BOARD OF FINANCE

Town Hall
5866 Main Street
Trumbull, Connecticut 06611

Board of Finance Meeting
Council Chambers, Trumbull Town Hall
Approved Minutes
April 9, 2026
7:00 pm

Call To Order
Chairman McHugh called the meeting to order at 6:57 pm. All joined in the Pledge of Allegiance followed by a moment of silence to offer condolences to the Mallozzi family on the loss Mr. Mallozzi's father.

Present
Chairman Lainie McHugh, David Galla, Massimo Mallozzi, Michael Colohan, David Pia, Vincent DeGennaro (Alternate voting for Mr. Timpanelli), Nathan Tinker (Alternate)

Absent
Paul Timpanelli

Also Present
Maria Pires, Director of Finance; Town Attorney Daniel Schopick; Rebeca Lopez, Internal Auditor; Cathy Rauso, Tax Collector; William Chin, Director of Technology; William Maurer, Town Engineer; Joan Littlefield, Health Director; Cindy Katske, Chief Administrative Officer; Anthony Musto, Town Treasurer (entered at 7:10 pm)

Public Comment
No public comment.

Internal Auditor Report
Rebeca Lopez presented to the Board the final Audit Plan for the year. Ms. McHugh noted there is a pending audit for the Board of Education; currently in the process of selecting an auditor. Update will follow when completed.

Treasurer's Report
Mr. Musto was not present but the March and February reports were reviewed. Ms. McHugh noted the interest is slightly below where they had hoped it would be. No comments or questions at this time.

Tax Collection Suspensions
Cathy Rauso presented the suspense list. These are motor vehicle and personal property tax bills from the last completed grand list that have been deemed uncollectible. By State statute, they have to suspend these bills. Even though they are suspended and deemed uncollectible does not mean they cannot be collected at some point within the next three years. This year is down from last year, approximately $15,000 less in personal property and but motor vehicles are a bit more. The Town receives 15% on the total collected tax plus interest.

Treasurer's Report
Mr. Mallozzi questioned Mr. Musto why the interest was just over half of what was expected being only three months to the end of the year. Mr. Musto noted the return on investment will not be made this year as it was an estimate from the last budget session based on higher interest rates at that time; interest rates are going down. He spoke on the restrictions for investing opportunities for the Town.

<u>04-26-01 – Referendum on Bonded Projects over $15 Million Adjusted for CPI - $18,780,300</u>
Mr. Galla - 04-26-01 – Referendum on Bonded Projects over $15 Million to adjust for CPI to $18,780,300 – moved for adoption; seconded by Mr. DeGennaro. Attorney Schopick noted it is required by the Charter. Ms. McHugh explained the topic came up at the Town Council when they were doing the referendum for the senior center. Bond Council indicated it needed to be adjusted for CPI annually. **Motion passed 5-1-(Pia)-0.**

Supplemental Appropriation 04-26-02
Mr. Galla - 04-26-02 - move $40,000 from Fund Balance to Account 01012600-522204, Professional Services-Contractual to cover various services that were underbudgeted; motion to adopt; seconded by Mr. DeGennaro. Mr. Chin explained a few items came in over budget by a few thousand dollars. Frontier bill was discussed noting the copper service is increasing. Big driver was the fiber network projects. There was a miscalculation in the regulatory fee and universal surcharge; constitutes most of the requested appropriation. **Approved by unanimous consent.**

Supplemental Appropriation 04-26-03
Mr. Galla - 04-26-02 - move $37,178 from the Fund Balance to Account 01030400-522207 Special Contractual Services to cover engineering services for stormwater permit registration, soil gas monitoring wells and Stormwater Management manual; motion to adopt; seconded by Mr. DeGennaro. Mr. Maurer noted the storm water permit registration is required by the State. The State updated their application necessitating a new application. The soil gas monitoring wells installation is required adjacent to the land fill because of the migration of methane gas on the property (need to test quarterly). The Stormwater Manual is to aid residents in being compliant with the storm water regulations. These are all requirements of the State. **Motion approved unanimously.**

Supplemental Appropriation 04-26-04
Mr. Galla - 4-26-04 – move $12,000 from the Fund Balance to Account 01030500-522202 Professional Services to cover engineering services to assist in preparing and submitting LOTCIP grant application; motion to adopt; seconded by Mr. DeGennaro. Mr. Maurer noted this is the grant for the Quarry Road traffic signal with Tighe and Bond completing the application. Mr. Maurer explained the process for the grant noting LOTCIP requires the Town to fund the design and they fund the construction. Construction is approximately $2.5 million with the design of approximately $200,000 covered in the Capital Budget. **Motion approved unanimously.**

FY 2025-2026 Transfer 04-26-05
Mr. Galla – 4-26-05 – move $9,500 from Account 01040000-501103 Salaries-Seasonal and $12,000 from 01040000-534404 Immunization to Account 01040000-522204 Services and Fees-Contractual for the implementation and training fees for the electronic health record system for the vaccine program and other health records; motion to adopt; seconded by Mr. Colohan. Ms. Littlefield noted they are proposing to use Patagonia Health that is more scaled to what they need. Currently working with CT Whiz; new program provides bi-directional interoperability with CT Whiz to send vaccine information up and download patient profiles. **Motion approved unanimously.**

Year to Date Budget Report – Revenues
Mrs. Pires discussed her report noting revenue status of several departments. Approximately at 78% with one quarter to collect. Still waiting on some revenues from the State.

Year to Date Budget Report – Expenditures
Mrs. Pires discussed her report noting expenditure status of several departments. Vacancies in various departments were reviewed. Mr. McCarthy will be requested to provide an updated staffing report for next month.

Approval of Minutes

1. Regular Board of Finance meeting minutes of February 12, 2026 – **Mr. Pia motioned to approve; seconded by Mr. DeGennaro and approved by unanimous consent.**
2. Board of Finance/Board of Education budget meeting of March 3, 2026 – **Mr. Pia motioned to approve; seconded by Mr. Galla and approved by unanimous consent.**
3. Board of Finance Department budget meeting of March 10, 2026 – **Mr. Pia motioned to approve; seconded by Mr. Mallozzi and approved by unanimous consent.**
4. Board of Finance Public Hearing of March 12, 2026 – **Mr. Pia motioned to approve; seconded by Mr. Galla and accepted by unanimous consent.**
5. Board of Finance Department budget meeting of March 19, 2026 – **Mr. Pia motioned to approve; seconded by Mr. Mallozzi.** Correction in Adjournment should read Mr. Mallozzi. **Approved as amended by unanimous consent.**

6. Board of Finance Public Hearing of March 21, 2026 – **Mr. Galla motioned to approve; seconded by Mr. Mallozzi. Approved with one abstention from Mr. Pia.**
7. Board of Finance budget voting session of March 24, 2026 **– Mr. DeGennaro motioned to approve; seconded by Mr. Galla.** Date in heading should reflect 6:00 pm; correction of Mr. Mallozzi's name within the document. **Approved as amended by unanimous consent.**

Adjournment
There being no further business, Mr. Galla motioned to adjourn the meeting at 7:39 pm; seconded by Mr. Pia and approved by unanimous consent.

Respectfully submitted,

Barbara Crandall
Acting Clerk