



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
ANGELO MAGLIOCCO, VICE
CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee

March 12, 2020

MINUTES

The Police Station Building Committee meeting was called to order at 7:05 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella
Shawn Haley – by phone
Arthur Lemay
Scott Thornton – by phone

Also Present: Assistant Chief Glenn Byrnes
Kevin Bova - Purchasing
Dan Martin – Assistant Finance Director – by phone
Allen White - DPW

Member Absent: Keith Klain
Angelo Magliocco
Donna Seidell

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, January 27, 2020 meeting

A motion to approve was made by Lemay, seconded by Haley. A motion to amend was made by Lisa Labella to make changes in the Fencing Supply section on the last page. The first sentence should be changed to read “Assistant Chief Byrnes advised”, not Mr. Humes advised. The fifth sentence should be amended to read “The committee asked Assistant Chief Byrnes”, not asked Mr. Humes. The motion to amend was seconded by Lemay and passed unanimously. A vote was then taken on the original motion, as amended, and passed unanimously.

New Business

Review Budget

Mr. Martin reported that everything that has been approved has been posted and appears on the budget/expenditures report. There is currently an available balance of \$68,324.25 but after the bond cost is removed there is actually @\$54,000 available.

Project Update

Assistant Chief Byrnes reported that Bismark has completed approximately 99% of the work and it is now left to the Town to finish a few of the remaining tasks.

He advised that he spoke with Public Works Director George Estrada about that department performing the painting downstairs. Mr. Estrada agreed to have the Town perform the painting, but would not pay for the paint. Mr. White estimated that the paint needed to cover the job would be @ 10 to 12 gallons of paint that costs approximately \$60/gallon. **Labella made a motion that Assistant Chief Byrnes be authorized to spend up to \$1,000 on the paint for the breakroom and corridor. The motion was seconded by Lemay and was approved by unanimous vote.**

Approve Project Invoices

Bismark Application 8 - \$134,707.15

Mr. Martin advised that the majority of the work covered under this invoice is for the additional scope of work. The committee had some questions about the work and charges being billed. Mr. Martin directed the committee to column E of the detail sheets which is the detail for the current payment due. He also stated that charges for additional scope work is on the bottom of the last page of details and did not have any charges for overhead or general conditions. He stated that he was comfortable with the numbers and the invoice and that the charges for this application were already reflected in the budget report he presented to the Committee for this meeting.

A motion to approve for payment Bismark Application 8, in the amount of \$134,707.15 was made by Lemay, seconded by Thornton and passed unanimously.

OmniData Invoice 3/2/2020 - \$12,341.04

Per Assistant Chief Byrnes, this invoice is for the cell block camera and 2-way audio with which he is now satisfied. Per Mr. Martin, this charge is currently on the project budget worksheet as a purchase order in this exact amount. **A motion to approve for payment OmiData Invoice 3/2/2020, in the amount of \$12,341.04, was made by Lemay, seconded by Haley, and passed unanimously.**

United Alarm Invoice 361542 dated 3/9/20 - \$672.00

Assistant Chief Byrnes advised that this invoice was for work requested by Allen White to reinstall the smoke detectors in the basement; this is a new charge. He advised that the work is complete.

A motion to approve for payment United Alarm invoice 361542 dated 3/9/20, in the amount of \$672 was made by Lemay, seconded by Thornton, and passed unanimously.

Discussion/Approval of Quotes and Proposals

De Clercq Office Group Proposal No. 001 \$2,203.00

Assistant Chief Byrnes advised that the proposal was for a table and chairs for the breakroom and that any order placed will take several weeks to be received. He stated that this is the company that supplied the furniture for the Firing Range. Mr. Martin advised that there is approximately

\$3500 remaining in the FFE line in the budget so the funds for this purchase are available. **A motion to accept the DeClercq Office Group proposal No. 001 in the amount of \$2,203.00 and authorize the purchase was made by Lemay, seconded by Thornton and passed unanimously.**

TV/Mounts/Cables items and prices

Assistant Chief Byrnes stated that he obtained item information and prices from Best Buy for this proposal. Mr. Bova advised that the Town did not purchase from Best Buy, but that a vendor, approved by the Town, will be used for the actual purchases. Mr. Martin advised that the remaining funds in FFE could be used to make this purchase. **A motion was made by Lemay and seconded by Haley, that Assistant Chief Byrnes be authorized to purchase TV/video equipment, mounts and cables, at a cost not to exceed \$1700. The vote in favor was unanimous.**

EP Maintenance Quote dated 3/6/20 - \$1,300

Assistant Chief Byrnes stated that the quote was to strip, seal and wax the basement and breakroom floors. He advised that the company has done this type of work for the Town in the past. **A motion was made by Lemay and seconded by Thornton, to accept the EP Maintenance Quote dated 3/6/20 in the amount of \$1,300 and approve the expenditure. The vote in favor was unanimous.**

Project Building Plaque

Chairman Labella reviewed the final version of the plaque provided to the committee in their packet. **A motion was made by Lemay and seconded by Thornton, to approve and accept the layout as presented. The vote in favor was unanimous.**

Other Project Items

Assistant Chief Byrnes mentioned that a few other, minor items were still outstanding and reviewed as follows:

Base Molding – these are the base moldings for basement and breakroom once the painting and floor cleaning are completed. There is currently no cost or estimate for these moldings.

Police radio monitoring speaker (for inside the gym)- the current vendor, Norcom, has been unresponsive to him so he has found a Motorola vendor for the system from whom he will get a quote.

Intercom system for Firing Range – he expects this to be a simple talk through speaker system that he would estimate to be under \$2,000. He hopes to have pricing on this system by the next committee meeting.

Accessory items – he advised that there are also a few smaller items such as bathroom dispensers that will be needed. Mr. Bova advised that the Town will install these items.

Assistant Chief Byrnes shared that there were some unfinished issues being discussed by Mr. Humes and Bismark including a shower drainage issue and the locker room lighting which still needed to be resolved. In addition, he advised that the commissioning for the HVAC was an issue, but one that Allen White helped to resolve. When the exhaust fans were checked by the Town, it was noted that both fans were not functioning. Mr. White had the vendor replace both units. Mr. Martin advised that \$99,000 was still being held until the project is completed to the satisfaction of the Town and Police Department.

Chairman Labella advised that she would like to try to get a final date for the project as a report to the Town Council is due again. She stated that the next two meetings may need to be remote conference calls due to the health concerns with the current situation.

Old Business

No old business.

Adjournment

A motion to adjourn was made at 7:45 PM by Lemay, seconded by Labella and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee