

CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, January 21, 2026

Board Members Present: Ann Langley, Chair
Alice Ferreira
Michelle Wigzell
Herbert Marsh

Also, present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:07 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Alice Ferreira, Seconded by Michelle Wigzell, to approve the December 17, 2025, Regular Meeting Minutes.

VOTE – 4 – 0 – Passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There was none.

New Business:

MOTION made by Ann Langley, Seconded by Herbert Marsh to Approve the Request by the Parks Dept. to Extend the Specified period for hiring from the Asst. Superintendent Maintenance Parks List certified on February 19, 2025.

VOTE – 4 – 0 – Passed.

MOTION made by Ann Langley, Seconded by Michelle Wigzell to Approve the Transfer List Request for Gia Mentillo.

VOTE – 4 – 0 – Passed.

Steve Librandi asked the Board to add an item to the agenda, an Eligibility List for the Planning & Zoning Admin III position.

MOTION made by Herbert Marsh, Seconded by Michelle Wigzell to Approve the Request to add the Eligibility List for Planning & Zoning Admin III to the agenda.

VOTE – 4 – 0 – Passed.

MOTION made by Mitchell Wigzell, Seconded by Herbert Marsh to Approve the Eligibility List for the Planning & Zoning Admin III position.

Vote – 4 – 0 – Passed.

Steve Librandi presented the Board with the new hire report and noted that it has been a particularly busy month. The Chair inquired about vacancies within the Highway Dept. Steve explained to the Board that the vacancies are primarily the result of those who have retired or are in the process of retiring, and the department plans to fill the positions through internal promotions. The Chair also asked about the difference between the Highway and Parks Dept. Steve provided clarification and addressed the Chair's questions.

MOTION made by Ann Langley and Seconded by Michelle Wigzell to adjourn at 12:22 pm.

VOTE – 4 – 0 – Passed.

Respectfully Submitted,

Luisa Rosario