriptions for new positions and existing positions.
11. Assists in the maintenance of the Town's self-insured workers' compensation claims and files.
12. Works with the Director of Human Resources / Labor Relations on matters concerning Town bargaining agreements and grievances.
13. Manages and implements all Town employment policies and statutory requirements.

14. Prepares the agenda and attends meetings of the Civil Service Board, and brings to the attention of the Board any matters requiring consideration.

Qualifications

SUPERVISION RECEIVED:

Work is subject to direction of the Director of Human Resource / Labor Relations and Civil Service Board.

SUPERVISION EXERCISED:

Will supervise admin support or others assigned for particular duties and may supervise the performance of outside consultants rendering service to the department and the Civil Service Board.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

1. Knowledge of principles and methods of public personnel administration, position classification and administration, and examination recruitment.
2. Considerable knowledge of the principles, methods and practices of office management.
3. Strong computer skills; proficient in Microsoft Word & Excel.
4. Knowledge of principles of organization and budgeting.
5. Considerable ability to develop and maintain effective relations with employees, officials and agencies of government.
6. Knowledge of departmental objectives and procedures.
7. Ability to carry out special and general assignments requiring development of procedures without specific instruction or direct supervision.
8. Clear and concise written and oral expression.

EXPERIENCE AND TRAINING:

Graduation from a recognized college or university and four (4) years of progressively responsible employment in work involving personnel administration or the exercise of supervision or the exercise of judgment in handling important administrative functions, OR IN LIEU THEREOF, and six (6) or more years of employment in Human Resources or a closely related function including experience as stated above. Municipal experience preferred.

Supplemental Information

OTHER REQUIREMENTS:

(PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS)

GENERAL INFORMATION ON THIS EXAMINATION

PARTS	WEIGHTS
Oral Examination	50%
Experience & Training	50%
	100%

The weight of the examination will be 50% experience and training and 50% oral examination. The candidates will first be ranked and then the oral examination will be conducted for up to the top 10 ranks. Each candidate must have had the required experience and training to be eligible for this position. Before final certification, each applicant must successfully pass a drug test.

This examination will be conducted for the Town of Trumbull by the Trumbull Civil Service Board within the authority of Section 7-413 of the 1959 revision of the State of CT. Please notify the Civil Service office in advance of the examination of any disability which may require special accommodation. Anyone claiming Veterans' Preference must bring original DD 214 document.

As an applicant for employment, you are a consumer with rights under the Fair Credit Reporting Act. As part of the employment process, including for determinations related ot initial employment, the Town may obtain from a consumer reporting agency, a consumer report and/or investigative consumer report on you as defined by the Fair Credit Reporting Act.

Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

Employer
Town of Trumbull

Address
5866 Main Street

Trumbull, Connecticut, 06611

Phone
203-452-5041

Website
http://www.trumbull-ct.gov

HR Manager Supplemental Questionnaire

*QUESTION 1

Are you a graduation from a recognized college or university and four (4) years of progressively responsible employment in work involving personnel administration or the exercise of supervision or the exercise of judgment in handling important administrative functions?

- ◯ Yes
- ◯ No

*QUESTION 2

Do you have an associate's degree and six (6) years of employment of progressively responsible employment in work involving personnel administration or the exercise of supervision or the exercise of judgment in handling important administrative functions?

- ◯ Yes
- ◯ No

*QUESTION 3

Do you have municipal experience?

- ◯ Yes
- ◯ No

* Required Question

Town of Trumbull

Administrative Assistant - Assessor's Office

SALARY	$30.84 - $36.79 Hourly $56,128.80 - $66,957.80 Annually	**LOCATION**	5866 Main Street, Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	865-26-2
DEPARTMENT	Tax Assessor	**OPENING DATE**	10/26/2026
CLOSING DATE	11/13/2026 11:59 PM Eastern		

Description

Under the general direction of the Tax Assessor, Deputy Tax Assessor or their designee performs a variety of clerical support functions essential to the operation of the tax Assessor office. Work is reviewed for effectiveness, accuracy, and conformance with applicable laws, regulations, established policies, and procedures.

Examples of Duties

Duties and Responsibilities

Duties include, but are not limited to:

- Provide Customer service serving as the primary point of contact for the public; greets visitors, answers phones and emails.
- Processing motor vehicle, real estate and personal property prorates.
- Assists the Field Appraiser with entering permits and updating the Vision system as needed.
- Performs general clerical duties, including but not limited to filing, copying, typing, data entry, and maintaining records.
- Uses a variety of office equipment, computer applications, and Computer-Assisted Mass Appraisal (CAMA) system.
- Provides clerical support for the Board of Assessment Appeals (BAA), including processing BAA changes.
- Maintaining a variety of records associated with the daily operations of the Assessor’s Office.
- Updates and maintains CAMA, processing property deeds, motor vehicles and address changes.
- Assists with exemptions, credits, and tax relief programs.
- Assists the Field Appraiser with entering permits and updating the Vision system as needed.
- Perform other duties related to assessment as assigned.
- Attends trainings as assigned, to ensure to maintain up to date knowledge of state statutes and legislative changes.

Supervision

None.

Qualifications

Minimum Training and Experience Required

- High School diploma or GED, and three (3) years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities to perform above job functions.
- The position requires a thorough understanding of standard office procedures, strong computer skills, and the ability to interact effectively and professionally with the public, coworkers, and supervisors.
- Familiarity with Computer Assisted Mass Appraisal systems highly desirable.
- Working knowledge of Vision Government Solutions and Quality Data System is highly desirable.
- Ability to follow complex oral and written directions.
- Ability to manage multiple tasks and priorities effectively.
- Ability to make minor decisions in accordance with laws, ordinances, regulations and established policies.
- Ability to effectively communicate orally and in writing;
- Ability to deal effectively with others, including the public, and co-workers.

Supplemental Information

OTHER REQUIREMENTS:

(PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS)

GENERAL INFORMATION ON THIS EXAMINATION

PARTS WEIGHTS

Experience & Training 75%

Oral Exam 25%

Each candidate must have had the minimum required experience and training to be eligible to participate in the exam for this position.

The weight of the examination will be 75% experience and training and 25% oral exam. The candidates will be ranked based on their experience and training, which is based on the information contained in their employment application and the results of an oral exam.

This examination will be conducted for the Town of Trumbull by the Trumbull Civil Service Board within the authority of Section 7-413 of the 1959 revision of the State of CT General Statutes. Please notify the Civil Service office in advance of the examination of any disability which may require special accommodation. Anyone claiming Veterans' Preference must bring original DD 214 document.

As an applicant for employment, you are a consumer with rights under the Fair Credit Reporting Act. As part of the employment process, including for determinations related to initial employment, the Town may obtain from a consumer reporting agency, a consumer report and/or investigative consumer report on you as defined by the Fair Credit Reporting Act. In addition, any offer of employment is subject to the applicant successfully passing a pre-employment drug test and physical.

Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

EOE

Employer

Town of Trumbull

Address

5866 Main Street

Trumbull, Connecticut, 06611

Phone

203-452-5041

Website

http://www.trumbull-ct.gov

Town of Trumbull

Exemptions and Credit Administrator

SALARY	$32.34 - $38.55 Hourly $58,858.80 - $70,161.00 Annually	**LOCATION**	5866 Main Street, Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	260
DEPARTMENT	Tax Assessor	**OPENING DATE**	10/26/2026
CLOSING DATE	11/13/2026 11:59 PM Eastern		

Description

Under the general direction of the Tax Assessor, Deputy Tax Assessor or their designee is responsible for processing applications for tax exemptions and credits associated with motor vehicles, personal property and real estate. Supports office staff ensuring various functions in the Tax Assessor office are completed in a timely manner and in accordance with approved policies and procedures. Work is reviewed for effectiveness, accuracy, and conformance with applicable laws, regulations, established policies, and procedures.

Examples of Duties

Duties and Responsibilities

Duties include, but are not limited to:

- Process and maintain Exemptions and Credits , and tax relief programs.
- Verify qualifications for programs.
- Process prorates on Exemptions and Credits.
- Assists with motor vehicle, real estate, and personal property prorates as needed.
- Perform general clerical duties, including filing, copying, typing, data entry, correspondence, and maintaining records.
- Provide professional and courteous customer service to the public in person, by telephone, and via email ensuring communications is bot effective and professional.
- Assist with Personal Property, income and expense and Audits.
- Provide back up for the Personal Property Administrator.
- Assist with Board of Assessment Appeals (BAA) clerical duties as needed.
- Maintain accurate and organized records associated with the daily operations of the Assessor’s Office.
- Operate office equipment and utilize computer applications, including Microsoft Office and Computer-Assisted Mass Appraisal (CAMA) systems.
- Apply applicable laws, regulations, policies, and established assessment procedures in the performance of assigned duties.
- Perform other duties related to assessment as assigned.

Supervision

Occasionally provides guidance and directions to office staff.

Qualifications

Minimum Training and Experience Required

- College degree preferred, particularly in a related field such as Business, Finance, Economics, or a closely related discipline.
- Experience in a municipal assessment office preferred and/or a minimum of three years of cumulative office experience.
- CCMA 1 certification is highly desirable. Candidates who do not currently hold certification must be willing to complete the required coursework toward obtaining certification.
- Experience with software applications, including but not limited to Vision Government Solutions, Quality Data Systems, and Microsoft Office Suite, including Excel, Word, and Outlook.
- Strong basic mathematical and analytical skills.
- Working knowledge and understanding of the regulations, procedures, and practices of a municipal Assessor's Office.
- Ability to interpret and follow complex oral and written instructions and apply established procedures accurately.
- Ability to communicate effectively and professionally with the public, coworkers, supervisors, and other municipal staff.
- Ability to make routine decisions in accordance with applicable laws, ordinances, regulations, established policies, and procedures.
- Ability to effectively organize, prioritize, and manage multiple tasks and competing priorities while maintaining accuracy and attention to detail.
- Ability to maintain confidentiality and exercise sound judgment when handling sensitive taxpayer and assessment information.
- Ability to work independently while also functioning effectively as part of a team.

Supplemental Information

OTHER REQUIREMENTS:

(PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS)

GENERAL INFORMATION ON THIS EXAMINATION

PARTS WEIGHTS

Experience & Training 75%

Oral Exam 25%

Each candidate must have had the minimum required experience and training to be eligible to participate in the exam for this position.

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reporting agency, a consumer report and/or investigative consumer report on you as defined by the Fair Credit Reporting Act. In addition, any offer of employment is subject to the applicant successfully passing a pre-employment drug test and physical.

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Town of Trumbull

Fleet Mechanic (Motor Equipment Repairer)

SALARY	$38.37 - $40.75 Hourly	**LOCATION**	366 Church Hill Road, Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	089-24
DEPARTMENT	Highway/Parks - Civil Service	**OPENING DATE**	10/26/2026
CLOSING DATE	11/13/2026 11:59 PM Eastern		

Description

Under the direction of the Fleet Supervisor the Fleet Mechanic (Motor Equipment Repairer) is responsible for the repair and maintenance of a wide variety of vehicles, trucks and heavy equipment used by the Dept. of Public Works.

Examples of Duties

GENERAL STATEMENT OF DUTIES:

1. Repairs and maintains gas and diesel trucks, automobiles, tractors, road machinery, small or 2 cycle engines, and various types of construction, and landscape equipment.
2. Has experience in wiring of vehicles and equipment.
3. Knowledge of hydraulic systems.
4. Welding of equipment.
5. Required to work emergency and all other overtime, as needed.
6. Works in all types of weather conditions.
8. Does all related work, as required.

Qualifications

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

1. Knowledge of the mechanisms of diesel trucks, heavy construction equipment, automobiles and various types of small gas driven equipment and tools.
2. Ability to use and care for the tools of the trade, bench and testing equipment, drill press.
3. Considerable physical strength.
4. Ability to keep shop records.
5. Use of electrical diagnostic test equipment.
6. Provides own tools of the trade.

EXPERIENCE AND TRAINING:

High School Diploma or GED. Not less than five (5) years of employment in repair of diesel trucks and gas engines and

heavy construction equipment.
Must obtain a valid CDL, Class B (Commercial Driver's License) within twelve months of hire.

Supplemental Information

SUPERVISION RECEIVED:
Works under the supervision of the Director of Public Works or his designee who assigns specific repair tasks and gives instructions as to the manner in which they are to be performed; follows established routines in servicing automotive and tractor and landscape equipment. Work is inspected in progress and upon completion.

SUPERVISION EXERCISED:
May supervise one or more helpers.

OTHER REQUIREMENTS: (PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS)

GENERAL INFORMATION ON THIS EXAMINATION PARTS WEIGHTS

Experience & Training 100% The weight of the examination will be 100% experience and training . The candidates will be ranked based on their experience and training as it relates to the required experience and training for this position based on the information contained in their employment application, the supplemental questionnaire if applicable and any attachments they provide.

This examination will be conducted for the Town of Trumbull by the Trumbull Civil Service Board within the authority of Section 7-413 of the 1959 revision of the State of CT General Statutes. Please notify the Civil Service office in advance of the examination of any disability which may require special accommodation. Anyone claiming Veterans' Preference must bring original DD 214 document.

As an applicant for employment, you are a consumer with rights under the Fair Credit Reporting Act. As part of the employment process, including for determinations related to initial employment, the Town may obtain from a consumer reporting agency, a consumer report and/or investigative consumer report on you as defined by the Fair Credit Reporting Act. In addition, any offer of employment is subject to the applicant successfully passing a pre-employment drug test and physical. Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

EEO

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Town of Trumbull

Address
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Trumbull, Connecticut, 06611

Phone
203-452-5041

Website
http://www.trumbull-ct.gov

Fleet Mechanic (Motor Equipment Repairer) Supplemental Questionnaire

*QUESTION 1

Do you have at least five (5) years of employment in repair of diesel trucks and gas engines and heavy construction equipment?

- ◯ Yes
- ◯ No

*QUESTION 2

Do you possess a current Class B CDL drivers license?

- ◯ Yes
- ◯ No

* Required Question

Town of Trumbull

Prevention Coordinator

SALARY	$38.70 - $46.19 Hourly $70,434.00 - $84,065.80 Annually	**LOCATION**	121 Old Mine Road, Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	227-26
DEPARTMENT	Counseling Center	**OPENING DATE**	10/26/2026
CLOSING DATE	11/6/2026 11:59 PM Eastern		

Description

The Prevention Coordinator is a granted-funded position working with TPAUD, Trumbull's Prevention Partnership to plan and implement the Building Resilient Youth and Communities with Prevention program. The Program Coordinator will support coalition and community efforts to plan and implement evidence-based prevention programs, with a focus on reaching and engaging youth age 12-20.

Examples of Duties

Duties and Responsibilities:

- Support and strengthen local coalition efforts around reducing alcohol and cannabis use among youth age12-20.
- Collaboratewithcoalitionmembers,TrumbullPublicSchools, and Town of Trumbull departments to implement the Strategic Prevention Framework(SPF).
- Coordinate with Independent Local Evaluator to facilitate data collection and analysis for needs assessment, strategic planning, and programevaluation.
- Coordinate with DMHAS Prevention Resource Links to implement Strategic Plan and attend DMHAS required meetings andtrainings.
- Assist with planning and implementation of substance misuse and mental health education programs through the Trumbull Public Schools and in thecommunity.
- Perform retailer landscapeanalyses and education.
- Maintain TPAUD's website and create social mediacontent.
- Participate in Trumbull's Youth Diversion Team and school restorative practices efforts.
- Participate in state and regional prevention work groups.
- Perform data tracking and program reporting required by the CT Department of Mental Health and Addiction Services.
- Supervise the Youth Peer Advocate(YPA).

Supervisory Relationships:
The Program Coordinator will supervise the Youth Peer Advocate and report to the Prevention Director. This position is part of the Town of Trumbull's Human Services Department.

Qualifications

Knowledge and Skills:

- Knowledge of principles of substance abuse prevention, the Strategic Prevention Framework, coalition building, youth development, community development and organization, restorative practices, and programevaluation.
- Ability to maintain detailed coalition and program records, reports, and statistical data.
- Ability to work independently and use initiative and judgment in completing tasks and responsibilities.
- Ability to engage and collaborate with individuals, partners, and community at-large to achieveprevention objectives.
- Experience delivering substance misuse and mental health trainings to youth and adult audiences.
- Experience using Wix website editor software.
- Must possess the following: organizational skills, excellent oral and written communication, public speaking skills, group and meeting facilitation experience, and ability to learn new concepts quickly. Ability to workwith diverse populations is desired.

Minimum Required Experience & Qualifications:

- DegreeinPublic Administration,PublicHealth, orrelatedfield.
- More than 5 years of relevant experience implementing a federal or state alcohol and drug prevention grant.
- Certification to deliver Youth/Teen Mental Health First Aid; Question, Persuade, Refer suicide prevention; and Stanford University “Our Healthy Futures” trainings
- Ability to work occasional evenings and weekends
- Own transportation
- Must obtain a Certified Prevention Specialist certification, as required by the funder, during the period of grant funding.

Supplemental Information

OTHER REQUIREMENTS:

PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS:

GENERAL INFORMATION ON THIS EXAMINATION

PARTS WEIGHTS

Experience & Training 100%

The weight of the examination will be 100% experience and training. The candidates will be ranked based on their experience and training as it relates to the required experience and training for this position based on the information contained in their employment application, the supplemental questionnaire if applicable and any attachments they provide. This examination will be conducted for the Town of Trumbull by the Trumbull Civil Service Board within the authority of Section 7-413 of the 1959 revision of the State of CT General Statutes. Please notify the Civil Service office in advance of the examination of any disability which may require special accommodation. Anyone claiming Veterans' Preference must bring original DD 214 document.

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Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

EOE

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Town of Trumbull

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