

TRUMBULL LIBRARY BOARD OF TRUSTEES

MINUTES

Trumbull Library

January 8, 2020

Members Present: Tara Liskov, Chair, John F. Breedis, Treasurer, Joan B. Hammill, Julia McNamee, Rosemary Seaman, Kelly Mallozzi, Mary Santilli and Carol Porrata Elstein

Members Absent: Nancy Rupp

Also Present: Stefan Lyhne-Nielsen, Director

Pledge of Allegiance

Public Session: None

Correspondence: None

Approval of Minutes: Motion was made by Julia McNamee and seconded by Carol Porrata Elstein that the Minutes be amended to change the spelling of Mary Isaac's last name to read 'Isaac' and also to replace a paragraph about a patron's complaint. The replacement paragraph is, "Board member, Joan Hammill, shared a conversation with a library patron. The individual felt that our library did not offer enough programs for adults in the evening hours. The individual felt our programming favored retirees and seniors with programming during day hours. Much discussion followed and our Director, Stefan, will look into the possibilities." All in favor: 5 yes with 3 abstentions. Motion passed.

Director's Report: The Library's newest Adult Services Librarian, Amara Johnson, was introduced to the Board by Director Stefan Lyhne.

The new library website will launch at the end of January. Bill Chin, Head of Technology, will demonstrate to the staff the editing software at that time.

The new budget is due next week, and one of the things the Director will be asking for is to install security cameras for both libraries. He will meet with the First Selectman on January 23rd.

The Friends of the Library's last book sale will take place from June 12th thru June 14th, and they may be looking for volunteers to help.

Treasurer's Report: Activity during this past December was small and uneventful. Internal sales of used books were the sole important source of income to Memorial/Fundraising Funds. The principal disbursement from the latter fund covered Holiday Gift Cards for library staff. These gift cards were split, per individual wishes, nearly evenly between those from Stop and Shop and Amazon, at a total cost within the

Board-approved amount. The charge posted in December represents cards from the former; billing from Amazon is awaited for the remainder.

Fairchild Branch: Mary Santilli, board member, reported the Association had a lovely holiday/meeting party, and that they have a new board member, Charles Voss, who took office in December. Mary also told everyone that the branch has received a replacement emergency phone in the passenger elevator. Their next meeting is January 27, 2020.

Community Facilities Building: Tara Liskov reported on her meeting with the First Selectman last week. Lori Hayes-O'Brien and Dawn Contafio were also in attendance. The various possibilities for the Senior Center, Aquatic Center and Library were discussed, as well as the town-wide survey that is planned. The Library will be included in the survey, with a ballpark cost estimate included. The verbiage of the Library section will be reviewed by the Library Director prior to publishing.

Logo Committee: Carol Porrata Elstein, committee member, said that the committee had a few ideas that they were working on and that they would be meeting again and have more for the board at the next meeting.

New Business: Annual Leadership Elections: Motion was made by Joan Hammill and seconded by Mary Santilli to accept the presented slate of officers: Rosemary Seaman, Chair; Carol Porrata Elstein, Vice Chair, John Breedis, Treasurer. Vote: All in favor. Motion passed.

Old Business: Literary Competition -- Board member, Rosemary Seaman reported that the Literary Competition is moving along nicely and that submission of manuscripts must be postmarked by March 20, 2020. The date of the Competition is May 17, 2020.

Poet Laureate: Motion made by Carol Porrata Elstein and seconded by Julia McNamee that the Library Board form a volunteer committee to create the parameters and a policy to incorporate a Town of Trumbull Poet Laureate. All in favor. Motion passed. John Breedis, Julia McNamee and Carol Porrata Elstein will be on the committee, and also, the Library Director.

Adjournment: Motion made by Rosemary Seaman and seconded by Mary Santilli that the board adjourn the meeting at 8:26 p.m. Vote: All in favor. Motion passed.

Respectfully submitted,

Judith Prusak, Clerk

Approved:

Tara Liskov, Chair

Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be February 12, 2020 at 7 p.m.