



# Town of Trumbull

## TRUMBULL POLICE COMMISSION

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## POLICE COMMISSION

RAYMOND G. BALDWIN, JR., CHAIRMAN  
ANGELO MAGLIOCCO, VICE CHAIRMAN  
JOHN VAZZANO, SECRETARY  
LISA LABELLA, COMMISSIONER  
ALBERT ZAMARY, COMMISSIONER  
CHRIS TREFZ, COMMISSIONER

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Trumbull Police Commission Meeting  
Trumbull Police Department  
January 14, 2020

### MINUTES

The Trumbull Police Commission meeting was called to order at 6:07 p.m.

Members present: Raymond G. Baldwin, Jr., Chairman  
Angelo Magliocco, Vice Chairman  
Chris Trefz  
John Vazzano (left meeting at 6:37 p.m.)  
Albert Zamary

Also Present: Chief Michael Lombardo  
Assistant Chief Glenn Byrnes  
Deputy Chief Leonard Scinto  
Officer Robert Harry

Absent: Lisa Labella

### **Public Comment**

Opened Public Comment at 6:07 pm. There was no public comments. Public Comment was closed at 6:07 p.m.

Motion made by Vazzano to move New Business prior to approval of minutes, seconded by Trefz. There was no further discussion. Motion passed unanimously.

### **Approval of the December 10, 2019 Police Commission Meeting Minutes**

Motion made to accept the Police Commission Meeting Minutes of December 10, 2019 as presented. Motion made first by Vazzano, seconded by Magliocco. There was no further discussion. Motion passed unanimously.

### **Approval of the December 17, 2019 Special Police Commission Meeting Minutes**

Motion made to accept the Special Police Commission Meeting Minutes of December 17, 2019 as presented. Motion made first by Vazzano, seconded by Trefz. There was no further discussion. Motion passed with one abstention, Trefz.

### **New Business**

#### **Update on Long Hill Green Projects – Rina Bakalar, Economic and Community Development**

Ms. Bakalar thanked the Chairman and the Police Commission for allowing her to provide information on projects that have completed, on their way and coming in the near future for the Long Hill Green Village District. There is a mini master plan for the Long Hill Green that detailed a lot of public improvements and a vision for that area to really improve safety vehicular pedestrian, bicycle traffic in the green area for visitors and resident and businesses. Ms. Bakalar can email the plan if the Commission would like to view. Ms. Bakalar said she has a team that meets once a month and indicated two (2) of the team members are present at the meeting. They are employed by Stantec. Ms. Bakalar indicated the reason they would like to engage the Police Commission is to be aware and there will be some imminent things that will affect the traffic flow in the area while under construction. Ms. Bakalar indicated that the right hand turn lane has been completed. There are other intersection projects on their way. Ms. Bakalar went on to inform the Commission of other changes in the area and indicated that those projects were funded by grants. They will be applying for another grant to help continue improvements in the area.

Ms. Bakalar introduced Kent Gannon and Gary Sorge of Stantec.

Mr. Sorge of Stantec went over the projects that the town is working on. He provided a handout to the Commission. Ms. Bakalar indicated she would email the Commission the report for their information. Mr. Sorge went into a detailed presentation of the sidewalks near the Main Street area that would be installed. Mr. Sorge also commented on the traffic signal that would be installed at the top of Whitney Avenue and Main Street. He indicated it compliments that right turn lane.

Ms. Bakalar commented that the projects that are being discussed are fully funded. They are all in design and two of the projects will be going into construction this year (2020).

Mr. Gannon discussed the plan that was displayed to the Commission. Mr. Gannon went over the sidewalks and the design of the area. There was discussion of the traffic impact in the area and the safety for the workers during the construction. It was mentioned that the construction would take place in the summer when school is not in session.

Ms. Bakalar suggested that Chief Lombardo or his designee be present at the meetings to be aware and provide feedback on the traffic.

Vice Chairman Magliocco asked who would be responsible for maintaining the sidewalks, especially when they go through private property.

Ms. Bakalar indicated that about two or three years ago the town determined that any sidewalks installed by the town through grants or the developer/property owner and if they are on commercial property, the commercial property has to maintain the sidewalks. Ms. Bakalar also indicated that the approval of the Marisa's redevelopment project states that as a condition of approval. Grant money is being used for the area. The town won a \$400,000 grant last year.

Mr. Gannon also reported that the Traffic Signal Light is approaching final design. They have approval and will be meeting with the State and the property owner. Mr. Gannon referred to the plan.

Ms. Bakalar indicated that the Route 111 Traffic Signal project will be starting soon, along with the Spring Hill Road project, and asked if the Commission would like a presentation. The Commission indicated that they would like a presentation.

### **Chief's Report**

#### **Correspondence**

Email from Trumbull resident thanking Officer McEnaney for his assistance at her home.

Email from Chief Lombardo to Department Personnel providing End of Year Updates.

Letter from Special Agent Turner thanking Sergeant Hadden for his assistance during their FBI Crisis Negotiation course in November.

POST Trainee Performance Report for police recruit that is currently at Police Academy. She will be graduation is scheduled for January 23<sup>rd</sup>.

Chief Lombardo reported there are four (4) officers currently in field training and three (3) will be completing their field training within the next week or so. They will begin working on their. The fourth officer will complete his field training in about a week after the others.

The department has five (5) openings for hire. After given the written police test and the interviews there were 18 people left on the list. Currently the background checks are being conducted. There are seven (7) people scheduled for polygraphs.

Chief Lombardo commented that he would be looking to see if there could be a change on the requirements for an entry-level police officer. Currently one of the requirements is to have 60 college credits or 2 years military service. He would like to strongly request to the Commission to remove those two requirements to take the test to be hired. Chief Lombardo believes there are some good candidates out there but do not have

college credits or have military service. They would still need to take the entry-level police officer test, score well on the interview phase, etc.

Chief Lombardo indicated if the Commission were on board, he would discuss with Human Resource.

Chairman Baldwin asked if this has been discuss with the Police Academy.

Chief Lombardo indicated he has not. He indicated that departments do require the college credits and some departments do not.

Chairman Baldwin commented since reporting writing is a big portion of the job; he asked if writing skills is part of the exam.

Chief Lombardo does not believe it is but they do write a page of why the applicant would like to be an officer.

### **Operations**

Chief Lombardo reviewed the Calls-for-Service report for the month of December and finished the year with 20,765 calls.

The Motor Vehicle Enforcement report showed the MV Warning, DUI Arrests, MV Complaints and MV Arrests. There was a total of 156 for the month of December.

Chief Lombardo reviewed the Criminal Incidents report for the month of December, which showed a total of 52 calls.

Chief Lombardo review the Alarm Response report for the month of December, which showed a total of 134 calls.

Chief Lombardo reviewed the Incident Statistics Report for the month of December, which showed a total of 1752 incidents.

Chief Lombardo reviewed the School Resource Officers for the month of December.

The Arrest Summary Report Adults showed there were 63 arrests for the month of December.

Chief Lombardo reviewed the Canine Officers Report. The report provided details of the types of calls assisted with. K-9 Officer Lee is still working with his new K-9 and reviewed K-9 Officer Carlson's report for December.

### **Traffic Division**

The Traffic Report showed 93 cases for the month of December.

Sgt. Harry is no longer with the Traffic Division as he was recently promoted but will assist Officer Siljamaki and the Department when needed.

#### **Detective Division Report**

Chief Lombardo reviewed the Detective Division Monthly Activity report for the month of December. The division opened five new case, two cases were closed and have 17 cases still open.

Chief Lombardo reviewed the Monthly Status report for December, which provided more detail on the cases detectives are working on.

Lieutenant Falkenstein was promoted and will be assigned to the Patrol Division. There will be job posting for a Detective Sergeant position in the Detective Division.

#### **Training**

Chief Lombardo reviewed the Training Report for the month of December. The report showed the type of training and the officers who attended the training. The report also showed the type of community policing events the officers attended.

#### **Cadet Report**

Chief Lombardo reviewed the Cadet Activity Report for the month of December.

#### **Sick/Injury Report**

Chief Lombardo reviewed the sick/injury report for the department for December.

#### **Budget**

Chief Lombardo reported that Department will present to the First Selectman on January 30<sup>th</sup>. Assistant Chief Byrnes has been assisting and preparing the 2020-2021 Budget. Chief Lombardo commented that Overtime and In-service Training are a few accounts that are affected. Chief Lombardo mentioned that under the Salary Full-Time account he would be requesting two (2) additional officers for the Department. One reason being the new apartment complexes coming into town and even if the population does not increase much it is more densely populated. What the Chief, and his staff have done is to try to forecast the needs for the town. Chief Lombardo received from Ms. Bakalar a list of these complexes with the number of occupancy. The two (2) additional officers would not be hired until January 2021, this way the payroll line and budget request would not be as big an increase request. He wanted to make it clear that the reason for the extra officers being requested is not just due to the new apartments. There have been instances that patrol would need to hire additional officers due to things occurring in the town. He believes that as time goes by the society requires more protection.

AC Byrnes referred to the 2021 Budget Proposal sheet provided to the Commission. Service Contracts include several items that run the building. One large increase is the radio system, which is now fully implemented. The Capitol Account is being increased due to the Digital Recording unit that needs to be replaced in the Dispatch Center. The document showed a more detailed explanation for other increases that were requested.

### **Old Business**

#### **Trumbull Police Station Building Update**

AC Byrnes reported that Phase I has been completed which include, the Cell Block, Locker Rooms and the Firing Range which has all new ductwork and the new ventilation system. AC Byrnes reported that the high-density shelving was delivered and is being installed. Once the Records Room is relocated, that would be beginning of Phase II. Once that room is relocated the new gym will be worked on which will take about a month or so. Last week AC Byrnes attended the Town Council meeting with the Architect with request prompted by Commissioner Labella to extend the scope of the project. This includes the immediate area in the basement to refinish the corridor and breakroom, as well as some related work in the Range and Cell Block.

There being no further business, a motion was made by Vazzano and seconded by Magliocco to adjourn the meeting at 3:30 p.m. The motion passed unanimously.

Respectfully submitted,

Vivian Munoz  
Clerk of the Commission