

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

Diane Mayo, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Leigh Goodman, Chief

Trumbull Emergency Medical Service Commission
February 26, 2019
7:00 pm
Trumbull Town Hall

Present: Chairman Diane Mayo, Commissioners Jeffrey Pranger, Joel Hirshfield, Matthew Wheeler, Philip Lukianuk

Also Present: Chief Leigh Goodman, Barbara Crandall

Absent: Dr. Shea Gregg and Thomas Kiely, Jr.

The meeting was called to order at 7:00 pm by Chairman Mayo followed by the Pledge of Allegiance.

Public Comment

No public comment.

Past Minutes

Motion was made by Mr. Wheeler to approve the EMS Commission minutes of January 22, 2019 as written. Seconded by Mr. Hirshfield and approved unanimously.

Chief's Report

Chief Goodman reviewed her report (copy is attached to the minutes).

Old Business

1. Update on New ambulance – Mrs. Crandall noted they are waiting on the installation of two portable radio chargers. Once these are installed, the vehicle is set for State inspection.
2. Staffing/Valley Ems Contract – Chief Goodman noted the contract is under negotiation with a potential start date of April 1, 2019. Chief Goodman is running stats on mutual aid calls to help her review staffing levels. With the town funded paramedic administrative position approved unanimously at the last Board of Finance meeting, she is working on a job description with Human Resources. A draft will be sent to the Commissioners for review.
3. Holdsworth Agreement – Chief Goodman noted the Town is moving forward with the Holdsworth audit. She disagreed with having to find funding within the EMS operating budget as EMS has not requested this audit and should not be required to pay the fee. However, EMS funds will be used to pay for the audit and the agreement has been sent to the town administration for review. Holdsworth will take approximately two weeks to do the work required with regard to staffing and financials.

New Business

1. New EMS Facility – this request was put on hold but there are critical needs that must be addressed. Security is of utmost importance. The First Selectman is open to discussion and a meeting will be held in the near future to discuss the issues.
2. Chief Goodman is discussing with the town background checks for volunteers.
3. The Policy and Procedure manual is being updated.
4. The Board of Finance is still working with the Town Auditor on the account balances. Until a disposition policy is approved, these numbers will not change. Chief Goodman has presented a draft policy to the Administration and Town Attorney for review. Based on the information received from the billing service, we will need to write off the accounts that have been sent to the collection agency which will give a truer number of collectibles.
5. RFP for billing was discussed. Current contract with Comstar ends in June 2019. Motion was made by Mr. Hirshfield to move forward with an RFP for billing services. Seconded by Mr. Lukianuk and approved unanimously.
6. Fund raising was discussed.

Next Meeting

Next Commission meeting is scheduled for March 26, 2019.

Adjournment

There being no further business, motion was made by Mr. Hirshfield to adjourn the meeting at 7:56 pm. Seconded by Mr. Wheeler and approved unanimously.

Respectfully submitted,

Barbara Crandall
Clerk

TEMS COMMISSION REPORT



02/26/2019

ONE TOWN ONE TEAM

Monthly overview of Trumbull EMS, including review of staffing, data analysis, clinical performance and community engagement.

Compiled by:

Leigh Goodman, Chief of EMS

with input from Barbara Crandall, Executive Administrative Assistant

TEMS Commission Report

ONE TOWN ONE TEAM

YEARLY CALL ANALYSIS

2018	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	TOTAL
DAYS	31	28	31	30	31	30	31	31	30	31	30	31	
TOTAL CALLS	416	355	369	367	414	416	401	453	372	450	402	414	4829
TEMS COVERED	391	329	348	352	380	390	372	392	339	429	362	381	4465
PERCENT COVERED	94%	92%	94%	96%	91%	93%	92%	86%	91%	95%	90%	92%	92%
MUTUAL AID	30	34	20	22	34	29	31	36	36	40	41	38	391
TOTAL RESPONSE TIMES	7.9	7.8	7.3	7.1	7.6	7.5	8.1	7.8	7.7	7.6	7.9	7.3	7.633333
TRANSPORT RATE	72%	70%	73%	78%	77%	65%	77%	75%	78%	76%	85%	78%	75%
ALS INTERCEPT	6	9	10	9	1	7	15	24	2	15	7	7	112
2019	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	TOTAL
DAYS	31												
TOTAL CALLS	383												383
TEMS COVERED	357												357
PERCENT COVERED	93%												93%
MUTUAL AID	26												26
TOTAL RESPONSE TIMES	7.2												7.2
TRANSPORT RATE	75%												75%
ALS INTERCEPT	8												8

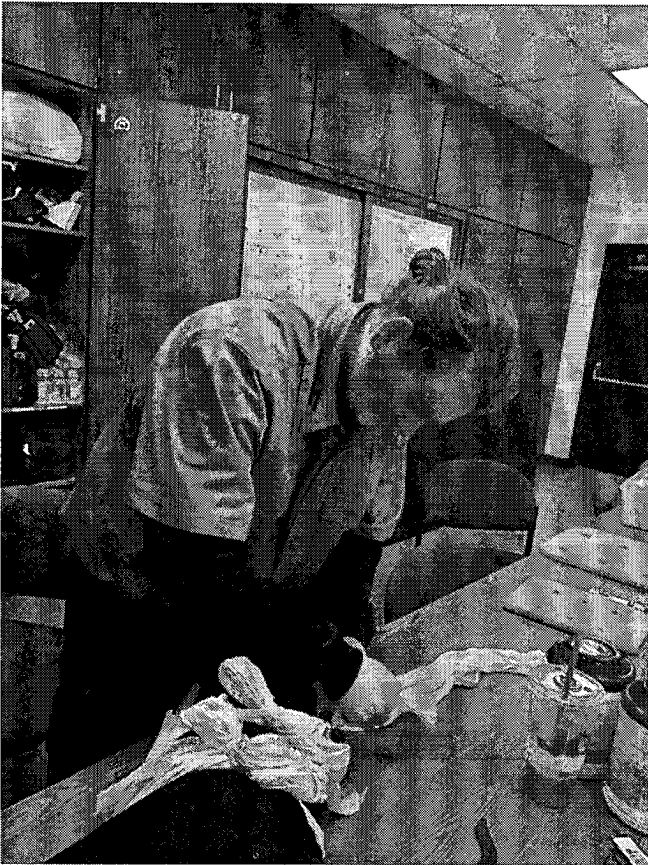
STAFFING

We are in the process of transitioning our paramedic coverage to our new Vendor.

We have 8 new Volunteers in training.

We will be actively recruiting Town Paramedic Supervisor.

Currently interviewing and organizing Volunteer leadership roles and Committees.



COMMUNITY ENGAGEMENT

We provided EMS coverage at the M.O.R.E Group Annual Valentine's Day Dance.



We hosted Brownie Troop 30146 from Stratfield School in Fairfield. The troop earned their first aid badges. We helped them build first aid kits, discussed 911 protocols, reviewed signs and symptoms of critical life threats and what to do, toured the ambulance and much more.



We hosted another successful TPAUD meeting.

We hosted several CPR classes.

Trumbull EMS presented Stop the Bleed to Boy Scouts.

Falls and Hospital Alerts Review

February CMEs offered were:

PTSD and EMDR Therapy for first responders.

Endocrine Emergencies

Advanced 12 Lead Review

Pediatric Emergencies for Prehospital Providers; cross Agency training hosted by TEMS.

EMT/EMR Recertification.



Initial EMT Class is going very well, and students have been very engaged.

Have met with most of the leaders of local SNF/ Assisted Living. Will be providing training to their teams on how to better provide appropriate information to dispatch and crews, and how to enhance our relationship, with shared goal of patient advocacy and care.



The Benefit for EMT Stacey Sereno was a success. Several TEMS members provided their time to volunteer with set up, serving and cleaning. The event raised a substantial amount to support our Stacey and was a great shared effort with SWRCC and EHAC.