



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
ANGELO MAGLIOCCO, VICE
CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee February 27, 2020 MINUTES

The Police Station Building Committee meeting was called to order at 7:05 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella
Arthur Lemay
Angelo Magliocco
Donna Seidell
Scott Thornton

Also Present: Assistant Chief Glenn Byrnes
Brian Humes - Jacunski Humes
Dan Martin – Assistant Finance Director

Member Absent: Shawn Haley
Keith Klain

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, January 22, 2019

Upon a motion by Lemay, seconded by Seidell, acceptance of the minutes was passed unanimously.

Approval of Minutes, January 29, 2019

Upon a motion by Magliocco, seconded by Lemay, acceptance of the minutes was passed unanimously.

New Business

Review Budget

Mr. Martin distributed an updated financial report that now included the \$13,000 in approved payments for furniture. There is currently an available balance of \$153,504.25.

Project Update

Mr. Humes reported on two change orders originally under PCO 18, the first, now Change Order #6, a credit in the amount of \$1968 for the damaged light pole and the second, now Change Order #7 in the amount of \$78,165 for Bismark for the additional scope of work in the corridor and break room. These change orders do not include any of \$19,456 already approved for the Firing Range work being done by Meggitt.

Job Update

Mr. Humes updated the committee on work progress. The work on Phase II and the Additional Services is progressing smoothly. The corridor work is mostly done, the sink is installed, and the electrical work is completed. The gym and bulk storage area are nearing completion. All this new work has made it clear how bad the floors look; they are original to the building and should at least have a professional cleaning. The break room has locations for appliances and committee should consider purchasing new ones.

He reported that a Job Meeting was held on February 18 (Job meeting #14 are in the committee packet) with Andrew Whitehead of Jacunski Humes attending in place of Mr. Humes. The meeting focused on discussing what parts of the projects are unfinished. The mechanical system still needs to be worked on. Allen White of DPW has requested a few items including owners training on systems. Lights in the evidence storage room still need to be relocated and two of the men's showers still need to have work to be done.

He updated the committee on the status of the Firing Range work stating that Meggitt, the contractor, has advised that there are materials for the project that will not be shipped until April 13 and that the work is not expected to be completed until the end of April or early May. The lights in the firing range will be installed once Meggitt is finished with their work.

Project Expenses/Invoices

Jacunski Humes Invoice 20027 dated 1/23/20 \$2,600.00

This invoice is a progress payment towards the Kohler Ronan work for additional mechanical/Electrical Engineering services-Commissioning. **A motion to approve for payment Jacunski Humes Invoice 20027, dated 1/23/20, in the amount of \$2,600.00, was made by Seidell, seconded by Lemay, and passed unanimously.**

Jacunski Humes Invoice 20033 dated 2/3/20 \$3060.00

This invoice is a progress payment towards the Additional Services: Phase III – Owner requested interior renovations work performed by Brian Humes. This covers design services for the additional scope of work which was approved on a not to exceed basis. This invoice completes the billing for the Jacunski Humes work on this project. **A motion to approve for payment Jacunski Humes Invoice 20033, dated 2/3/20, in the amount of \$3060.00, was made by Thornton, seconded by Lemay, and passed unanimously.**

Chemscope Invoices 200-618-Jan20 -\$2085.00 and 200-681-Feb20 - \$1870.00 = total \$3950

These invoices are for monitoring of the ceiling abatement for Phase II. Per Mr. Martin, there is only \$2350 left in that line of the project budget. Mr. Humes explained that the cost was over the budget due to the need to abate the corridor. **A motion to approve for payment Chemscope Invoices 200-618-Jan20 -\$2085.00 and 200-681-Feb20 - \$1870.00 for a total of \$3950, was made by Lemay, seconded by Thornton, and passed unanimously.**

Dupont Storage Systems Invoice 16805, dated 12/9/19 in the amount of \$32,012.68

This invoice is for the high-density shelving. Dupont was sending the invoice to the wrong address and it was finally received by Assistant Chief Byrnes on February 3. **A motion to approve for payment Dupont Storage Systems Invoice 16805, dated 12/9/19 in the amount of \$32,012.68, was made by Seidell, seconded by Thornton, and passed unanimously.**

Discussion of work quotes

Norcom Quote C96200 Dated February 19, 2020 - \$1,880.73

Assistant Chief Byrnes advised that the quote was to provide and install additional PA speakers for the recently renovated gym area. The Department realized, after the fact, that PA speakers were needed in the gym. This would be part of Phase II work, with an expectation that the actual cost for the install will be lower than the quote. The committee discussed with Asst. Chief Byrnes their concerns about some of the assumptions in the notes portion of the quote, in particular #3 which assumes wiring is in place, which it is not. **The committee requested that he go back to the vendor and get a more solid cost quote and a clearer scope of services in the notes.**

Painting Quotes - lower level hallways and doors

Three quotes were provided in the committee packet from DeRosa's Services (\$4,700), Coverall Drywall (\$5,400) and Torok Builders (\$5,200). Asst Chief Byrnes expressed his suggestion that the painting should be approved as they are about ready for the painting to begin. He stated that Allen White of DPW had obtained all three quotes and that they are from approved vendors. Mr. Martin stated that the cost would be within budget. Asst Chief Byrnes stated that Allen White had originally agreed to have DPW perform the painting but he then realized that the scope of work was larger than he could handle with available DPW staff. The committee had a long discussion of the issue including that the Asst Chief was concerned about any delay since it would hold up the work on the flooring and molding. In addition, it was noted that the original Bismark bid on the work had been for \$6,000.

A motion to accept the quote of \$4700 from DeRosa's Services was made by Magliocco and seconded by Lemay. Discussion then ensued. A motion was made by Lemay and seconded by Seidell to amend the original motion to state that the approval was contingent on contacting DPW Director Estrada to determine if that department can actually commit to painting and if they cannot to then accept the DeRosa's Services quote. The vote to approve the amendment was unanimous. A vote was then called to accept the motion as amended and the vote was unanimous.

Asst Chief Byrnes then discussed the corridor floor, some of which had been damaged in the construction and has been repaired by Bismark. He advised that he wants to ask the Town to take charge of stripping the floor so that it looks better. He also advised that he purchased some additional equipment that was needed for the TV wall mounts in the break room. The cost was under \$1500 and was needed immediately as the workers were unable to finish their work. He noted that there will most likely be several other smaller items that he will need to purchase but also that there will be a larger purchase needed for furniture and appliances in the break room. **The committee requested that he develop and list of items and quotes for the next meeting.**

Project Plaque

Chairman Labella reviewed the version of the plaque in the committee packet and requested that the names be in alphabetical order vertically, and not horizontally as presented in the draft. Mr. Humes advised that he is not charging the Town for his design work on the plaque.

Fencing Supply and Installation Quotes

Assistant Chief Byrnes advised that he had asked Allen White to obtain the fencing quote and Mr. White obtained the three that are included in the committee packet, those from Cornerstone Fence, Select Fence and Total Fence. The committee was concerned that the fencing as proposed would be very tall and not esthetically pleasing. The proposals would also put the fence very close to the HVAC pad and the driveway. The committee agreed that more work needed to be done on the concept of the fence. **The committee asked *Assistant Chief Byrnes* to contact Mrs. McGannon in the First Selectman's office to update her on the fencing so that she can better respond to neighbor complaints.** The committee had a discussion of the fence height, cost and appearance. Mr. Humes suggested that a landscape buffer might be a better idea than a fence.

The committee discussed the status of the parking lot project and Asst. Chief Byrnes advised that he asked DPW to put the parking lot on their schedule. He also advised that Director Estrada has started discussions on the project.

Old Business

No old business.

Adjournment

A motion to adjourn was made at 8:00 PM by Magliocco, seconded by Lemay and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee