



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
ANGELO MAGLIOCCO, VICE
CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee January 22, 2020 MINUTES

The Police Station Building Committee meeting was called to order at 7:01 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella
Shawn Haley
Arthur Lemay
Donna Seidell

Also Present: Assistant Chief Glenn Byrnes
Brian Humes - Jacunski Humes
Dan Martin – Assistant Finance Director
Allen White – DPW
Town Attorney James Nugent
Greg Raucci - Bismark

Member Absent: Keith Klain
Angelo Magliocco
Scott Thornton

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, January 9, 2019

Upon a motion by Lemay, seconded by Haley, acceptance of the minutes was passed unanimously.

New Business

Proposed amended meeting schedule

As per the discussion at the January 9 meeting, Chairman Labella requested that the February and March meetings be moved to Thursday, from Wednesday. The proposed amended dates are:

February 13, February 27, March 12 and March 26. Lemay made a motion to accept the proposed amended meeting dates, seconded by Siedell. The vote to accept the motion was unanimous.

Review Budget

Mr. Martin stated that everything that has been approved is reflected in the report presented to the committee. There is currently an available balance of \$167,575.79.

Project Update

Mr. Humes reported that Phase II of the project has commenced. Bismark is back on site for Phase II, their schedule for this phase is set and abatement will start tomorrow for this phase of the project. Evidence in the storage room has been moved and Bismark has moved some of the shelving out of the room.

The evidence room lighting update is awaiting the return of the electrical contractor, who will be back on site for Phase II work.

The firing range portion of Phase II should be in March, but Meggit has no firm schedule yet; all evidence currently stored in the firing range area will be moved.

Humes reported that he sought a third quote for firing range shelving but due to the compressed time between committee meetings this month he had nothing to present by the posting deadline. He did receive a third quote, one from Global for \$9290.16, at 4:00 PM today but he has not had time to review. He suggested that the committee could approve purchase of the shelving on a not to exceed basis using the Aurora quote of \$13,220.51; Aurora was the vendor for the other shelving downstairs.

A motion to approve purchase of range shelving storage units, at a cost not to exceed \$13,221, was made by Lemay, seconded by Haley and passed with a unanimous vote.

Review Additional Services Request Project Budget

Mr. Humes referred to his report dated January 16, distributed to the committee in their packets.

Corridors/ Break room

Mr. Humes highlighted the changes in the quote noting that the cost of abatement is now \$35,700, the new flooring/base work is deferred and the painting of corridor and break room walls will be performed by DPW. The new subtotal for this section of the project is \$88,165. He stated that the original abatement quote was higher as it included floor tile, which has been deferred and the ceiling tile only will be removed and then the area hosed. Savings could also be had on the project under electrical-new lighting. The electrical contractor will deduct \$5,200 from the cost if different light fixtures are used.

Firearms Training Range

Mr. Humes reminded the committee that work and cost under this section of additional services has already been approved.

Detention area Flooring

The epoxy flooring and base work are quoted as \$16,785. Per Assistant Chief Byrnes, this section of the proposal is the lowest priority.

General Conditions and Overhead & Profit (OH & P)

Referring to those sections of the project budget, Mr. Humes advised that the contractor, Bismark, is offering to waive the charges under these two items if the Town drops pursuit of any Liquidated damages on Phase I and also if the additional services are worked on while Bismark is still on site for Phase II. Town Attorney Nugent stated that discussions of liquidated damages should not be discussed during an open meeting. Mr. Raucci asked to be recognized and explained that if the abatement work for Phase II and the additional services can be worked on concurrently there will be savings of time and money. He would like an answer on his offer within the next three days.

The committee had a discussion of the offer and the cost versus available funding, but the consensus was that they were not comfortable making a decision at this meeting.

Executive Session

At 7:50 PM, Lemay moved that the committee go into Executive session to continue their discussion this issue. The motion was seconded by Haley and the vote was unanimous. All in attendance, except the committee members and Town Attorney Nugent left the meeting room.

At 8:12 PM, all interested parties returned to the meeting room and Siedell made a motion, seconded by Haley, that the committee come out of Executive session. The vote to approve was unanimous.

The committee presented questions to Mr. Humes about the percentage based of the General Conditions charges. The committee noted that the amount being quoted was the same on both the original quote under PCO-018 and the budget presented on January 16 even though the original project quote was more than \$100,000 higher. Mr. Humes explained how the General Conditions cost was derived. **The committee would like to have the General Conditions charges presented in detail.**

Chairman Labella directed that a special meeting be held on January 29 to take up discussion of the general conditions and overhead and profit on just the corridors and break room work. Attorney Nugent will contact Bismark directly to obtain the information for the meeting.

Project Expenses/Invoices

Jacunski Humes Invoice 20013 dated 1/10/20 \$488.75

This invoice is for additional interior design services on furniture and JH markup under the Additional services (Phase III) portion of the project. **A motion to approve for payment Jacunski Humes Invoice 20013, dated 1/10/20, in the amount of \$488.75, was made by Haley, seconded by Lemay, and passed unanimously.**

Strathmore Electric Invoice 24121 dated 11/30/19 -\$1,968.00

This invoice is for work to repair damage to a pole caused by a subcontractor early in the renovation portion of the project. The payment for this invoice will be deducted from the Bismark payment. Mr. Humes will issue a change order. **A motion to approve for payment Strathmore Electric Invoice 24121, dated 11/30/19, in the amount of \$1,968.00, was made by Lemay, seconded by Haley, and passed unanimously.**

Project Plaque

Chairman Labella referred the committee to and discussed with the committee information provided in their packets about plaques hung for prior renovation projects. She requested that Mr. Humes get a quote for the plaque. A motion to approve the plaque format as presented, with the change of adding the title Chairman before Labella's name, was made by Lemay, seconded by Haley with Lemay, Haley and Sidell voting yes and Labella abstaining.

Old Business

No old business.

Adjournment

A motion to adjourn was made at 8:30 PM by Lemay, seconded by Haley and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee