

TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library

January 14, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo

Members Absent: Antonio Petitti, Treasurer, Kathleen Durand, Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Kimberly Perillo and seconded by Jessica Olivo that the minutes of December 10, 2025, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Capital Plan

The library proposals were approved for further consideration. The next meeting is with the Board of Finance, Thursday, January 15 at 7 pm.

Friends

The next Friends book sale is on Saturday, February 21. It will be held indoors in the Community Room.

Bob Matthews Memorial Donation - Tween Study Area

Attached is the proposed project for the Tween Study Area as well as the quote with current CLC discounted pricing.

Motion made by Lori Ostroff and seconded by Kimberly Perillo to approve the Tween Seating Area proposal and pay the balance of the invoice in the amount of \$2699.34 from the Merwin Trust.

Overdue Fine-Free Proposal

There is a one-page proposal for how the Trumbull Library will eliminate overdue fines in the next budget year.

Staffing

The library has completed the Circulation Coordinator interviews and is in the process of selecting a candidate.

There are also two full-time positions which we are currently advertising. We expect to begin interviews next month.

Treasurer's Report: Antonio Petitti

Library budget expenditures

The December expenditures from the budget 2025-26 were normal.

The non budget board funds

The board funds at the end of December 2025 were at \$114,743. Of this amount \$70,011 was in savings and \$44,732 in checking. The savings were constant and checking increased by \$4372. The December income was \$6251 while the expenses were \$1879. Of these expenses 73% were program related.

Fairchild Nichols Report: No report.

Old Business:

- 1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) No report.
- 2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) No report.

New Business: None.

Adjournment: Motion made by Jessica Olivo and seconded by Lori Ostroff that the Board adjourn the meeting at 8:04 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn

Approved, pending final approval by the Board of Trustees

John Carpenter, Chair, Trumbull Library Board of Trustees

The next meeting of the Trumbull Board of Trustees will be on February 11, 2026, at 7:00 PM.