TOWN COUNCIL

Town of Trumbull

CONNECTICUT

www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000

AGENDA No. 815

I	CALL TO ORDER	DATE: August 3, 2020
II	MOMENT OF SILENCE	TIME: 7:30 p.m.
III	PLEDGE OF ALLEGIANCE	PLACE: Via Videoconference
IV	ROLL CALL	
V	PUBLIC COMMENT	
VI	APPROVAL OF MINUTES	
VII	NEW BUSINESS	

NOTICE is hereby given that the Town Council of the Town of Trumbull, Connecticut will hold its meeting on August 3, 2020 at 7:30 p.m. via videoconference for the following purpose:

Town Council Regular Meeting
Aug 3, 2020 at 7:30 PM
Join the meeting online:
https://zoom.us/j/98988609519?pwd=VVBWRnBzNEtrbUVnaElzaDNKZDF6Zz09
Webinar ID: 925 2897 3147
Password: 252915

Join by telephone: (301) 715-8592 or (833) 548-0282 (Toll Free) / Webinar ID: 925 2897 3147

DISCUSSION ITEM: Booth Hill/Jane Ryan Building Committee Final Update

NEW BUSINESS:

1. RESOLUTION TC28-89: To consider and act upon a resolution approving as amended proposals for a revision of the Charter of the Town, as provided and permitted by the Connecticut General Statutes Section 7-191 and the Charter of the Town of Trumbull. (L&A)

2. RESOLUTION TC28-90: To consider and act upon a resolution that would repeal Chapter 9, Health and Sanitation, Section 9-3 of the Trumbull Municipal Code as established by the Town Council as TC27-65 on June 4, 2018, and replace said ordinance. (L&A) *(Public Hearing August 3, 2020 Town Council)*

3. RESOLUTION TC28-91: To consider and act upon a resolution which would authorize the submission of the Town of Trumbull State of Connecticut STEAP Grant in the amount of not to exceed $1,000,000.00 for the construction of the Veterans and First Responders Center on the Kaatz Pond site; and authorizes Vicki A. Tesoro, First Selectman as the individual authorized to sign the application and all subsequent amendments, reports and related documents in order to administer and implement the project. (Finance)

4. RESOLUTION TC28-92: To consider and act upon a resolution which would appoint Blum Shapiro as the Independent Auditor for FY 2019-2020. (Finance)

5. RESOLUTION TC28-93: To consider and act upon a resolution which would amend Chapter 6, Section 6-1 of the Trumbull Town Code to redivide the Town of Trumbull into seven (7) voting districts. (L&A)*(Public Hearing August 3, 2020 Town Council Meeting)*

6. RESOLUTION TC28-94: To consider and act upon a resolution which would amend the Town of Trumbull Retirement Plan. (Finance)

VIII ADJOURNMENT

COPY OF THE RESOLUTION ATTACHED HERETO
Mary Beth Thornton, Chairman
Trumbull Town Council

RESOLUTIONS

1. RESOLUTION TC28-89: BE IT RESOLVED, That the Town Council of the Town of Trumbull hereby approves as amended proposals for a revision of the Charter of the Town, as provided and permitted by the Connecticut General Statutes Section 7-191 and the Charter of the Town of Trumbull; and

   BE IT FURTHER RESOLVED, That the questions of having a general Charter revision shall be submitted to the electors of the Town of Trumbull for adoption or rejection at the state and federal election scheduled for the 3rd day of November, 2020; and

   BE IT FURTHER RESOLVED, That the Town Clerk is hereby authorized and directed to give such notice as required by law of such ballot questions at the state and federal election and of the registration of electors entitled to participate therein.

2. RESOLUTION TC28-90: BE IT RESOLVED and ORDAINED that Chapter 9, Health and Sanitation, Section 9-3 of the Trumbull Municipal Code as established by the Town Council, last amended as TC27-65 on June 4, 2018, be and the same is hereby REPEALED and REPLACED with the ordinance attached hereto. (Full Ordinance Attached)

3. RESOLUTION TC28-91: BE IT RESOLVED, the submission of the Town of Trumbull State of Connecticut STEAP Grant is hereby authorized in the amount of not to exceed $1,000,000.00 for the construction of the Veterans and First Responders Center on the Kaatz Pond site; and Vicki A. Tesoro, First Selectman is hereby authorized as the individual authorized to sign the application and all subsequent amendments, reports and related documents in order to administer and implement the project. (Full Resolution Attached)

4. RESOLUTION TC28-92: BE IT RESOLVED, That Blum Shapiro is hereby appointed as the Independent Auditor for FY 2019-2020.

5. RESOLUTION TC28-93: BE IT RESOLVED AND ORDAINED, That in accordance with Section 9-169 of the General Statutes of the State of Connecticut, Chapter 6, Section 6-1 of the Trumbull Town Code is hereby amended by redividing the Town of Trumbull into seven (7) voting districts. Said districts shall be divided in accordance with the metes and bounds description attached hereto. Said revised voting districts shall be effective commencing with the Town election in November, 2021.

6. RESOLUTION TC28-94: BE IT RESOLVED, That the Town of Trumbull Retirement Plan is hereby amended. (Full Resolution Attached)

FULL RESOLUTIONS

RESOLUTION TC28-91:

WHEREAS, the State of Connecticut, Office of Policy and Management is coordinating the Small Town Economic Assistance Program (STEAP); and,

WHEREAS, grant funds are for capital projects only and should fund economic development, community conservation and quality of life projects for localities that are ineligible to receive Urban Action bonds; and

WHEREAS, the Town of Trumbull will submit an application for funding in an amount not to exceed $1,000,000 for the construction of the Veterans and First Responders Center on the Kaatz Pond site; and

WHEREAS, an unspecified municipal match is required that can include the costs of design and other capital costs associated with the project; and

WHEREAS, the Trumbull Town Council and Trumbull Board of Finance has already authorized the project and the design costs associated with the project; and

WHEREAS, the project will serve Trumbull and the region's Veterans by providing a home for services including access to health services, job training, social services and social and business events; and

WHEREAS, the facility will be utilized for first responder training for Trumbull and the region filling a current void of an adequate training facility; and

WHEREAS, the facility will support Long Term Recovery efforts due to COVID-19 such as a flu and vaccine clinic location, training associated with preparedness for future events, and access to job skills and services for unemployed veterans; and

NOW THEREFORE BE IT RESOLVED, the Trumbull Town Council authorizes the submission of the STEAP funding application for the Trumbull Veterans and First Responders Center, and authorizes Vicki A. Tesoro, First Selectman, as the individual authorized to sign the application and all subsequent amendments, reports and related documents in order to administer and implement the project.

FULL ORDINANCE

RESOLUTION TC28-90:

Sec. 9-3. - Barber Shops and Beauty Salons

(a) *Authority*. The Director of Health shall have the authority to enforce the provisions of this chapter.

(b) *Definitions*. As used in this chapter, the terms "barbering", "esthetician", "eyelash technician" "hairdressing and cosmetology" and "nail technician" shall have the same meaning as defined in the Connecticut Public Health Code, as amended.

As used in this chapter, the following terms shall have the meanings indicated:

Barber means a person licensed pursuant to Chapter 386 of the Connecticut General Statutes.

Barbering means the following described practices, when performed upon the head, face, scalp or neck for cosmetic purposes only and are recognized as practicing the occupation of barber, including but not limited to:

(1) The cutting, trimming or shaving, of the hair or beard

(2) Singeing, shampooing, dyeing or styling of the hair

(3) The application of cosmetic preparations, hair tonics, antiseptics, powders, oils, clays, creams or lotions

(4) Giving facial and scalp massage or the application of oils, creams, lotions or other preparations either by hand or mechanical appliances

(5) Styling or cutting hairpieces and wigs

Statutory Reference: CT General Statutes Section 20-23.

Barber shop means any establishment engaged in the practice of barbering for the public.

Beauty Salon means an establishment providing services designed to enhance appearance, such as hairdressing, manicuring, pedicuring, facial treatment, and massage.

Director of Health means the Director of Health of the Town of Trumbull; or his/her duly authorized agent.

Disinfect means to use a chemical or physical process to destroy harmful organisms, including, but not limited to, bacteria, viruses, germs, and fungi.

Establishment means any premises, building, or part of a building, where any salon activity permitted by the Director of Health is practiced.

Esthetician means any person who, for compensation, performs services related to skin care treatments including, but not limited to cleansing, toning, stimulating, exfoliating or performing any similar procedure while using cosmetic preparations, hands, devices, apparatus or appliances to enhance or improve the appearance of the skin; makeup application; beautifying lashes and brows; or removing unwanted hair using manual and mechanical means; does not include the practice of hypertrichology, as defined in Section 20-267 of the CT General Statutes. Estheticians must be licensed pursuant to Public Act 2019-117.

Eyelash Technician means a person, who for compensation performs individual eyelash extensions, eyelash lifts or perms and eyelash color tints. Eyelash technicians must be licensed pursuant to Public Act 2019-117.

Fee Schedule means the permit and associated fees specified in the Annual Fiscal Year Budget adopted by the Board of Health of the Town of Trumbull.

Hairdresser/Cosmetician means a person licensed pursuant to Chapter 387 of the CT General Statutes.

Hairdressing and Cosmetology means the art of dressing, arranging, curling, waving, weaving, cutting, singeing, bleaching, and coloring of the hair and treating the scalp of any person, and massaging, cleansing, exercising, stimulating or manipulating, with the hands, appliances, cosmetic preparations, antiseptics, tonics, lotions, wax, creams, powders, oils or clays and doing similar work on the face, neck and arms.

Hairdressing or Cosmetology Shop/Salon means any establishment engaged in the practice of hairdressing, cosmetology, or barbering for the public.

Massage Establishment means any premises used and approved to give massage.

Massage Therapist means a person who has been licensed to practice massage therapy under the provisions of Sections 20-206a to 20-206f, of the CT General Statutes.

Massage Therapy means the systematic and scientific manipulation and treatment of the soft tissues of the body, by use of pressure, friction, stroking, percussion, kneading, vibration by manual or mechanical means, range of motion and nonspecific stretching. Massage therapy may include the use of oil, ice, hot and cold packs, tub, shower, steam, dry heat, or cabinet baths, for the purpose of, but not limited to, maintaining good health and establishing and maintaining good physical and mental health.

Massage therapy does not encompass (1) diagnosis, the prescribing of drugs or medicines, spinal or other joint manipulations, (2) any service or procedure for which a license to practice medicine, chiropractic, naturopathy, physical therapy, or podiatry is required by law, or (3) Thai yoga practiced by a person who is registered as a yoga teacher with the Yoga Alliance Registry and has completed two hundred hours of training in Thai yoga.

Mobile station means a modular space which can be used for multiple purposes through the use of mobile equipment.

Nail salon means an indoor establishment or kiosk that offers, provides, permits or allocates space for the manicuring of healthy finger nails and pedicuring of healthy toe nails or enlists the use of chemicals which include, but is not limited to, resins, plasticizers, solvents, pigments, creams, emollients, adhesives, paints or compressed air brush equipment for the purpose of treating, painting, repairing, and enhancing of the human finger nails and toe nails.

Nail technician means a person, who for compensation, cuts, shapes, polishes or enhances the appearance of the healthy nails of the hands and feet, including, but not limited to, the application and removal of sculptured or artificial nails. Nail technicians must be licensed pursuant to Public Act 2019-117.

Operator means an operator is any person, including, but not limited to, a licensed, hairdresser/cosmetician or barber, or unlicensed person who is performing tasks allowed under the scope of this Code and the Public Health Code of the State of Connecticut.

Salon includes any shop, store, day spa or other commercial establishment at which the practice of barbering, hairdressing and cosmetology, tanning or the services of a nail technician, or any combination thereof, is offered and provided.

Sanitize means effective antibacterial treatment by a process that provides sufficient concentration of chemicals for enough time to reduce the bacteria count including, but not limited to, pathogens to a safe level on equipment.

Tanning device means any equipment used for tanning the skin that emits ultraviolet radiation, including, but not limited to, a tanning booth, tanning bed or sunlamp which includes high pressure tanning lamps. Tanning devices are any accompanying equipment, including, but not limited to, protective eyewear, timers, and handrails.

Tanning salon/facility means a room or booth that houses equipment or beds used for tanning human skin by the use of, without limitation, fluorescent sun lamps using ultraviolet or other artificial radiation.

Temporary permit means a permit issued to conduct a public demonstration, a fundraising event or a public convention for a period not to exceed fourteen (14) days.

Treatment room means rooms located in an establishment where services/procedures are performed, such as waxing, facials, and massage.

Work area means a separate room with more than one (1) work station, or a private room set aside to serve one (1) customer at a time.

Work station means a work station is defined as an area, including, but not limited to, a chair, countertop or floor space, set aside for the purpose of serving a customer, including floor space for the operator to stand while serving the customer.

(c) *License required*. No person, firm or corporation shall own, operate, or maintain a salon without a valid license issued by the Director of Health. Only a person, firm or corporation who complies with the requirements of this Code shall be entitled to receive or retain such a license. All separate businesses or establishments, e.g., a "salon within a salon" shall be separately licensed. Licenses shall be valid until the expiration date indicated on the license unless suspended or revoked by the Director of Health, or until such time as the facility changes owners, closes, or goes out-of-business. Licenses shall not be transferable from person to person or from location to location. The valid license shall be posted in a location easily observed by consumers. All salon licenses shall expire on December 31 of each year, unless otherwise indicated, and may be renewed for another year upon application and payment of an annual fee, provided that the salon is in compliance with this Code, the Public Health Code of the State of Connecticut, and any other applicable codes, regulations or statutes. (Section of CT Public Health Code repealed.) A temporary license may be granted to operate a salon for events not to exceed fourteen (14) consecutive calendar days.

(d) *Contract workers*. Any barbershop, hairdressing, cosmetology shop, or tanning salon owner contracting out a chair, "work station", or floor space shall state such on the permit application form. The shop owner will ensure that all contractors safely perform their duties within their scope of practice.

(e) *Application and issuance of license*. Any person desiring to operate a salon shall make written application for a license, at least ten (10) business days prior to opening a new salon, or the change of ownership, on forms provided by the Director of Health. Such application shall be submitted and approved prior to start of construction, remodeling, converting, or taking ownership of a new salon. A plan review will be required as part of the license application process whenever a salon is being constructed or remodeled, or when there is a change of owner. The application shall be accompanied by the required fee, which are approved by the Trumbull Board of Health.

Prior to the issuance of final approval for license, the Director of Health or his authorized agent shall conduct a preoperational inspection of the salon to determine compliance with the provisions of this Code, the Public Health Code of the State of Connecticut, and other applicable codes, regulations or statutes. (CT Public Health Code section repealed.) The Director of Health shall issue a new license to the applicant if the inspection reveals that the salon complies with the requirements of this chapter, the Connecticut Public Health Code and any other applicable codes, regulations or statutes. Licensed facilities must comply with the requirements of this chapter, the Connecticut Public Health Code and any other applicable codes, regulations or statutes. (CT Public Health Code section repealed.) Any person who does not make application for renewal of his salon license before the expiration date of such license shall be required to pay the Trumbull Health Department a late fee for each day beyond the expiration date of his license in addition to the regular license fee.

No salon license shall be granted to any individual to provide barber or hairdressing/cosmetology services unless such person is properly licensed as a barber or hairdresser/cosmetician for a minimum duration as provided by Connecticut General Statutes. (See Chapter 386, Sec. 20-236 and Chapter 387 Sec. 20-252 of Connecticut General Statutes.) The chief corporation officers shall be designated as owners in the event of a corporation.

State-licensed operators in a barbershop and hairdressing/cosmetology salon shall have and display a current hairdresser/cosmetician or barbers license issued by the State of Connecticut.

(f) *Annual inspections*. At least once a year, the Director of Health, or authorized agent, shall inspect each salon and shall make as many additional inspections as are necessary for the enforcement of this Code and the Public Health Code of the State of Connecticut. (CT Public Health Code section repealed.) Any shop offering pedicures as a service will be inspected a minimum of twice a year.

(g) *Inspections; right of entry*. The Director of Health or his authorized agent shall be permitted, after proper identification, to enter during normal business hours of the establishment, or at any other reasonable time, any salon for the purpose of making inspections, as deemed necessary by the Director of Health or his authorized agent, to determine compliance with this chapter, the Public Health Code of the State of Connecticut, and any other applicable codes, regulations or statutes. (CT Public Health Code section repealed.)

(h) *Establishments operating without a license*. When it comes to the attention of the Director of Health that a salon is operating without a valid license, the Director of Health shall order the salon to close and to cease all operations immediately.

(i) *Suspensions of license*. The Director of Health may suspend any license to operate a salon if the license holder does not comply with the requirements of this chapter, the Connecticut Public Health Code or any other applicable code, regulation or statute. (CT Public Health Code section repealed.) In the event that the Director of Health, or authorized agent, finds unsanitary conditions or other conditions in the operation of a salon, which in his/her judgment constitutes a violation of this chapter, the Connecticut Public Health Code or any other applicable code, regulation or

statute, or if a repeated violation or set of violations appears on more than one (1) consecutive inspection report, the Director of Health may issue a notice of intent to suspend the license to the license holder or operator citing such conditions, specifying the corrective action to be taken and time frame within which action shall be taken, if deemed necessary, order immediate correction. (CT Public Health Code section repealed.) If correction is not made in the allotted time, the license shall be suspended and a written order issued to the owner or operator to cease the operation of the salon. The salon shall immediately cease operations upon delivery of written order. The salon shall not resume operations until written approval of re-instatement of the license has been issued by the Director of Health. A suspended license shall be removed from the premises by the Director of Health or his/her designee. One (1) copy of the order to cease salon operations shall be posted by the owner upon the inner surface of the window of the front entrance door of the salon or upon the nearest window thereto in such a manner as to be clearly visible to the general public from the exterior of such salon. Said order to cease operations shall not be defaced or removed by any person except the Director of Health, or his authorized agent. The Director of Health may immediately suspend, without warning, prior notice, or hearing, any license to operate a salon if the owner, operator or person in charge has interfered with the performance of the Director of Health's duties or if the operation constitutes an imminent health hazard to the public. An imminent health hazard shall include, but not be limited to, the following:

(1) An ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers;

(2) The absence of potable water, supplied under pressure, in a quantity which, in the opinion of the Director of Health, is capable of meeting the needs of the facility;

(3) A sewage backup into the facility;

(4) An individual performing procedures requiring licensure by the State of Connecticut when such individual does not have a valid state license;

(5) The absence of an approved sanitizer/disinfectant or evidence that sanitizer/disinfectant is not being used properly to thoroughly clean implements and equipment after each client;

(6) The absence of adequate hot water supply as provided in this chapter.

A written order to cease and desist, issued to the license holder of the facility from the Director of Health, will follow within twenty-four (24) hours. When a license is suspended, all operations within the establishment shall cease immediately and shall not resume until written approval to resume has been issued by the Director of Health. The Director of Health, or authorized agent, shall remove a suspended license from the premises.

(j) *Revocation of license*. The Director of Health may, after providing opportunity for hearing and appeal, revoke a license for repeated imminent health hazards or repeated violations of any of the requirements of this chapter, the Connecticut Public Health Code, other applicable codes, regulations or ordinances, or for repeated interference with the Director of Health or his authorized agent in the performance of their duties. (CT Public Health Code section repealed.) Prior to revocation, the Director of Health shall notify the license holder or person in charge, in writing, of the reasons for which the license is subject to revocation and that the license shall be revoked at the end of ten (10) days following service of such notice unless an appeal is filed with the Director of Health by the license holder within seventy-two (72) hours (excluding Saturdays, Sundays, and Town holidays) of receipt of the notice. If no appeal is filed within these seventy-two (72) hours, the revocation of the license becomes final.

(k) *Service of notice*. Written notices and orders provided for in this Code shall be deemed to have been properly served when a copy of the notice or order has been delivered personally or sent by certified mail, return receipt requested, to the owner, license holder or person in charge of the salon. A copy of any such notice or order shall be filed in the records of the Director of Health.

(l) *Hearings*. The Director of Health shall conduct the hearings provided for in this chapter at a designated place and time. The Director of Health shall make a final finding based upon the complete hearing record, and shall sustain, modify or rescind any notice or order considered in the hearing. The Director of Health shall furnish a copy of the written report of the hearing decision to the license holder within ten (10) calendar days of the hearing date.

(m) *Appeals.* The owner or operator of a salon aggrieved by any written notice or order may, within seventy-two (72) hours (excluding Saturdays, Sundays, and Town holidays) after the receipt of such notice and/or order, appeal to the Director of Health who shall thereupon immediately examine the merits of such case and may vacate, modify or affirm such written notice or order. The owner or operator of a salon who is aggrieved by such action of the Director of Health may, no later than seventy-two (72) hours (excluding Saturdays, Sundays, and Town holidays) after the date of receipt of such notice or order appeal to the State of Connecticut Commissioner of Health who shall thereupon immediately notify the authority from whose order the appeal was taken and examine the merits of such case and may vacate, modify or affirm such action in accordance with the Connecticut General Statutes. (Section of Connecticut General Statutes repealed for Hairdressers and Cosmeticians see Chapter 386 Section 20-247 for Barbers.)

(n) *License reinstatements*.

(1) *Subsequent to suspension*. Whenever a license has been suspended, the holder of the suspended license may request a hearing with the Director of Health for permit reinstatement. Within five (5) business days following the receipt of a written request, including a statement signed by the applicant that, in his opinion, the conditions causing the suspension have been corrected, the Director of Health, or his/her authorized agent, shall make a re-inspection. If the Director of Health, or authorized agent determines that the applicant has complied with the requirements of this Code and the Public Health Code of the State of Connecticut, the license shall be reinstated and returned to the license holder. (CT Public Health Code section repealed.)

(2) *Subsequent to revocation*. After a period of sixty (60) days from the date of revocation, a written application may be made for the issuance of a new license. Procedures delineated in this chapter for obtaining a new license shall be followed.

(o) *Plan review and pre operational inspections*. Whenever a salon having a permanent location is to be constructed, substantially remodeled or altered, or converted, or when an existing salon establishment changes owner, properly prepared scaled plans detailing equipment layout, equipment specification and finish surfaces shall be submitted along with a completed Plan Review Application which outlines the requirements for such construction, remodeling or alteration of the salon. Any such construction, remodeling, or alteration without written plan review approval from the Director of Health shall be in violation of this chapter.

(p) *Equipment and facilities*.

(1) *Water supply*. An adequate supply of hot and cold running water, at proper temperatures, from a municipal or approved private source shall be provided for service for customers, cleanliness of employees and for washing floors, walls, ceiling and equipment. All sinks and

showers in the establishment must have hot and cold running water at all times. Hot water shall be supplied at a minimum of one hundred five degree Fahrenheit (105°F) and, at any faucet or shower, shall not exceed one hundred ten degrees Fahrenheit (110°F). Any salon utilizing a well that meets the definition of a public water system according to the Public Health Code of the State of Connecticut, Section 19-13-B102a (as amended), will be subject to all statutes and regulations that are applicable to public water systems. In a tanning salon each customer shall have access at all times to a safe and sanitary supply of drinking water.

(2) *Waste disposal*. Wastewater from all plumbing fixtures shall be discharged into municipal sewers or approved subsurface sewage disposal systems. Oils, greases, industrial/commercial wastes, toxic chemicals and wastewater that is not sewage, as defined in Public Health Code of the State of Connecticut, Section 19-13-8103b(a), shall not be discharged to a subsurface sewage disposal system. Mineral oil and chemical laden swabs or cloth shall be placed in a metal container with a foot-actuated cover. The use of mineral oils shall be closely supervised. All waste receptacles shall be emptied at least once per work shift or sooner as needed. All waste materials from nail salon workstations shall be removed from the premises to exterior commercial refuse storage containers before closing of establishment for the business day.

(3) *Equipment*. Equipment used in the establishment must be commercial grade and designed for such purpose. Homemade equipment or equipment not designed for such purpose is prohibited.

(4) *Plumbing fixtures*. Plumbing fixtures shall be of impervious material and of a type which is easily cleanable. They shall be free from cracks and from parts which are not readily accessible for cleaning. They shall be of a type which does not constitute a hazard to a public water supply through back siphonage, or cross-connection. All plumbing installation and fixtures shall conform to applicable building and plumbing codes. There shall be one (1) shampoo sink for every three (3) work stations. Shampoo bowls shall be used for barbering, hairdressing and cosmetology work only. A utility sink must be provided for cleaning the facility. Those premises in continuous operation by a single licensee prior to March 11, 2009, are exempt from this requirement. At least one (1) hand wash sink shall be located in each private treatment room and in each work area in order to provide for proper hand washing before each customer and by the technician, prior to rendering services. Hand wash signs shall be posted at all hand sinks designating sinks as such. Those premises in continuous operation by a single licensee prior to March 11, 2009, are exempt from this requirement. Each establishment shall have a minimum of one (1) sink for the purpose of cleaning and disinfecting implements and utensils. If showers are provided in tanning salons, shower floors shall be constructed of non-absorbent, non-slippery materials, and sloped toward a properly installed floor drain.

(5) *Floors.* Floors shall be nonporous and easily cleanable. Floors where shampooing or chemicals for and/or bleaching of hair are done or are used, shall have hard and washable surfaces. Floors shall be kept clean and in good repair. If carpeting or similar material is used for a floor covering, it shall be of a light color with a single loop pile of not more than one-fourth (¼) inch in height. Such floor covering shall be kept clean by vacuuming at least daily and shampooing at least annually or more frequently if the covering is not clean.

(6) *Cove base*. Any cosmetology shop that offers hair dressing or barbering shall have properly fitted sanitary cove base installed.

(7) *Lighting fixtures*. Lighting fixtures shall be in sufficient number and properly placed so as to provide adequate illumination.

(8) *Process ventilation*. The establishment shall be properly and adequately ventilated so as to remove chemical vapor emissions, excess heat and odors. Ventilation shall comply with state and local building codes and ordinances. Nail salons using nail polishes, enamels, basecoats, hardeners, and chemical solvents are deemed to create indoor vapor emissions and shall not pollute nor negatively affect the indoor air quality of adjacent premises. The Director of Health may order the correction of nuisance conditions should they occur.

(9) *Cabinets.* Cabinets shall be provided for storage of chemicals, clean linens, towels, blankets and gowns. Cabinets shall have tight-fitting doors that shall be kept closed at all times. Linens, towels, blankets and gowns are not to be stored on the floor.

(10) *Receptacle for used towels and gowns*. A covered receptacle, which can be readily emptied and cleaned, shall be provided and maintained in a sanitary manner. Chemically soiled towels and linens shall be stored in fire-retardant containers.

(11) *Refuse*. Covered containers for hair droppings, paper and other waste material shall be provided and maintained in a sanitary manner. Exterior commercial refuse storage and disposal services shall be provided.

(12) *Toilet facilities*. Adequate toilet facilities and hand wash sinks must be provided for customers and employees. Such facilities and washbasins shall be kept clean, disinfected and in working order. Toilet facilities, hand wash sinks, shower floors and walls shall be cleaned and disinfected at least once every twenty-four (24) hours when in operation. Adequate and conveniently located handwashing facilities shall be provided with hot and cold running water, a sanitary pump soap dispenser, single-use towels, and a receptacle for used paper towels for customers and employees. A covered refuse receptacle shall be provided in the ladies' room.

(13) *Workstations*. Chairs in hair cutting work stations shall be at least fifty-four (54) inches apart, center to center. Those premises in continuous operation by a single licensee prior to March 11, 2009, are exempt from this requirement. A two-foot wide workspace shall be maintained behind each chair for the operator. Those premises in continuous operation by a single licensee prior to March 11, 2009, are exempt from this requirement. A minimum of one and one-half (1½) foot space shall be maintained between pedicure chairs. Those premises in continuous operation by a single licensee prior to March 11, 2009, are exempt from this requirement. Three-foot wide aisles that are separate and discrete from work areas shall be maintained throughout the establishment. No hair dryers shall be placed in any waiting room or encroach on the required three-foot wide aisle space. Mobile stations must be designed to provide the same workspace and separating distances as fixed stations. For a mobile station, it is assumed that the dryer can be accommodated in the workspace designated for the operator.

(14) *Barbershop, hairdressing, cosmetology or nail salon in residence*. A salon located in a residence must be confined to a separate room, separated with ceiling-high partitions and provided with a door to be closed at all times. The area within a home operated as a salon must be equipped with the facilities and instruments required in all such establishments. All salons operated in a residence shall comply with all applicable local requirements for home-based businesses, including, but not limited to, zoning regulations.

(q) *Maintenance and operation*. The licensee of every salon shall keep it in a clean and sanitary condition at all times. Work stations must be kept clean of filing dust, nail clippings, and hair. Hair droppings shall not be allowed to accumulate on floors such that an unsanitary condition is created. Hair droppings shall be removed frequently and as soon as possible. The interior of the facility shall

be maintained in good repair and in a safe, clean, sanitary condition, free from all accumulation of dirt and rubbish.

(1) *Licenses*. The license issued to the salon by the Director of Health must be posted at the entrance of the establishment. For all workers requiring a state-issued license in the performance of their functions with the salon, the establishment must keep a copy of each of such worker's licenses at the front desk at all times for inspection by the Director of Health.

(2) *Walls, ceilings and fixtures*. Ceilings shall be kept in good repair, and cracks in walls, especially around baseboards, shall be filled in so as to prevent the harboring and breeding of insects. Cabinets, shelves, furniture, shampoo bowls and fixtures shall be kept clean and free of dust, dirt and hair droppings. Arms, seats and rests of chairs shall be wiped of hair droppings after serving each customer.

(3) *Sanitary services*. No person infected with any infectious disease shall be serviced. A towel shall not be used for more than one (1) person without being properly laundered before each use. Each tanning salon shall provide to its customers, paper or cloth towels which may not be shared, for the purpose of wiping down equipment or to be used for personal use. Cloth towels must be washed and sanitized after each use. A sanitary paper strip or clean towel shall be placed completely around the neck of each customer before an apron or any protective device is fastened around the neck. A commercial laundry service shall be used for laundering if not done on the premises. Clean towels shall be delivered in a closed container and kept in a clean, cabinet or closet. A copy of the laundering invoice shall be made available to the health inspector upon request. Washing and/or drying of towels in a private home is prohibited. A sanitizing and disinfecting agent shall be used when washing towels and linens on the premises.

(4) *Sanitation of equipment and implements*. Pedicure stations, foot spas, nail station tables, tanning devices, and all other surfaces that come in contact with the customer shall be kept clean and sanitary at all times and shall undergo cleaning and sanitizing between each customer. Hair brushes, combs, electric clippers and all other implements used on a customer shall be kept clean and sanitary at all times and shall undergo thorough cleansing and sanitizing after serving each customer or single-service disposable implements shall be used. Each hair cutting station, nail and pedicure station shall be provided with a container of sanitizing solution. Clean and sanitized implements shall be stored in sanitary-covered containers which shall contain a disinfectant, or in a clean drawer. After handling a customer affected with an eruption or whose skin is broken out or is inflamed or contains pus, the instruments shall be effectively cleaned, washed with soap or a detergent and water, then rinsed with water having a temperature of at least one hundred seventy degrees Fahrenheit (170°F) or allowed to remain for five (5) minutes in alcohol (seventy (70) percent ethyl alcohol or ninety-nine (99) percent isopropyl alcohol) or some other disinfectant or sanitizing process approved in advance by the Director of Health. Shaker-top containers must be provided for dispensing lotions and powders. All products not stored in the original container must be clearly labeled at all stations. Single-service items, including, but not limited to, towels, papers, emery boards, orange sticks, buffing blocks, waxing sticks, and cosmetic sponges, shall be disposed of in the proper receptacle immediately after use on each customer and shall not be used again. However, orange sticks, emery boards, buffing squares, cosmetic sponges and disposable nail bits may be kept for use on the same customer if kept in a covered container labeled with the customer's name. All disposable materials that come into contact with blood and/or body fluids shall be disposed of in sealable plastic bags prior to placing in the waste

receptacle. All articles that come into direct contact with the customer's skin, nails, or hair that cannot be effectively cleaned and sanitized shall be disposed of in a covered waste receptacle immediately after use.

(5) *Shaving brushes, shaving mugs, finger bowls and credo blades*. The use of non-disposable shaving brushes, shaving mugs, and all credo blades are prohibited. The Director of Health has the authority to remove these items from the premise. The use of finger bowls for manicuring purposes is allowed, but the finger bowl must be properly cleaned and sanitized after each customer. Disposable, single-use finger bowls may be used.

(6) *Alum and other astringents*. Alum or other material used to stop the flow of blood shall be applied in powdered or liquid form only.

(7) *Neck dusters, powder puffs, makeup brushes and sponges*. The use of brush neck dusters, powder puffs, makeup brushes and sponges is prohibited unless they are single-use disposable implements. Equipment and implements must be thoroughly cleaned with a detergent (soap, trisodium phosphate, etc.) and warm water. Chemicals suitable for low temperature washing (less than one hundred fifty-eight degrees Fahrenheit (158°F) of towels and linens shall be used. Lysol or household bleach (for whites) shall be used to manufacturer's specifications. Color safe bleach may not be used. Barbicide disinfectant constitutes satisfactory sanitation and disinfection of implements. Manufacturer's specifications must be followed. No method is considered effective without prior thorough cleaning with detergent (soap, trisodium phosphate, etc.) and warm water. All other chemical methods of sanitizing and disinfecting must have prior approval in writing by the Director of Health. Equipment specifications shall accompany requests for approval. Non-chemical methods of sanitizing must be approved in writing by the Director of Health. Equipment specifications shall accompany requests for approval. Disinfection procedures must follow manufacturer instructions and be approved by the Director of Health. All disinfectants must be EPA registered and approved for use by the Director of Health.

(r) Prohibited Equipment and Products

It is prohibited to use or store the following items in a barber shop or beauty salon

(1) A lancet or any other device use to break the skin

(2) A razor blade (Credo blade) callus shaver

(3) Shaving brushes, shaving mugs, and brush neck dusters

(4) Any substance banned by the Food and Drug Administration (FDA), including liquid methyl methacrylate monomer (MMA) and methylene chloride.

(5) Ultraviolet disinfection

(6) Formalin sanitizers

(7) Materials to stop the flow of blood may be used only in liquid or powdered form.

(8) Fish spas/pedicures-Any form of fish spas or pedicures using a tub of water filled with fish where patrons dip their feet into the tub is prohibited.

(s) *Food and beverages*. Food and beverages shall not be prepared, stored or sold in the licensed premises, except with a valid Food Service Establishment License by the Director of Health. Coffee

and tea may be prepared and kept for the convenience of employees and patrons, but no charge is to be made to patrons who are served. Food and nonalcoholic beverages may, however, be brought into the licenses premises, from an approved source, for immediate consumption and also may be dispensed by means of automatic vending machines on the premises.

(t) *Animals, pets, or live birds.* No animals, pets or live birds shall be permitted in any salon, except for a guide or assistance dog as provided under federal law and Connecticut General Statues. (See Chapter 435 Section 22-345 [Connecticut General Statues.])

(u) *Employee break room.* An employee break room shall be provided if food and nonalcoholic beverages are to be consumed by the employees. Those premises in continues operation by the same licensee prior to March 11, 2009, are exempt from this requirement.

(v) *Hygiene of operators.*

(1) *Cleanliness of operators*. The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer and immediately after using the toilet, or after eating.

(2) *Health of operators*. No person known to be infected with any communicable disease in an infectious stage shall engage in barbering, hairdressing or cosmetology, and no person so affected shall be employed as a barber, hairdresser, cosmetician or nail technician. Operators shall not eat or drink while providing services to a customer.

(w) *Proper attire*. Operators shall wear a clean, washable garment while attending any customer in a salon.

(Res. No. TC12-134, 9-9-88; Res. No. TC13-100, 10-7-91; Res. No. TC26-112, 3-6-17; Res. No. TC27-65, 6-4-18)

Cross reference— Licenses and business regulations, Ch. 11.

State Law reference— Barbers, G.S. § 20-234 et seq

Seven District Plan – Boundary Description

District 1

Northerly: The Monroe town line

Easterly: The Shelton town line, Booth Hill Road, each in part.

Southerly: Strobel Road, northerly along Booth Hill Brook, following a line perpendicular to it connecting to the end of Clarion Place, Clarion Place, Country Club Road, Daniels Farm Road, Rte 25 Expressway, each in part.

Westerly: Rte 25 Expressway, Pequonnock River, Old Mine Road, Monroe Turnpike (Rte 111), each in part.

District 2

Northerly: Daniels Farm Road, Country Club Road, Clarion Place, easterly along a line perpendicular to Booth Hill Brook, southerly along Booth Hill Brook to Strobel Road, Strobel Road, Booth Hill Road, the Shelton town line, each in part.

Easterly: The Shelton town line, the Stratford town line

Southerly: The Stratford town line, Merritt Parkway (Rte 15), each in part.

Westerly: Unity Road, Booth Hill Road, West Mischa Road, from the end of West Mischa road along the southern edge of Pinewood Lake until it meets West Lake Road, West Lake Road, Twin Brooks Drive, Brock Street to the Pequonnock River, Pequonnock River, Route 25 Expressway, each in part.

District 3

Northerly: Monroe town line.

Easterly: Monroe Turnpike (Rte 111), Old Mine Road, Pequonnock River, Rte 25 Expressway, each in part.

Southerly: Whitney Avenue, Broadway, Main Street (Rte 111), Stonehouse Road, West Rock Road, Fieldcrest Drive, Old Coach Lane, Wedgewood Road, Asbury Road, Dayton Road, Old Village Lane, Limerick Road, Cromwell Road, Madison Avenue, Monitor Hill Road, Mariner Circle, Inverness Road, Three Trees Lane, each in part.

Westerly: Easton town line.

District 4

Northerly: Kaechele Street, Madison Avenue, Driftwood Lane, Lake Avenue, Wildwood Drive, Canoe Brook Road, Park Lane, Garwood Road, Histon Road, Elliot Road, Mulberry Street, Hampton Road, Mitchell Road, western edge of Jane Ryan Elementary School, Shady Lane, Park Lane, each in part.

Easterly: Main Street (Rte 111), in part.

Southerly: The Bridgeport town line.

Westerly: The Fairfield town line, The Easton town line.

District 5

Northerly: Mulberry Street, Sterling Road, Walker Road, each in part.

Easterly: Main Street (Rte 111), Church Hill Road (Rte 127), Old Church Hill Road, Church Hill Road (Rte 127) again, White Plains Road (Rte 127), along the line of 134th State Assembly District to Reservoir Avenue, each in part.

Southerly: The Bridgeport town line.

Westerly: Main Street (Rte 111), Park Lane, Shady Lane, western edge of Jane Ryan Elementary School, Mitchell Road, Hampton Road, each in part.

District 6

Northerly: Three Trees Lane, Inverness Road, Mariner Circle, Monitor Hill Road, Madison Avenue, Cromwell Road, Limerick Road, Old Village Lane, Dayton Road, Asbury Road, Wedgewood Road, Old Coach Lane, Field Crest Drive, West Rock Road, Stonehouse Road, Main Street (Rte 111), Broadway Road, Whitney Avenue, each in part.

Easterly: Rte 25 Expressway, in part.

Southerly: Pequonnock River, Daniels Farms Road, Church Hill Road (Rte 127), Old Church Hill Road, Church Hill Road (Rte 127) again, Main Street (Rte 111), Walker Road, Sterling Road, Mulberry Street, Elliot Road, Histon Road, Garwood Road, Park Lane, Canoe Brook Road, Wildwood Drive, Lake Avenue, Driftwood Lane, Madison Avenue, Kaechele Street, each in part.

Westerly: The Easton town line.

District 7

Northerly: Daniels Farm Road, Pequonnock River, Brock Street, Twin Brooks Drive, West Lake Road, southern edge of Pinewood Lake, West Mischa Road, Booth Hill Road, Unity Road, Merritt Parkway (Rte 15), each in part.

Easterly: The Stratford town line.

Southerly: The Bridgeport town line.

Westerly: Reservoir Avenue, along the line of the 134th State Assembly District, White Plains Road (Rte 127), each in part.