Middlebrook Elementary School/Booth Hill Elementary School
Roof Building Committee Meeting
Tuesday, January 28, 2025, 7:30 pm, In-Person
Long Hill Conference Room

Patricia Borghesan – Chairman	Michael Ward – Vice-Chairman
Joanne Glasser Orenstein	Lynne Salta
Tony Scinto, TC Representative	Chris Bandecchi BoE Representative
Joy Colon, TC Representative	Steve Cahill

AGENDA

Call to Order

Pledge of Allegiance/Roll Call

Approval of Minutes September 17, 2024

Middlebrook Elementary School Roof Project

Booth Hill Elementary School Roof Project

This portion of the meeting will focus solely on the Booth Hill School Roof Project

Financial Report

Update on the Booth Hill School Roof Project

Approval of Silktown Invoice, period ending 1/2/2025

Approval of Antinozzi Invoice # 971844843

Adjournment

Middlebrook and Booth Hill Elementary School Roof Building Committee
Virtual Meeting
September 17, 2024
7:30 pm

Present: Chairman Patricia Borghesan, Steven Cahill, Tony Scinto, Chris Bandecchi and Lynne Salta

Absent: Michael Ward, Joy Colon and Joanne Glasser Orenstein

Also Present: Kevin Bova, Purchasing Director and Paul Lisi, AIA, Antinozzi Associates

The meeting was called to order at 7:33 pm followed by the Pledge of Allegiance and Roll Call.

Past Minutes
Motion was made by Ms. Salta to approve the minutes of August 21, 2024. Seconded by Mr. Cahill and approved by unanimous consent.

Middlebrook Elementary School Roof Project

Booth Hill Elementary School Roof Project

Financials
Mr. Bova reviewed the financials as provided by Mrs. Pires noting total budget is $1,840,000, spent to date $1,331,150, Purchase Orders $378,065 and uncommitted $130,785.

Silktown Invoice
Ms. Borghesan presented an invoice from Silktown for $210,300. This includes charges for labor, flashing, SM labor and materials, ladders, closing and cleanup. **Motion was made by Ms. Salta to approve the invoice. Seconded by Mr. Cahill.** Mr. Lisi noted they are substantially complete with the one of the last remaining items being the skylights. There was a slight delay in receiving the units. Installation will be done after hours so it will not interfere with the school day. Final inspection will be scheduled soon. Ms. Borghesan questioned what charges remain to be paid. One last payment will be made for labor on the installation of the skylights and retainage. **Motion was passed by unanimous consent.**

Update on the Final Steps
Mr. Lisi did not have a specific date on receipt of the skylights but expects it to be within a couple of weeks.

Next Meeting Date
October 9, 2024 at 7:30 pm by ZOOM.

Adjournment
There being no further business, motion was made by Mr. Scinto to adjourn the meeting at 7:43 pm. Seconded by Mr. Cahill and approved by unanimous consent.

Respectfully submitted,

Barbara Crandall
Clerk

INVOICE

Invoice Number: **971844843**
Invoice date: **30 November 2024**

ANTINOZZI ASSOCIATES ARCHITECTURE + INTERIORS

To:	Trumbull Public Schools 6254 Main Street Trumbull, CT 06611	AA project number:	**23008**
		Project name:	**Trumbull Public Schools** **Booth Hill Roof Replacement**
		Project address:	545 Booth Hill Road, Trumbull, CT
Attention:	David Cote	Client project number:	

PHASE		Contract Amount	Earned To Date	Prior Billings	This Invoice
Basic Services					
Schematic Design		13,600.00	13,600.00	13,600.00	**0.00**
Construction Documents		39,800.00	39,800.00	39,800.00	**0.00**
Bid/Negotiation		2,200.00	2,200.00	2,200.00	**0.00**
Construction Administration		11,800.00	11,800.00	10,030.00	**1,770.00**
	Subtotal	67,400.00	67,400.00	65,630.00	**1,770.00**
	Total	67,400.00	67,400.00	65,630.00	**1,770.00**

Time & Expenses		Earned To Date	Prior Billings	This Invoice
Reimbursables		0.00	0.00	**0.00**
	Total	0.00	0.00	**0.00**

Pay This Amount **1,770.00**

AGING SUMMARY

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
971844843	11/30/2024	1,770.00	1,770.00				
	Total	1,770.00	1,770.00	0.00	0.00	0.00	0.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): 545 Booth Hill Road
Trumbull, CT 06611

PROJECT: BOOTH HILL ELEMENTARY SCHOOL
Trumbull CT
WF Proejct 24033

APPLICATION NO: 6
PERIOD TO: 9/30/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Silktown Roofing Incorporated
27 Pleasant Street
Manchester, CT 06040

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: PO 20241295-00 FY2024

CONTRACT DATE: 4/11/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM .... $ 1,569,000.00
2. Net Change by Change Orders .... $ 19,120.73
3. CONTRACT SUM TO DATE (Line 1 + 2)........... $ 1,588,120.73
4. TOTAL COMPLETED AND STORED TO DATE ...... $ 1,588,120.73
5. RETAINAGE:
   a. ____ % of Completed Work $ ____
   b. 0.00 % of Stored Material $ ____
   Total retainage (Line 5a + 5b) .... $ ____
6. TOTAL EARNED LESS RETAINAGE .... $ 1,588,120.73
   (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
   (Line 6 from prior Certificate) ....$ 1,465,725.00
8. CURRENT PAYMENT DUE ....$ 122,395.73
9. BALANCE TO FINISH, INCLUDING RETAINAGE
   (Line 3 less Line 6) $ ____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	19,120.73	0.00
TOTALS	19,120.73	0.00
NET CHANGES by Change Order	19,120.73	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Silktown Roofing Incorporated
27 Pleasant Street Manchester, CT 06040

By: MD Date: 1-2-2025
Maureen Damaschi, / Controller

State of: CT
County of: Hartford
Subscribed and Sworn to before me this 2 Day of January 20 25
Notary Public: Wendy Thaxter
My Commission Expires : 5/31/2026

Wendy Thaxter
Notary Public, State of Connecticut
Commission Expires 05/31/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated,the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED............................... $ 122,395.73

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Date: 1/2/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): 545 Booth Hill Road
Trumbull, CT 06611

PROJECT: BOOTH HILL ELEMENTARY SCHOOL
Trumbull CT
WF Proejct 24033

APPLICATION NO: 6
PERIOD TO: 9/30/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Silktown Roofing Incorporated
27 Pleasant Street
Manchester, CT 06040

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: PO 20241295-00 FY2024

CONTRACT DATE: 4/11/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
100	SETUP & MOBILIZATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00	0.00	945.69
110	SUBMITTALS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00	0.00	378.28
120	ROOFING LABOR	530,000.00	530,000.00	0.00	0.00	530,000.00	100.00	0.00	20,048.70
130	EPDM MATERIAL	293,500.00	293,500.00	0.00	0.00	293,500.00	100.00	0.00	11,102.44
140	INSULATION MATERIAL	280,000.00	280,000.00	0.00	0.00	280,000.00	100.00	0.00	10,591.76
145	EDGE & FLASHING MODIFICATION	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00	0.00	5,674.16
150	SM MATERIALS	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00	0.00	2,269.66
160	SM LABOR	72,000.00	46,800.00	25,200.00	0.00	72,000.00	100.00	0.00	2,723.60
170	SKYLIGHTS L&M	32,000.00	16,000.00	16,000.00	0.00	32,000.00	100.00	0.00	1,210.49
180	ROOF HATCH	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	0.00	151.31
190	PLUMBING DRAINS	85,000.00	85,000.00	0.00	0.00	85,000.00	100.00	0.00	3,215.36
200	LADDERS	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00	0.00	245.88
210	CLOSING & CLEANUP	10,000.00	8,000.00	2,000.00	0.00	10,000.00	100.00	0.00	378.28
220	P&P BOND	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00	0.00	416.11
C01	PCO 1, 4, 5, 6	19,120.73	0.00	19,120.73	0.00	19,120.73	100.00	0.00	723.28
	REPORT TOTALS	$1,588,120.73	$1,525,800.00	$62,320.73	$0.00	$1,588,120.73	100.00	$0.00	60,075.00