



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
EDNA COLUCCI, VICE CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
ANGELO MAGLIOCCO
SCOTT THORNTON

Police Station Building Committee January 9, 2020 MINUTES

The Police Station Building Committee meeting was called to order at 7:01 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella
Shawn Haley
Arthur Lemay
Donna Seidell
Scott Thornton (@7:10 PM)

Also Present: Chief Lombardo
Assistant Chief Glenn Byrnes
Kevin Bova – Purchasing Agent
Brian Humes - Jacunski Humes
Dan Martin – Assistant Finance Director
Allen White – DPW
Town Attorney James Nugent

Member Absent: Keith Klain
Angelo Magliocco

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Election of Vice Chair

Lemay nominated Angelo Magliocco to Vice Chair, seconded by Haley. The vote to name Magliocco as Vice Chair was unanimous.

Approval of Minutes, December 11, 2019

Upon a motion by Lemay, seconded by Haley, acceptance of the minutes was passed with yes votes from Labella, Haley and Lemay and Seidell abstaining.

New Business

Review Budget

Mr. Martin stated that the project financials are on plan and that that all approved invoices are posted. There is currently an available balance of \$170,400.

Project Update

Mr. Humes reviewed his Contract Summary document and stated that there were no new change orders and that CO #5, approved at the last meeting, was added to his summary list.

He reported that there is an issue with the lights in the evidence storage room. The electrical contractor installed new lights but did not follow the specs provided by Jacunski Humes. Fixtures were to be raised to accommodate the increased height of the evidence lockers were not installed correctly. This still hampers the ability of the Police Department to move the documents. Assistant Chief Byrnes stated that the Police Department is moving ahead, regardless of the lighting problem, so as not to hold up project. He also stated that it is a problem for the contractor to be in the evidence room once the files are moved since he would have to station someone in that room with the contractor. Mr. Humes advised that if the evidence room is moving along, they will be able to set a date for the commencement of Phase II work.

Mr. Humes advised that there are still several items on the Phase I punch list.

Review Expansions to Project Scope

Firing Range office furniture (FF & E) report

Mr. Humes referred to the FF & E for Range Office and the documents presented to the committee. He stated that there is still \$16,694.86 in funds remaining for these items in the existing budget. There will be no new shelves in the bulk evidence room as the Police Department would rather use the money for shelves in the firing range. He is getting quotes from Dupont Storage and Donaghan Systems and believes they will come in at approximately \$13,000.

Mr. Humes advised that he has received quotes on the firing range furniture from 3 companies; DeClerq Office Group (DOG), Robert H. Lord and Red Thread. Two quotes were received from DOG, the different being a conference table with or without electric. The DOG quote for all items, with a table with power, is \$6,644.00 and for a table without power, is \$6145.00. Robert H. Lord suggested items they currently have that fall under the State contract with a quote of \$4,423.00. Red Thread's quote was lower still at \$4,160.92 but offered a conference table of less quality and durability than those offered by the other companies. Mr. Humes stated that he believed the only way for the Police Department to access the furniture was to make a visit to showrooms.

Mr. Humes stated that the Jacunski Humes interior design consultant recommends the DeClerq Office Group furniture. Mr. Bova stated that all vendors meet State requirements so the choice is up the committee. Assistant Chief Byrnes stated that good quality is most important so and he agreed that they would need to assess the quality in person. The committee engaged in discussion of quality and whether the Police have ever used any of the proposed furniture in the past.

Chairman Labella suggested that the committee has two options; approve the purchase on an "up to" basis or delay the discussion until Assistant Chief Byrnes actually assesses the items in person. The committee discussed these options.

A motion to authorize expenditures of up to \$6200 on the furniture was made by Thornton, seconded by Lemay and passed with a unanimous vote.

Firearms Training Range Controller report

Mr. Humes reported that the Meggitt Systems, the range manufacturer, proposal of \$5495 for service, parts and labor was executed through Mr. Bova's office.

The range PC based controller had been approved on "not to exceed" basis but is now down to \$13,961 due to the reduction of cost for using Town owned personal computers, with \$1,000 added for the range software.

Review Potential Change Orders

Potential Change Order PCO #018: CE#025

PCO# 018 is a draft proposal for additional services to the Lower Level floor, ceiling and break room in the amount of \$313,390. Mr. Humes reviewed the work and prices noting that the bulk of the expense is for Abatement and Selective Demo. The abatement work is high as it is based on sequential work which would allow the Police Department to still use sections of the lower level during the demo work. He reported that Chemscope may have options that would be less expensive for example using a vacuum with Hepa filters. He stated that if the Police Department could accept shutting down the entire area at once to allow for demo and removal the cost would be reduced. If the cost of abatement could be reduced to \$20,000, the rest of the project could be covered under the approved funding. Chairman Labella reminded the committee that the additional services requested were approved by the Town Council on a "not to exceed" \$100,000 basis.

Mr. White offered to have DPW perform some of the labor, specifically on the painting, if the committee paid for the paint, which would save quite a bit of money.

Mr. Humes will provide an update on the abatement issue at the next meeting.

Liquidated Damages Discussion

The committee questioned the status of liquidated damages. Mr. Bova stated that they could be as high as \$60,000. Attorney Nugent stated that timing is a legal issue and the issue of liquidated damages usually comes up at the end of a project.

Project Expenses/Invoices

Jacunski Humes Invoice 19399 dated 12/2/19 \$3,000

This is the final invoice for basic compensation. **A motion to approve for payment Jacunski Humes Invoice 19399, dated 12/2/19, in the amount of \$3,000, was made by Haley, seconded by Lemay, and passed unanimously.**

Jacunski Humes Invoice 19422 dated 12/16/19 -\$782.00

This invoice is for the additional interior design services on additional services for new finishes in corridor, break room and cells performed by Jacunski Humes subcontractor, 4D Design & Decorating LLC. It includes a 15% mark up on additional services of consultants for a total of \$782.00. **A motion to approve for payment Jacunski Humes Invoice 19422, dated 12/16/19, in the amount of \$782.00, was made by Thornton, seconded by Haley, and passed unanimously.**

Jacunski Humes Invoice 20012 dated 1/2/2020 -\$1900.00

This invoice is for work performed by Jacunski Humes, under the Additional Services project (Phase III), on owner requested interior renovations in the amount of \$1,900. **A motion to approve for payment Jacunski Humes Invoice 20012, dated 1/02/2020, in the amount of \$1,900.00, was made by Lemay, seconded by Haley, and passed unanimously.**

Chairman Labella advised the committee that their quarterly report is due to the Town Council and that she is has requested time at their February 3, 2020 meeting in order to make the committee report.

In addition, the Chair reported that she needs to request scheduling changes to the February committee meetings from Wednesdays to Thursdays and will ask the committee to approve the changes at the regularly scheduled January 22, 2020 meeting.

Old Business

No old business.

Adjournment

A motion to adjourn was made at 8:05 PM by Thornton, seconded by Haley and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee