Golf Course Commission Meeting  
March 28, 2022  
Minutes

**Members Present:** Don Espach (Chairman); Tom Cerulli; Tony Ciccaiglione; Shelly Dowling; Owen Evans; Dave Galla; Nate Moyer

**Also Attending:** Bobby Brown, Director of Golf Operations, Andy Fries, Director Golf Course Properties

**Members Absent:** Joe Gaudiano (Vice-Chairman); Diane Wheeler

Mr. Espach called the meeting to order at 7:00 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of February 28, 2022... A Motion was made by Mrs. Dowling; seconded by Mr. Ciccaiglione, to approve the minutes as is. Motion carried unanimously (7 – 0)

**Audience Participation:**

- None

**Old Business:**

- A revised request was received from Mr. Chris Lenzen, regarding the Men’s Club request for a Districts Golf Tournament.

A motion was made by Mr. Espach seconded by Mr. Evans to approve the following Annual Greater Bridgeport District Golf Tournament:

Monday, September 26 - Two-tee system at 8:00 AM for approx. 72 players cart fees only  
Saturday, October 1 – Seven AM tee times, Three PM tee times resident rates and cart fees  
Sunday, October 2 – OneAM tee time, Two PM tee times resident rates and cart fees

Motion carried (4 – 3, No: Ciccaiglione, Dowling, Moyer)

- Mr. Cerulli was asked to review the current Golf Course Commission Rules & Regulations Sections G.3 and G.4. where reference is made to “as clarified by the Commission at its January 23, 2022 meeting.”

**Director Golf Course Properties/Green Committee** (Andy Fries, Shelly Dowling):

- See report attached
- Mr. Fries discussed the winter course ice damage, which affects #3, 15 and 18 the most. Nearly all of the area courses are experiencing the same type of damage due to the past winter’s rain/freeze cycles. It is too early to determine the extent of the damage. If the areas do not begin to recover when the temperature moderates, the areas will be aerified, seeded and fertilized.
Director of Golf Operations (Bobby Brown):
- See report attached

House Committee (Tony Cicaglione):
- See report attached
- Mr. Cicaglione gave an update on the roof bids. Three bids were received and reviewed by Town Hall. The lowest bidder, VAD Contractors, Inc., was vetted and submitted a final bid of $98,800 with a contingency if additional damage is discovered when the roof is removed. The work is scheduled to begin in April but will be paid at the beginning of the next fiscal year. The Town’s Legal Department will also work with Mr. Domenick Faustini, Concessionaire, for partial reimbursement as the vast majority of the damaged roof is over the restaurant.

Concessionaire (Domenick Faustini):
- No report given

Finance (Joe Gaudiano):
- See report attached

<table>
<thead>
<tr>
<th>A motion was made by Mr. Galla seconded by Mr. Moyer to authorize the following transfer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM:</td>
</tr>
<tr>
<td>GL: Services Ancillary $7,000</td>
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<tr>
<td>GL: Services Contractual $5,000</td>
</tr>
<tr>
<td>TO:</td>
</tr>
<tr>
<td>GL: Maintenance #12,000</td>
</tr>
</tbody>
</table>

Motion carried unanimously (7 – 0).

Personnel (Diane Wheeler):
- No report given

Correspondence
- Mr. Brown reviewed a request from the CSGA regarding Tashua’s participation in the Youth on Course Program. The request was tabled so that Mr. Brown could obtain additional specifics on how the program worked.

Old Business:
- Mrs. Dowling asked for a motion to approve a Mission and Values Statement for Tashua Knolls Golf Course (see attached):

| A motion was made by Mrs. Dowling seconded by Mr. Moyer to approve the Tashua Knolls Golf Course Mission and Value Statement as drafted. Motion carried unanimously (7 – 0) |
New Business:
- Mr. Moyer made a suggestion to install volunteer built boxes for the tees for the disposal of broken tees. Although the suggestion was appreciated, it was agreed the boxes require more maintenance to move and mow around and customers generally don’t use them correctly. It was suggested that all golfers throw their old tees in the rough where they will disintegrate with other organic matter.

Executive Session:

Mrs. Dowling made a motion seconded by Mrs. Evans at 8:10 PM to move into Executive Session to discuss a contractual matter. Mr. Fries and Mrs. Plumeau were asked to attend the Session. Motion carried unanimously (7 – 0).

A motion to exit Executive Session was made by Mr. Evans at 8:25 PM and seconded by Mr. Moyer. Motion carried unanimously (7 – 0).

After the Executive Session, the following motion was made:

A motion was made by Mr. Espach seconded by Mr. Cerulli to authorize that Greenseeker, Mr. Craig Romano, be asked to accept the temporary position of Mechanic. Per the collective bargaining agreement he will receive an additional 10% above his salary while performing these duties and an additional 10% premium (total 20% on his base salary) due to the emergency nature of the need, subject to union approval. Motion carried unanimously (7 – 0).

Adjournment:

A motion was made by Mr. Galla at 8:30 PM; seconded by Mr. CiccaGlione to adjourn the meeting. Motion carried unanimously (7 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk
District Request

From: Christopher Lenzen (cienzen70@gmail.com)
To: christine6393@frontier.com
Cc: olevans@charter.net; don@safetyleadership.com; jakiboo@aol.com
Date: Thursday, March 24, 2022, 10:29 AM EDT

Morning Christine,

Please see the below request for Monday’s Golf Commission meeting. I had been in contact with Don and had sent something similar to Don earlier in the week, however I just wanted to make sure you received it also.

Please see below the revised request for the District Tournament as per my conversation with Bobby Brown, Monday 9/12 is no longer available and we are ok with moving it to Monday 9/26.

Monday, September 26 – Approximately 72 players in the morning beginning at 8:00 AM (2 Tee System), greens fees waived cart fees only

Saturday, October 1 – 7 tee times reserved in the morning, 3 tee times reserved in the afternoon, resident rates and cart fees apply

Sunday, October 2 – 1 tee times reserved in the morning, 2 tee times reserved in the afternoon, resident rates and cart fees apply.

I really appreciate the Commission and Bobby taking another look at our request to have Tashua hosting the 75th Annual Greater Bridgeport District Golf Tournament.

Thank You

Chris Lenzen
Tashua Knolls

From: Don Espach <don@safetyleadershpsolutions.com>
Sent: Tuesday, March 22, 2022 12:41 PM
To: Tom Cerulli; Shelly Dowling; Don Espach; Joe Gaudiano; Diane Wheeler; Tony Ciccarello; Owen Evans; Galla, David; Nate Moyer
Cc: Tashua Knolls; Bobby Brown
Subject: Men's District Golf Tournament
Attachments: Rules and Regs 11.25.2019 (9).docx

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Commissioners,

At our last meeting, we had a lengthy discussion on a request to host the Men's District golf tournament in September. We were not able to resolve the matter and voted to table it.

I have examined the Rules and Regulations closely and conferred with several of you. The application of the Rules and Regulations to this matter is complicated and a bit unclear, but I believe the following approach is in accordance with them and strikes the right balance.

1. The Districts are a bona fide tournament and under rule G.4.a. and the Men's Club may sponsor this outside tournament on a Monday at rates that are "customary." In this case, that means for cart fees only.

2. However, rule G.5.a. only permits the Men's Club Block Times for 6 weekend tournaments. The Districts would be an additional tournament over and above 6.

3. Further, the general intent of a tournament in the Rules and Regulations is one that lasts for a day, within a block tee time or, for Men's Club purposes "weekend tournaments." Thus, additional days for the tournament would fall under rule G.4.b. which requires Commission approval but, if approved, at resident rates.

In summary, I propose we vote on the following on Monday night:

The Men's Club may sponsor the District Golf Tournament as follows:

Monday, September 26 – Approximately 72 players (2 tee time system) in the morning beginning at 8:00 AM, greens fees waived cart fees only.

Saturday, October 1 – 7 tee times reserved in the morning, 3 tee times reserved in the afternoon, resident rates and cart fees apply

Sunday, October 2 – 2 tee times reserved in the morning, 2 tee times reserved in the afternoon, resident rates and cart fees apply.
If you have any questions or comments, let me know. For your reference, I have included a copy of the Rules and Regulations.

Regards,

Don
2. The Constitution and By-Lawys of any golf club or association using a Trumbull golf course shall be submitted to the Commission for the approval each time a change is made.

3. Each Tashua Knolls affiliated club may be granted one club tournament per year at resident rates as clarified by the Commission at its January 23, 2012 meeting.

4. Bona fide Sectional, Divisional, State, or National Golf Associations, and Home & Away Invitational
   a. Each Tashua Knolls affiliated club may sponsor two outside golf association tournaments per year at rates that are customary when the event is held elsewhere as clarified by the Commission at its January 23, 2012 meeting.
   b. Clubs may request Commission approval to sponsor one additional outside golf association tournament at either current rates or by subsidizing the difference for a preferential rate.

5. Block Times and Shotgun starts for Tashua Knolls affiliated clubs:
   a. Block times are granted to the two women's clubs on Thursday mornings to a maximum of 2.5 hours, the Senior Men's Club on Wednesday mornings to a maximum of 3.5 hours, and the men's club for up to six weekend tournaments.
   b. Each Tashua Knolls affiliated club shall be granted up to three shotgun tournament starts per year, and must have a minimum of 88 players for each event. All shotgun starts shall be on the standard "block time" specified for the club. For the women's clubs, if one club has a tournament on a given Thursday, the other women's club will be granted a block time on the Glen course. One of these tournaments for each club may be at resident rates. If the affiliated club has less than 88 players, a modified shotgun start will be permitted at the golf professional discretion.

6. All Tashua Knolls Affiliated Clubs must close out registration for reserved tee times prior to 11 days for weekends, and 8 days for weekdays, before the date of the first day of the tournament.

7. As approved by the Golf Commission, the Director of Golf has the authority to approve club requests for tournaments and block times provided they adhere to the parameters outlined above. Any request that does falls outside of the these parameters requires Commission approval.

H. Caddies/Spectators

1. A player may bring his/her own caddie. Caddies must perform all related duties expected of them. All caddies must be registered with the Golf Pro Shop.

   a. Spectators will not be allowed on the golf course without payment of the appropriate 9 or 18 hole cart fee. Exception: Recognized golf tournaments e.g., USGA and CSGA tournaments and Club Championships.
Golf Course Commission
Green Committee Meeting Minutes
March 28, 2022

Members Present: Shelly Dowling (Green Committee Chair), Owen Evans, Bobby Brown, Andy Fries

Mrs. Dowling called the meeting to order at 12:00 NOON.

Topics Discussed:
• Crew – All previous seasonal workers have returned. Thirteen applications to date for new hires.
• Irrigation System – Has not yet been turned on. Too early to determine condition.
• Mechanic – Several options are currently being discussed.
• Vision for Course – Mr. Fries has spent the last three weeks getting to know the course and Town procedures. Too early for him to develop a master vision.
• Course Ice Damage – There was some ice damage to the course over the winter. Warmer weather will reveal the true extent of the damage and dictate the next steps.
• Equipment – The blower, mower and roller that have been on order since July should be delivered in May and June.
• Goals For Holes – Mr. Evans will coordinate several lists as a starting point for discussions.

Adjournment:
The meeting adjourned at 12:45AM

Respectfully submitted,
Christine Plumeau
Administrative Assistant
March Golf Commission Meeting
March 28, 2022
DIRECTOR OF GOLF REPORT
Bobby Brown, PGA Professional

Golf Operations:

* Golf course opened on Wednesday, March 23rd
* Rainout on Thursday and Closed today due to sub 20 degrees and high winds
* Rounds on Friday & Saturday were solid and Sunday was slower due to cold weather, but overall a nice start.

Instructional Programs:

* 2022 Adult & Junior golf programs are listed and registrations are underway.
* Trumbull Adult Golf Education begins April 4th
* Trumbull High School & St Joseph’s Girls teams started practice on March 21st

Correspondence-
* Kids on Course program request

Old Business:

* None
GOLF COURSE COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Meeting Monday, March 28th, 2021

Topics For discussion
0 Painting required for the Starter Office, Front and Rear Entrance. Potential colors Blue/Gray. Will try to do in house
0 Rain shelter at the 17th hole needs wood repair and green paint.
0 Lightning Protection System NOW done and operational.
0 Contacting UI for input on rebates for LED fixtures in all areas. Estimated savings $25,000. Need to have commission review.
0 Main water pipe from the Meter to the Maintenance Barn has an underground leak. Identify/Repair in house
0 The Clubhouse did not pass it’s quarterly fire sprinkler inspection. $3,415 of additional testing and repairs required.
0 Three bidders for the Roof Repair. Town will review each bid and advise winner. Expect 3/31/2022
0 Preventative Maintenance Program to be kicked off on Monday, April 4th. CAS contracted by Domenick.
0 Upgrades required for both Men’s/Women’s bathrooms. Need to keep on the radar. Will try to do in house.

Respectfully submitted
Anthony Ciccaglione – Chairman - House Committee
Tashua Knolls
Finance and Budget

28 Mar 2022
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- Below transfer request for Maintenance cost and sprinkler repair

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Tashua Knolls

From: Don Espach <don@safetyleadershpsolutions.com>
Sent: Monday, March 21, 2022 8:58 AM
To: Tashua Knolls
Cc: Bobby Brown; Owen Evans
Subject: FW: Connecticut State Golf Association - Youth On Course Program
Attachments: 2022 YOC Course Impact Brochure.pdf; Club Facility Overview CSGA.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Agenda item under correspondence.

From: Bill Bigler <bbigler@csgalinks.org>
Date: Monday, March 14, 2022 at 11:19 AM
To: Don Espach <don@safetyleadershpsolutions.com>
Cc: Owen Evans <olevans@charter.net>, "bobby@tashuaknolls.com" <bobby@tashuaknolls.com>
Subject: Connecticut State Golf Association - Youth On Course Program

Don,

The Connecticut State Golf Association would like to invite your course to participate in the Youth on Course (YoC) program. In all of our efforts to grow the game, one of the greatest barriers is cost. The Youth on Course program provides an essential component in overcoming this barrier by enabling local youth to play golf affordably. Your kids will be able to play for $5 per round and the CSGA and Youth on Course will provide a subsidy to your club to make up the difference in greens fees. YoC also provides opportunities for young people to get the support they need to succeed through career prep, leadership and scholarship programs. Youth on Course has been embraced by over 1,700 courses in all 50 states.

How it Works:

Together we can help ensure that all young people in our communities can play golf affordably and enjoy more of the life-changing experiences our sport provides.

1.) Together we establish a rate for YOC members ($5 or less) and times those rates are available.
2.) We find an agreed-upon subsidy that will be paid to your facility for each round played by YOC members.
3.) Youth on Course and the CSGA will provide marketing materials and support every step of the way.

Youths ages 6 to 18 can join Youth on Course through the CSGA. They will receive a Youth on Course membership and GHIN number. This membership grants them access to more than 1,700 courses across the country where they can play for $5 or less. They will also complete an online curriculum that covers etiquette and basic rules of golf.

Youth on Course Impact:

40% of Youth on Course rounds are played with a full-paying adult.
85% of YOC members say their Youth on Course membership makes it possible for their family to afford the cost of playing golf.
83% of YOC members say Youth on Course has helped them exercise more frequently.
95% of YOC members agree playing golf through Youth on Course gives them opportunities to interact with people who have different points of view from their own.

I ask you to consider becoming a Youth on Course facility. An agreement will be put in place that outlines the Youth on Course rate ($5 or less), when it’s available, and a subsidy amount that will be sent to your course to supplement the low cost greens fee paid by Youth on Course members. To get started, you can submit your contact information at the following link and I will contact you to follow up. For more information, a Club Facility Overview is attached.

Join our family of course partners and support young people in your community with affordable access to golf!

Warm Regards,

Bill

Bill Bigler

Youth on Course

Connecticut

Director, Member Services
Connecticut State Golf Association
35 Cold Spring Road, Suite 212 | Rocky Hill, CT 06067 | (860) 257-4171

Website: http://www.csgalinks.org | Find Us On: Facebook | Twitter | Instagram
Youth on Course Impact

40%
of Youth on Course rounds are played with a full-paying adult.

"We're seeing more juniors and parents play together now more than ever before. It's awesome to see them sharing the love for our great sport."

-Marten Olsson, PGA Director of Golf, Georgia Southern University Golf Course, Statesboro, Georgia

85%
of YOC members say their Youth on Course membership makes it possible for their family to afford the cost of playing golf.

"Once we began YOC, it took no time at all for our youth rounds to grow. Our youth play has increased three fold and continues to do so. Our demographics have begun to change to a younger clientele and there is no doubt in my mind that Youth on Course has a hand in that positive change."

-Gilbert Urbano, Course Manager, Emerald Lakes Golf Course, Elk Grove, California

83%
of YOC members say Youth on Course has helped them exercise more frequently.

1.) Together we establish a rate for YOC members ($5 or less) and times those rates are available.

2.) We find an agreed-upon subsidy that will be paid to your facility for each round played by YOC members.

3.) Youth on Course will provide marketing materials and support every step of the way.

95%
of YOC members agree playing golf through Youth on Course gives them opportunities to interact with people who have different points of view from their own.

Benefits

As a YOC partner course, you receive national exposure on the Youth on Course website, course map, and the official YOC Member App, driving members from around your region (and the country) to your course while developing a young and loyal customer base.
Transformational change starts with opportunity.

The price of a round of golf shouldn't be a barrier for a young person who wants to play. That's where Youth on Course comes in.

We provide our 150,000+ members with access to play over 1,700 golf courses for $5 or less, giving them opportunities to learn lessons that can be taught in a way only a golf course can. And beyond affordable golf, we provide opportunities for young people to get the support they need to succeed through our career prep, leadership and scholarship programs.

Scan here to learn more

Opening doors. Transforming lives.

Join our family of course partners and support young people in your community with affordable access to golf.

@yocgolf | youthoncourse.org
Youth on Course Facility Overview
The core purpose of Youth on Course is to provide youth with access to life-changing opportunities through golf.

Youth on Course has proudly partnered with the Connecticut State Golf Association to bring affordable golf to members in your region!
HOW IT WORKS FOR COURSES

We ensure that Youth on Course members - ages 6-18 - always pay $5 or less to play golf at participating facilities.

YOC AVAILABILITY
Course operators decide when YOC members can play the course at the YOC Rate.

YOC RATE
YOC members always play for $5 or less & YOC subsidizes each round played.

CHECK 'EM IN
When YOC members come to the course, enter the member/handicap number into YOC's online checkin system.

SIGN & RETURN AGREEMENT
Our staff works with course operators to establish the YOC Rate ($5 or less), subsidy amount & YOC availability.

CASH A CHECK
Youth on Course sends monthly reimbursement checks to the course for each round entered.

Youth on Course members, who have signed up through the CSGA and have been given Youth on Course membership cards with membership numbers can arrive to the course and play golf during the designated times for $5 or less.
AGREEMENT FORM

Please fill out this form with the most up-to-date information.
If contact information changes at any time, contact us.

COURSE NAME: ________________________________

COURSE MAILING ADDRESS: ________________________________

CITY: ___________________ STATE: _______ ZIP: ________

COURSE CONTACT: ________________________________

TITLE: ___________________ PHONE: __________________

EMAIL: ________________________________

AVAILABILITY: ________________________________

MEMBERS PAY: ________________________________

SUBSIDY: ________________________________

Participating facilities sign an agreement letting the CSGA know when Youth on Course members can play and the subsidized rate. What if things change on the agreement and you want to adjust times or elect a new point of contact? No problem. Contact us and we will make the changes.

In order to expedite the process of your reimbursement, the following must transpire:

Youth on Course rates are exclusively for Youth on Course members who present a white Youth on Course card with their active membership/GHIN number OR a temporary print out of the card with their active membership/GHIN number.

- Temporary cards and active digital cards via the YOC Member App should be accepted year-round
- Members will only be charged $1 on YOC Day (with higher subsidy for that day only) TBD day every year
- Valid Youth on Course membership cards can be presented at any course, in any state participating in Youth on Course, regardless of the participants home state

Youth on Course will NOT subsidize green fees if the fees in question are determined to be for an event, tournament or organized golf camp.

If you agree to these terms and conditions, please sign and remit to ensure your facility receives reimbursements from Youth on Course.

Signature: ________________________________ Date: __________________

YOC office use only. Course ID: ________________
HOW IT WORKS FOR KIDS

Youth ages 6-18 become a member of the CSGA by registering online. They get a membership number and can begin establishing a handicap. Youth who participate in Youth on Course are all “course ready”.

Within a few weeks, they receive a Youth on Course member card in the mail. The Youth on Course card gives members access to all participating YOC facilities. As a member, they play for $5 or less at participating courses during designated times. There is no limit to how often members can play using their Youth on Course card.
THE BENEFITS FOR YOUR COURSE

- Your course fills unused, designated times with little to no loss of revenue
- Often times, Youth on Course members bring their parents to the course - who pay full rates - and/or purchase food and beverage, or gear for themselves or their participant
- Youth on Course is growing nationwide. Your course receives national exposure on both the CSGA website and the Youth on Course national website and map, driving members from around your region (and the country) to your course
- A check after each month of successful round submission!
- Develop a young and loyal customer base that are excited about your course
- Youth on Course is here to support your goals and your course - call anytime for assistance
- Helping to grow the game for future generations

TESTIMONIALS

"The juniors in the Sacramento Area (and their parents) LOVE Youth on Course. The program absolutely drives more youth onto the golf course, and is creating more lifelong golfers in our area."
  - Mike Woods, PGA Director of Golf - Haggin Oaks Golf Complex - Sacramento California

"Youth on Course is a great way to encourage play for children and promotes a sport they can play for the rest of their lives. We're seeing more juniors and parents play together now than ever before it's awesome to see a parent and child (also grandparents and grandchildren) spending time together on the course and sharing the love for our great sport."
  - Marten Olsson, PGA Director of Golf - Georgia Southern University Golf Course - Statesboro, Georgia
FREQUENTLY ASKED QUESTIONS

I don’t want kids at my course during busy Sunday mornings or certain days.
No problem. When we set up your course as a facility YOU set the times that kids can play the course.
Additionally, we also ask that kids call ahead to courses to make tee times just to double check availability.

What are some examples of “restricted times”?
Some examples: “Twilight only” “Weekdays only” “Anytime after 12pm” etc.

How often does my facility get reimbursed?
We will cut a check for your facility once a month.

How does my course keep track of kids playing here so we can get the right reimbursement?
We have a course portal that is really easy to use. You will set up your course login credentials on the course portal and can begin checking in Youth on Course members in as little as 5 minutes.

How will I know if kids are Youth on Course members when they check in?
Youth on Course members should bring in their official membership cards when they check in, but if they don’t, you will still be able to verify their membership on the course portal.

What do we do next to get going!?
Please fill out the Course Interest Form, and reach out to the CSGA to get started! - (860) 257-4171
Mission:
The Town of Trumbull, Tashua Knolls Golf Commission, is dedicated to serving our valued customers by providing high quality golfing experiences to players of all ages and abilities, to enhance the enjoyment of the game of golf.

Vision:
Tashua Knolls Golf Course is and will continue to be recognized as a premier municipal golfing facility in Fairfield County and in Connecticut. We are and shall continue to be recognized as a facility focused on providing high standards in our daily operations, continued integrity of the golf facility and its staff and high quality customer service. We shall deliver competitively priced golf fees to town residents and visitors. We shall maintain both golf courses in excellent condition to provide venues for local and regional tournaments. Tashua Knolls Golf Course supports and encourages golf clubs in order to increase participation, player development and social opportunities. The quality of the course brings the customer, the service keeps them satisfied and in turn increases the number of golfers.