Golf Course Commission Meeting
Agenda

Date: Monday, March 24, 2026

Time: 7:30 PM

Place: Long Hill Room – Town Hall

1. Meeting called to order
2. Review and approval of prior minutes
3. Audience Participation
4. Director, Golf Course Properties/Green Committee – Joe Imperio
5. Director of Golf – Bobby Brown
    a. House Committee – Tony Ciccaglione
    b. Concessionaire – Domenick Faustini
    c. Finance Committee – tba
    d. Personnel – Shelly Dowling
    e. Customer Service – Regina Evans
    f. Golfer Engagement – Mary Ellen Patzuk
6. Correspondence
7. Old Business
8. New Business
9. Executive Session
    a. Contractual Matter
10. Adjournment

Please email Chris Plumeau at tkgolf@trumbull-ct.gov if unable to attend

AS SUBMITTED

Golf Course Commission Meeting
December 8, 2025
Minutes

Members Present: Joe Gaudiano (Chairman); Nate Moyer; Pete Caligiure; Tony Ciccaglione (arrived 7:35 PM); Shelly Dowling; Regina Evans; Mary Ellen Patzuk; Joel Satin (arrived 7:40 PM)

Also Attending: Bobby Brown, Director of Golf; Joe Imperio, Director Golf Course Properties

Members Absent: None

Mr. Gaudiano called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of November 24, 2025, . . . A Motion was made by Mr. Moyer seconded by Mr. Ciccaglione to approve the minutes as is. Motion carried unanimously (6 – 0)

Election of Officers:

Mr. Moyer moved to nominate Joe Gaudiano as Chairman of the Golf Course Commission for 2026, seconded by Mrs. Dowling. There being no further nominations, the clerk cast one unanimous ballot for Joe Gaudiano.

Mr. Gaudiano moved to nominate Nate Moyer as Vice-Chairman of the Golf Course Commission for 2026; seconded by Mrs. Dowling. There being no further nominations, the clerk cast one unanimous ballot for Nate Moyer.

Mr. Gaudiano thanked his fellow Commissioners for their confidence in him as Chairman of the Golf Course Commission and for all their hard work and dedication toward the betterment of Tashua Knolls Golf Course.

Audience Participation:

- Mr. Bob Dolyak, President of the Sr. Men's Club, thanked everyone at Tashua Knolls for contributing to another successful year for the club. He stated that this was the 49th year that the club has played at Tashua. They have a total of 233 members, 188 who golf and 25 new members in 2025. The Club will try to switch all members over to Golf Genius in 2026 to make scoring easier for everyone involved.
- Mr. Mark Ryan, Vice President of the Sr. Men's Club, appreciated Tashua Knolls' purchase of baskets for broken tees which he felt contributed immensely to cleaner conditions on the course. He also thanked Mr. Brown for working with the club at the end of the season to purchase apparel with credits that will be donated to the Bridgeport Rescue Mission along with a $500 additional donation. In addition, the club has made donations this year to the Trumbull Senior Center,

Trumbull Social Services and the Kennedy Center. Everyone on the Commission thanked the Sr. Men's Club for the generosity to area organizations.

Director Golf Course Properties/Green Committee: (Joe Imperio)

- See report attached.

Director of Golf Operations (Bobby Brown):

- See report attached.

House Committee (Tony Ciccaglione)

- See report attached.

Concessionaire (Domenick Faustini):

- None
- Mr. Moyer made a motion regarding the Concession Contract for Tashua Knolls.

A motion was made by Moyer seconded by Mr. Satin to Renew the "Agreement between the Town of Trumbull and Gralor, Inc. to operate the refreshment concession, locker room, Concession and Restaurant at Tashua Knolls Clubhouse. Motion Failed (8 – 0).

Finance (Joe Gaudiano):

- Mr. Gaudiano thanked Mr. Cunningham for his service to the Golf Course Commission in his role on the Finance Committee. All Commissioners joined in to say that Mr. Cunningham had done an outstanding job in his role.
- Mr. Gaudiano submitted a revised draft of the proposed FY 2026/2027 Fiscal Year budget for Tashua Knolls Golf Course.

A motion was made by Mrs. Dowling; seconded by Mr. Ciccaglione to approve a budget of $2,814,837 for the 2026/27 fiscal year with the understanding that there may be some adjustments in the salary, utility, and reimbursable accounts made by the Town. Motion carried unanimously (8 – 0).

Personnel (Shelly Dowling):

- The position of Administrative Assistant and Clerk for Tashua Knolls Golf Course will be posted shortly.
- Mrs. Patzuk has been added to the Personnel Committee. Mrs. Patzuk was thanked for her willingness to take on this role.

Customer Service (Regina Evans):

- Mrs. Evans suggested that Tashua Knolls consider holding a food drive in 2026 around Thanksgiving time to aid area food banks. The Commission thought it was a great idea and could possibly be combined with some type of Thanksgiving tournament.

Golfer Engagement (Mary Ellen Patzuk):

- The final issue of the Newsletter for 2025 will be sent out to customers shortly.
- A notice will go out to all customers early in 2026 with instructions for ID renewal for the season.

Correspondence:

- None

Old Business:

- None

New Business:

- None

Adjournment:

A motion was made by Mr. Caliguire 8:05 PM; seconded by Mrs. Patzuk to adjourn the meeting. Motion carried unanimously (8 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

AS SUBMITTED

Golf Course Commission Meeting
March 2, 2026
Special Meeting
Via Zoom
Minutes

Members Present: Joe Gaudiano (Chairman); Nate Moyer (Vice Chairman); Pete Caligiure; Tony Ciccaglione; Shelly Dowling; Regina Evans; Mary Ellen Patzuk; Joel Satin

Also Attending: Bobby Brown, Director of Golf; Joe Imperio, Director of Golf Course Properties

Members Absent: None

Mr. Gaudiano called the meeting to order at 7:30 PM.

Finance (Joe Gaudiano):

- Mr. Gaudiano proposed the following rate increases for the 2026 golf season:
  - All Knolls & Glen 9-Hole Cart Fees Rise by $1 and All Knolls 18-Hole Cart Fees Raise by $2. The reason for the increase is due to the expiration of our present golf cart lease. We have negotiated a new 5-year lease for a replacement fleet of carts that are due to be delivered this spring. There was a very large increase in the cost of the lease due to the following factors:
    - The current fleet was leased during COVID when there was an excess of carts.
    - The interest rate on the lease was much lower at the time.
    - There is a complete model redesign for the new carts.
  - All Knolls and Glen Round Rates Raise by $1. The reason for the increase is that Tashua Knolls will be undergoing a complete rebuild for both the irrigation system and all bunkers in the upcoming few years. The Commission has determined it is more prudent to save additional funding for these projects in order to reduce the bonding in future years. In addition, the extreme winter snow will delay the opening of the course until at least the first week of April, which will represent a loss in income.
- The Commissioners discussed the above issues and ultimately came to a decision.

A motion was made by Mr. Moyer; seconded by Mrs. Evans to approve the following rate increase for the 2026 golf Season:

All Knolls & Glen 9-Hole Cart Fees Raise $1
All Knolls 18- Holl Cart Fees Raise $2
All Knolls and Glen Round Rates Raise $1

Motion carried unanimously (8 – 0).

Adjournment:

A motion was made by Mrs. Evans 7:50 PM; seconded by Mr. Moyer to adjourn the meeting. Motion carried unanimously (8 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

Greens and Grounds Report

March 23, 2026

- Course cleanup is underway. Focusing on playing surfaces first (greens, tees and fairways) then we will move to primary rough and tree lines. March 9 was our first time accessing the course in over 6 weeks.
- Majority of the seasonal staff returned to work last week.
- Bunkers will be cleaned out and we will begin edging and adding sand where needed.
- Last bit of snow and ice is clear from the greens. Overall, the turf looks good. A few low tying areas are showing signs of winter damage.
- Plugs have been pulled from #11 & #13 Green. They have been brought inside to see how they respond once they break dormancy. Will evaluate in a week or two.
- Depression on 11 Green has been repaired. Sod was removed, materials were added, and sod was replaced. Area has been covered to speed up the recovery process.
- Permanent, on-course accessories and structures (water cooler stands, lightning/rain shelters) will be sanded and painted once the weather warms.
- Re-establishing tee edges. They will be straightened, expanded and marked out with paint before mowing begins.
- Tree company resumed work on Friday March 20. Work had been postponed due to soft and wet conditions. The ground firmed up, so the area is now accessible. Cleanup remaining debris between 7 & 16. Large limb on 7 will be removed.
- Anticipated opening date is scheduled for April 1. Extended forecast is much colder than the average but should not push back opening date.
- Greens aeration is scheduled for March 30 & 31.

TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, March, 23rd 2026

Topics For discussion

0 Solar Project UI application with the NOTES submitted for final approval. **Expect by 3/30/26. Waiting on UI**

0 **Maintenance Barn Walk through schedule for 3/31/26. Bids will be due by April 21st.**

0 Door in the furnace room needs to be replaced – Order Placed with Lindquist. 3-4 week lead time. Waiting

O New Boiler in Clubhouse required. Waiting on budget pricing from Main Enterprise**. Received $60K**

O Shed next to Miklus Center Doors are complete. **Do we fix the sides**. Expect Price by 3/30/26

O Obtained Paving Bid from G.Pic. Need D&P. On budget at this point

O Numerous issues with water leaks in the Club House. Will need a new roofer to repair.

O A&B has been responding to all the Water Leaks including the Women's Bathroom. All complete

O UI moving the transformer on 3/18/26 with a four hour outage. Complete 3/18. Next HV Cable Plan.

O Need utility cover on green box. Need to call A&B.

Respectfully submitted

Anthony Ciccaglione – Head of House Committee

Tashua Golf YTD Budget Report - Fiscal Year 2025/2026

Account	Account Description	Original	Transfer	Revised	YTD	Encumber	As of 3/19/2026 Available
501101	Salaries-FT/Permanent	542,345		542,345	369,905		172,439
501103	Salaries-Seasonal	320,000		320,000	172,364		147,635
501105	Salaries - Overtime	20,000		20,000	43,568		-23,568
501888	Uniform Allowance	4,000		4,000	2,240		1,760
522201	Services & Fees Clerical	840		840	700		140
522202	Services & Fees Professional	254,715		254,715	173,669	81,045	0
522203	Services & Fees Ancillary	21,600		21,600	12,345	7,479	1,774
522204	Services & Fees Contractual	179,883		179,883	109,514		70,369
522205	Svcs Program Expense	3,000		3,000	1,922		1,077
522210	Reimbursable to GF	316,500		316,500	316,500		0
534401	Matierials & Supplies Office	55,000		55,000	35,740	16,931	237
534402	Program Supplies	256,000		256,000	209,007	16,493	30,499
556601	Professional Dev Conferences	2,350		2,350	2,727		-377
556602	Dues	5,200		5,200	2,895		2,305
567701	Oil, Gas, Grease	20,000		20,000	10,415	9,585	0
567703	Travel Reimbursement	500		500	186		313
578801	Maintenance Repair Contracts	20,575		20,575	11,527	4,883	4,164
578802	Maintenance Equipment/Building	119,000		119,000	85,077	64,098	-175
578804	Refuse	3,300		3,300	2,452	817	30
581888	Capital Outlay	581,000	27,700	608,700	186,104	69,695	352,900
589901	Leases	83,126		83,126	83,126		0
589902	Occasional Rentals	5,000		5,000	1,582		3,418
590011	Heat	12,000		12,000	13,910		-1,910
590012	Electricity	68,500		68,500	35,589		32,911
590013	Water	26,500		26,500	62,592		-36,092
590014	Telephone/Internet	1,278		1,278	1,321		-43
595888	Interest on Bonds	5,297		5,297	2,375		2,922
597888	Principal on Bonds	111,332		111,332	81,000		30,332
	TOTAL TASHUA KNOLLS BUDGET	**3,038,841**		**3,066,541**	**2,030,352**	**271,026**	**793,060**

TOTAL TASHUA KNOLLS EXPENSES

Tashua Knolls Income (MUNIS)	1761022
Misc. Revenue (Rent)	27090
Auction Income	12160
	1800272

NON BUDGET EXPENSES taken out of MUNIS income

Credit Card Fees	43326
Golf Cart Taxes	25749
Banking Fees	
ATK Tournament Fees	8960
TOTAL NON-BUDGET EXPENSES	**78035**