



Trumbull Health Department  
335 White Plains Road, Trumbull, CT 06611  
Phone (203) 452-1030 Fax (203) 452-1050



**MINUTES**  
**March 16<sup>th</sup>, 2022**  
**Via Video Conference**

**Members Present:** Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Amy Lehaney & Glenn Rich, MD

**Members Absent:** None.

**Also Present:** Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:35 p.m.

Public Comment: Questions regarding school quarantine and mask guidance.

Ms. Charles made a motion to accept the February 9<sup>th</sup> meeting minutes, seconded by Dr. Rich. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- Budget meeting with Vicki
- Budget Proposal
- Hired Per Diem Sanitarian
- Final approval of budget on March 22<sup>nd</sup>
- Full-time Sanitarian position got approved by Vicki
- This will help alleviate the workload on the current part-time Sanitarians
- Meeting with Stratford and Monroe regarding ELC2 Grant
- Blood Pressure Workshop through Zoom
- Working with region for Anthrax Workshop in April
- Public Health Week is coming up
- Helped shoot videos regarding services that Health Department provides
- 11380 Covid Vaccinations through clinics at Health Department and Homebound
- Discussed 4<sup>th</sup> Covid Vaccination dose
- Working to obtain scheduling software to make appointments with the public streamlined
- Got approval for security features to be installed in the Health Department
- Sue and Sam have been working on a Teen Advisory Group
- Taylor received Notary Commission
- Dr. Kunkel received approval increase in budget
- Assistant of Director of Health Position was denied

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- Office supplies and similar accounts were lowered in budget
- Jen and Taylor have been reconciling claims with the Billing Company
- In schools and daycares covid cases have been on the lower side

Old Business:

- Meeting in person or on Zoom
- Meet in person starting in September

New Business:

- None.

There being no further business brought before the Board, a motion made by Ms. Lehaney and seconded by Ms. Vallance to adjourn the meeting at 6:52 p.m. Motion carried unanimously.

The next meeting is scheduled on April 13, 2022 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino  
Trumbull Health Administrative Assistant