MINUTES
March 16th, 2022
Via Video Conference

Members Present: Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Amy Lehaney & Glenn Rich, MD

Members Absent: None.

Also Present: Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:35 p.m.

Public Comment: Questions regarding school quarantine and mask guidance.

Ms. Charles made a motion to accept the February 9th meeting minutes, seconded by Dr. Rich. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- Budget meeting with Vicki
- Budget Proposal
- Hired Per Diem Sanitarian
- Final approval of budget on March 22nd
- Full-time Sanitarian position got approved by Vicki
- This will help alleviate the workload on the current part-time Sanitarians
- Meeting with Stratford and Monroe regarding ELC2 Grant
- Blood Pressure Workshop through Zoom
- Working with region for Anthrax Workshop in April
- Public Health Week is coming up
- Helped shoot videos regarding services that Health Department provides
- 11380 Covid Vaccinations through clinics at Health Department and Homebound
- Discussed 4th Covid Vaccination dose
- Working to obtain scheduling software to make appointments with the public streamlined
- Got approval for security features to be installed in the Health Department
- Sue and Sam have been working on a Teen Advisory Group
- Taylor received Notary Commission
- Dr. Kunkel received approval increase in budget
- Assistant of Director of Health Position was denied
• Office supplies and similar accounts were lowered in budget
• Jen and Taylor have been reconciling claims with the Billing Company
• In schools and daycares covid cases have been on the lower side

Old Business:
• Meeting in person or on Zoom
• Meet in person starting in September

New Business:
• None.

There being no further business brought before the Board, a motion made by Ms. Lehaney and seconded by Ms. Vallance to adjourn the meeting at 6:52 p.m. Motion carried unanimously.

The next meeting is scheduled on April 13, 2022 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino
Trumbull Health Administrative Assistant