TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library March 11, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Kathleen Durand, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo, Mary Santilli

Members Absent: Antonio Petitti, Treasurer

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Jessica Olivo and seconded by Lori Ostroff that the minutes of February 11, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Budget
The First Selectman released her budget last week. The Board of Finance hearing is March 19 at 2:30 pm.

Friends
The next Friends book sale is on Saturday, April 11. It will be held outdoors.

Program update
We have had several successful programs recently, including the Community Volunteer Fair, Irish Step Dancing, several music programs and history lectures. The feedback from patrons was great. Our upcoming author event is Catherine Newman, author of *Sandwich* and *Wreck*, scheduled for Sunday, June 7. This event is funded by the Friends.

Bob Matthews Memorial Donation - Tween Study Area
The project is going forward as planned.

Fairchild Branch Security Cameras
Approval has been received for the installation of Security Cameras at the Fairchild Branch.

Staffing
Our new Circulation Coordinator, Meg Klein, started on Monday.
The two other full-time positions are currently undergoing the civil service process.

Treasurer's Report: Antonio Petitti

Library budget expenditures
February expenditures from the 2025-26 budget were normal.

The non budget funds
The board funds at the end of February 2026 were $116,188. Of this amount $70,013 was in savings and $46,174 in checking. The savings were constant and checking increased by $3,296. The February income was $5,114 while the expenses were $1,818. Of these expenses 92% were on programs and book purchases. The remaining expenses were on maintenance.

Fairchild Nichols Report: Mary Santilli

Fairchild Board meeting was held on Zoom in February. Everything is going well. The recent AI program was well attended.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) No report.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) The next policy to be updated will be the Library Internet policy and work will begin on the framework for the Fine Free policy.

New Business: None.

Adjournment: Motion made by Kimberly Perillo and seconded by Jennifer Mottolese that the Board adjourn the meeting at 7:18 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on April 8, 2026, at 7:00 PM.