



**Trumbull Health Department**  
335 White Plains Road, Trumbull, CT 06611  
Phone (203) 452-1030 Fax (203) 452-1050



**MINUTES**  
**January 19<sup>th</sup>, 2022**  
**Via Video Conference**

**Members Present:** Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Amy Lehaney & Glenn Rich, MD

**Members Absent:** None.

**Also Present:** Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:15 p.m.

Public Comment: None.

Ms. Lehaney made a motion to accept the December 8<sup>th</sup> meeting minutes, seconded by Ms. Charles. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- Health Department holds Covid Booster clinics on Tuesdays and Thursdays
- The demand for boosters are starting to slow after the rush of the holiday season
- Continuing Homebound booster vaccinations
- Discussed covid test kit distribution held by the Emergency Management Department
- Health Department received many calls regarding test kit distribution
- Interest in at home test kits was high because of holiday season
- Reviewed Health Department Staff job descriptions
- Health Department administered 293 Covid Vaccines in December
- Total covid vaccines administered is over 11,000 doses
- Administered a total of 982 flu vaccinations this year compared to 680 flu vaccinations last year
- Blood pressure grant program will be virtual again this year
- Outreach has gone to speaker at Yale and Bridgeport Hospital for the program
- New quarantine guidelines came out from cdc
- In March the grant starts for contact tracing

- Carole will work with Stratford and Monroe for contact tracing and outreach
- Home test kits don't have to get reported which poses issues for contact tracing
- Difficult to continue contact tracing with such rapid spread of virus
- If quarantine was not shortened everyone would have to shut down
- Ms. Lehaney stated case count over double what last year but hospitalization is much less
- At the same time last year 20,000 cases were reported compared to 60,000 this year
- Hospitalizations are trending down as of right now
- Everyone who gets admitted gets tested in hospital so even if patients aren't there for covid they count as a covid hospitalization
- Dr. Rich stated less people are dying from covid but a lot of people have it
- Discussed 5 year capital plan
- There is a meeting Friday to talk about expanding Health Department parking lot and possibly finishing the basement

Old Business:

- Discussed positions we would be able to keep with ELC Grant
- Change Sue's position from Emergency Preparedness and Health Educator to Assistant Director to switch her from part time to full time
- No nursing hours will be lost in the coming year
- Planning to hire someone to replace Sue's position part time
- Nursing staff looking to hire permanent part time nurse
- Looking to put that in the budget so when the grant funding that position expires we will have someone in that position permanently
- Ms. Busch asked if covid is still as prevalent in the future won't the Health Department still need the RN and admin hours that are getting reduced?
- In May of 2023 admin hours expire
- Right now 40 admin hours are split between two people
- Dr. Rich and Dr. Kunkel say that covid will be around forever
- Having one full-time sanitarian and two part time is not enough for the demand on the Health Department
- Need at least a permanent part time sanitarian 19.5 hours a week
- Quaisha would stay at 40 hours a week
- Ms. Charles stated that when she worked at the Health Department they were still struggling with sanitarian demand
- Discussed getting another full time sanitarian
- Ms. Lehaney pointed out there could be another grant this time next

year that could cover the admin hours needed

- Scheduling software should go into budget so once grant is up we can still have that software

New Business:

- Budget is due on January 24<sup>th</sup>
- Discussed what is being put in to the new budget
- March 9<sup>th</sup> Health Board Meeting moved to March 16<sup>th</sup>

There being no further business brought before the Board, a motion made by Dr. Rich and seconded by Ms. Lehaney to adjourn the meeting at 6:47 p.m. Motion carried unanimously.

The next meeting is scheduled on February 9<sup>th</sup>, 2022 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino  
Trumbull Health Administrative Assistant

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