**AS SUBMITTED**

**Golf Course Commission Meeting**
**March 23, 2026**
**Minutes**

**Members Present:** Joe Gaudiano (Chairman) (arrived 7:35 PM); Nate Moyer; Pete Caligiure; Shelly Dowling; Regina Evans; Mary Ellen Patzuk; Joel Satin

**Also Attending:** Bobby Brown, Director of Golf; Joe Imperio, Director Golf Course Properties, Daniel Schopick, Town Attorney

**Members Absent:** Tony Ciccaglione

Mr. Moyer called the meeting to order at 7:30 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of March 2, 2026 . . . A Motion was made by Mrs. Dowling seconded by Mrs. Evans to approve the minutes as is. Motion carried unanimously (7 – 0)

Review and approval of the Minutes of December 8, 2025 . . . A Motion was made by Mrs. Dowling seconded by Mrs. Evans to approve the minutes as is. Motion carried unanimously (7 – 0)

**Audience Participation:**

- The following members of the Tashua Knolls Men's Club attended the meeting: Mr. Kevin Tracey, Mr. Patrick Lewis, Mr. Jason Lewis, Mr. Neil Sullivan and Mr. Raymond Baldwin. Both Mr. Baldwin and Mr. Sullivan asked about the status of the Tashua Clubhouse. It was noted that the lower level of the building was flooded out five years ago, rendering it unusable. The space was used by both the Men's and Sr. Men's Tashua clubs. It was used to hold meetings, post club notices and store needed materials. It was also stated that the clubhouse is undergoing many repairs including a roof that was recently installed for $140,000 which is again leaking. In addition, the contract for the current concessionaire will not be renewed and it is certain that major repairs must be made to the kitchen and dining areas prior to a new concessionaire taking over.
- Mr. Gaudiano responded that early discussions are taking place between the Commission and the Town. At this point there is nothing definite that can be shared but when it is more fully developed it will be shared with the public.

Mr. Gaudiano asked that the agenda be taken out of order to enter an Executive Session.

**Executive Session:**

A Motion was made by Mr. Gaudiano at 7:40 PM, seconded by Mr. Satin to enter Executive Session to discuss a contractual matter. Mr. Imperio and Mr. Schopick were invited to attend the session. Motion carried unanimously (7 – 0)

Mr. Schopick left the Executive Session at 8:15

A Motion was made by Mr. Moyer at 8:25 PM, seconded by Mrs. Patzuk to exit Executive Session. Motion carried unanimously (7 – 0)

**Director Golf Course Properties/Green Committee**: (Joe Imperio)

- See report attached.
- Part of Knolls #13 Green did not survive the harsh winter ice conditions. Mr. Imperio will be measuring the area to see how much sod will be necessary to repair the area.

**Director of Golf Operations** (Bobby Brown):

- See report attached.
- A revision to the 50th Anniversary Event as listed in the report is that the shotgun starts will now be at 8:30 AM. In addition, the event is only open to Town residents. If the event does not sell out, it will be open to long-time Trumbull residents who may have relocated to other areas.
- Mr. Brown has will stock 50th Anniversary sweat shirts and hats in the pro shop this year.
- Mr. Brown was asked how the verification process will work this season for tee time reservations on ForeUp. The process should involve a two-step verification process to verify that an actual person is making the reservation,

**House Committee** (Joel Satin)

- See report attached.
- Mr. Gaudiano asked that a quote be obtained to repair the sides of the lean-to.
- Mr. Caligiure updated the Commission on some of the work the Parks Department is doing to clean up the area along Tashua Knolls Lane and around the tennis and pool areas. A great deal of trees and other debris has been removed. The area around the entry sign at the bottom of the hill has been cleared. Mr. Imperio was asked to follow the progress to ensure that the entry area is spruced up with mulch and plantings.

**Concessionaire** (Domenick Faustini):

- None

**Finance** (Joe Gaudiano):

- Mrs. Plumeau gave a rundown of the expenses to date stating that there were several unexpected expenses this fiscal year. They include repairs to the septic system, freezing pipes in the lady's

bathroom, electrical repairs, ice dam roof leaks and the replacement of several steel outside doors. Both the supplies and maintenance accounts are running lower than usual for this time of year. Mrs. Plumeau suggested that the $50,000 earmarked in capital for the irrigation project that will not be used this year can be moved to both the supply and maintenance expenses. Mr. Gaudiano will follow up.

**Personnel** (Shelly Dowling):

- The position of Administrative Assistant and Clerk for Tashua Knolls Golf Course received 33 applications. The list is being reviewed, and the top candidates will be forwarded to the Commission to begin the interview process.

**Customer Service** (Regina Evans):

- Mrs. Evans added to the Town Tournament event by saying that the Concessionaire has several other events scheduled for the weekend of the tournament. The Committee will be working to determine food alternatives.
-

**Golfer Engagement** (Mary Ellen Patzuk):

- The kickoff issue of the Newsletter was sent out for the 2026 golf season. A poster is being prepared for the 50th Anniversary and will be displayed in the proshop. Ideas are being generated for the next issue of the newsletter.

**Correspondence:**

- None

**Old Business:**

- None

**New Business:**

- Mr. Gaudiano thanked Mrs. Plumeau for her 23 years of service at Tashua Knolls Golf Course. The rest of the Commissioners wished her the best in her retirement.

**Adjournment:**

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|---|
| A motion was made by Mr. Caliguire 9:00 PM; seconded by Mrs. Patzuk to adjourn the meeting. Motion carried unanimously (7 – 0). |

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

Greens and Grounds Report

March 23, 2026

- Course cleanup is underway. Focusing on playing surfaces first (greens, tees and fairways) then we will move to primary rough and tree lines. March 9 was our first time accessing the course in over 6 weeks.
- Majority of the seasonal staff returned to work last week.
- Bunkers will be cleaned out and we will begin edging and adding sand where needed.
- Last bit of snow and ice is clear from the greens. Overall, the turf looks good. A few low tying areas are showing signs of winter damage.
- Plugs have been pulled from #11 & #13 Green. They have been brought inside to see how they respond once they break dormancy. Will evaluate in a week or two.
- Depression on 11 Green has been repaired. Sod was removed, materials were added, and sod was replaced. Area has been covered to speed up the recovery process.
- Permanent, on-course accessories and structures (water cooler stands, lightning/rain shelters) will be sanded and painted once the weather warms.
- Re-establishing tee edges. They will be straightened, expanded and marked out with paint before mowing begins.
- Tree company resumed work on Friday March 20. Work had been postponed due to soft and wet conditions. The ground firmed up, so the area is now accessible. Cleanup remaining debris between 7 & 16. Large limb on 7 will be removed.
- Anticipated opening date is scheduled for April 1. Extended forecast is much colder than the average but should not push back opening date.
- Greens aeration is scheduled for March 30 & 31.

# Tashua Knolls Golf Course

**Director of Golf Report**
**March 2026**

## Operations Update

- Driving range and short game areas are open for use. Golf Course will open on Wednesday, April 1st for the season.
- All ATK Staff are secure for the season
- Pro Shop is getting stocked for the season. Clubs offered this season will be Callaway, PING, Titleist, Mizuno, Srixon, Taylor Made and Tour Edge. Free fitting days by manufacturers will run April, May & June
- All Adult and Junior golf programming went live on March 7th
- Golf Carts are built and will be shipped within the next 2-3 weeks.

## Tournaments

- Normal outing program will begin on Monday, May 4th

## 50th Anniversary Event

- The town tournament will be held the last weekend of April with an 18 hole stroke play championship on Saturday and a separate Foursome Scramble event on Sunday, April 26th. Both events will be an 8am shotgun start. Entry fee will be $130/player each day and will include cart, greens fee, prizes and BBQ lunch & commemorative gift.

# TASHUA KNOLLS GOLF COMMISSION
# SPECIAL PROJECTS/HOUSE COMMITTEE
# Commission Meeting Monday, March, 23rd 2026

**Topics For discussion**

0 Solar Project UI application with the NOTES submitted for final approval. **Expect by 3/30/26. Waiting on UI**

0 **Maintenance Barn Walk through schedule for 3/31/26. Bids will be due by April 21st.**

0 Door in the furnace room needs to be replaced – Order Placed with Lindquist. 3-4 week lead time. Waiting

**O** New Boiler in Clubhouse required. Waiting on budget pricing from Main Enterprise**. Received $60K**

O Shed next to Miklus Center Doors are complete. **Do we fix the sides**. Expect Price by 3/30/26

O Obtained Paving Bid from G.Pic. Need D&P. On budget at this point

O Numerous issues with water leaks in the Club House. Will need a new roofer to repair.

O A&B has been responding to all the Water Leaks including the Women's Bathroom. All complete

O UI moving the transformer on 3/18/26 with a four hour outage. Complete 3/18. Next HV Cable Plan.

O Need utility cover on green box. Need to call A&B.

**Respectfully submitted**

**Anthony Ciccaglione – Head of House Committee**

## Tashua Golf YTD Budget Report - Fiscal Year 2025/2026

| Account | Account Description | Original | Transfer | Revised | YTD | Encumber | As of 3/19/2026 Available |
|---|---|---|---|---|---|---|---|
| 501101 | Salaries-FT/Permanent | 542,345 | | 542,345 | 369,905 | | 172,439 |
| 501103 | Salaries-Seasonal | 320,000 | | 320,000 | 172,364 | | 147,635 |
| 501105 | Salaries - Overtime | 20,000 | | 20,000 | 43,568 | | -23,568 |
| 501888 | Uniform Allowance | 4,000 | | 4,000 | 2,240 | | 1,760 |
| 522201 | Services & Fees Clerical | 840 | | 840 | 700 | | 140 |
| 522202 | Services & Fees Professional | 254,715 | | 254,715 | 173,669 | 81,045 | 0 |
| 522203 | Services & Fees Ancillary | 21,600 | | 21,600 | 12,345 | 7,479 | 1,774 |
| 522204 | Services & Fees Contractual | 179,883 | | 179,883 | 109,514 | | 70,369 |
| 522205 | Svcs Program Expense | 3,000 | | 3,000 | 1,922 | | 1,077 |
| 522210 | Reimbursable to GF | 316,500 | | 316,500 | 316,500 | | 0 |
| 534401 | Matierials & Supplies Office | 55,000 | | 55,000 | 35,740 | 16,931 | 237 |
| 534402 | Program Supplies | 256,000 | | 256,000 | 209,007 | 16,493 | 30,499 |
| 556601 | Professional Dev Conferences | 2,350 | | 2,350 | 2,727 | | -377 |
| 556602 | Dues | 5,200 | | 5,200 | 2,895 | | 2,305 |
| 567701 | Oil, Gas, Grease | 20,000 | | 20,000 | 10,415 | 9,585 | 0 |
| 567703 | Travel Reimbursement | 500 | | 500 | 186 | | 313 |
| 578801 | Maintenance Repair Contracts | 20,575 | | 20,575 | 11,527 | 4,883 | 4,164 |
| 578802 | Maintenance Equipment/Building | 119,000 | | 119,000 | 85,077 | 64,098 | -175 |
| 578804 | Refuse | 3,300 | | 3,300 | 2,452 | 817 | 30 |
| 581888 | Capital Outlay | 581,000 | 27,700 | 608,700 | 186,104 | 69,695 | 352,900 |
| 589901 | Leases | 83,126 | | 83,126 | 83,126 | | 0 |
| 589902 | Occasional Rentals | 5,000 | | 5,000 | 1,582 | | 3,418 |
| 590011 | Heat | 12,000 | | 12,000 | 13,910 | | -1,910 |
| 590012 | Electricity | 68,500 | | 68,500 | 35,589 | | 32,911 |
| 590013 | Water | 26,500 | | 26,500 | 62,592 | | -36,092 |
| 590014 | Telephone/Internet | 1,278 | | 1,278 | 1,321 | | -43 |
| 595888 | Interest on Bonds | 5,297 | | 5,297 | 2,375 | | 2,922 |
| 597888 | Principal on Bonds | 111,332 | | 111,332 | 81,000 | | 30,332 |
| | **TOTAL TASHUA KNOLLS BUDGET** | **3,038,841** | | **3,066,541** | **2,030,352** | **271,026** | **793,060** |

**TOTAL TASHUA KNOLLS EXPENSES**

| | |
|---|---|
| Tashua Knolls Income (MUNIS) | 1761022 |
| Misc. Revenue (Rent) | 27090 |
| Auction Income | 12160 |
| | **1800272** |

**NON BUDGET EXPENSES** taken out of MUNIS income

| | |
|---|---|
| Credit Card Fees | 43326 |
| Golf Cart Taxes | 25749 |
| Banking Fees | |
| ATK Tournament Fees | 8960 |
| **TOTAL NON-BUDGET EXPENSES** | **78035** |