Town of Trumbull

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www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000

MINUTES
APRIL 7, 2026

CALL TO ORDER: The Chair called the meeting to order at 7:31 p.m. All present joined in a moment of silence and the Pledge of Allegiance.

ROLL CALL: The clerk called the roll and recorded it as follows:

PRESENT:	Ann Sather	Anthony Dorsey	Thomas Broderick
	Ashley Gaudiano	Christine El Eris	William Mecca
	Jason Marsh	Jennifer Winschel	John Foreman
	Joy Colon	Kelly Mallozzi	Mary Isaac
	Tony Scinto	Jerrod Ferrari	Matthew Dunn
	Michael Buswell	Nicole Satin	Richard Wolf
	Steven Spillane	Carl Massaro (Via teleconference)	

ABSENT: Brian Walsh

ALSO PRESENT: First Selectman Vicki A. Tesoro, Chief Administrative Officers Cynthia Katske and Kathleen McGannon, (arrived at 7:40 p.m.), Town Attorney Daniel Schopick, Registrar of Voters Jean Rabinow and Tracy Vonick, Hillcrest Building Committee Chairman Joe Costa and Vice-chairman Andrew Lubin

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PUBLIC COMMENT: None

APPROVAL OF MINUTES: Moved by Winschel, seconded by Colon to approve the March meeting minutes as submitted. VOTE: Motion CARRIED by unanimous consent.

By unanimous consent the Town Council took Resolution TC31-35 out of order.

NEW BUSINESS:

1. RESOLUTION TC31-35: Moved by Marsh, seconded by Colon

BE IT RESOLVED, That a special election shall be held on _____, 2026 in the Town of Trumbull to fill the vacant Board of Assessment Appeals seat created by the resignation of Raymond E. Baldwin, for the remainder of the term ending the first Monday in December, 2031. The Town Clerk and the Registrars of Voters are directed to establish the ballots, polling places and dates for party endorsement and a primary election, if necessary, pursuant to law.

Moved by Colon, seconded by Satin to amend the resolution by inserting the date July 28, 2026, into the blank. VOTE: Motion CARRIED by unanimous consent

- Tracy Vonick explained even though there was a willingness to withdraw the request for a special election there is a legal mandate to proceed with the election and the timeline constraints. Jean Rabinow further explained additional details on the election costs and logistics, including the need for multilingual materials and that they intend to minimize the cost as much as possible.
- Next steps are if someone petitions to run for the seat is to establish ballots, polling places, and election calendar for the special election to fill the Board of Assessment Appeals seat (set election date as July 28, 2026, and coordinate primary/endorsement dates per state law)
- There is potential for the election to be avoided if no one petitions to run for the seat.
- The estimated cost of the election at minimum would be $20,000 but could potentially cost $40,000 if they had to open all the schools and fully staff everything.
- The potential for significant savings was emphasized if no election is needed.

VOTE: ADOPTED as amended by unanimous consent.

DISCUSSION: Hillcrest Middle School Building Committee Update

Chairman of the Hillcrest Building Committee Joseph Costa presented a slide deck detailing the project design, budget and schedule. (See attached).

- The site plan includes two loops for buses and parents, a pedestrian walkway, and fields.
- The building design features a public side with communal spaces and a planetarium, and an academic side with classrooms and special spaces.
- The project is designed to be a net-zero school, with efficient heating and cooling systems and a focus on natural light.
- $139.5 million has been allocated for the project, with $15.3 million for phase one.
- The project schedule includes approvals, bidding, and construction phases, with student occupancy expected in August 2028.

- The early site package includes temporary site work, geothermal wells, and fencing.
- The project team will coordinate with the administration to minimize disruption during construction.
- The design team is working to ensure the building meets all state requirements and is accessible to all students.

Points of discussion are as follows:

- Whether there will be the placement of conduits for future expansion. The conduit and communication raceway sizing in the contract documents will be checked to confirm spare capacity or it will be recommended to upsize conduits for future expansion
- There was an inquiry regarding pedestrian and bike safety provisions, and it was confirmed by the building committee chairman the site will be accessible and include bike racks. The number and location of bike racks and pedestrian/bike path connections to Daniel's Farm Road will be checked and will report back on pedestrian safety measures.
- It was confirmed there will coordination with the construction management team. To mitigate noise during construction.
- It was confirmed the building is designed for efficient power usage. Joe Costa will provide building electrical power capacity details for Councilman Scinto after the meeting.
- Placement of elevators was described.
- There will be a generator for power and to make safe key parts of the school. The generator is diesel.
- An enlarged site/entrance drawing showing parking lot access and circulation (zoomed details) and a clearer image/slideshow will be provided to the council.
- It was explained if the project were to receive other grants for the project, the state will deduct those from the projects state reimbursement.
- The state priority/benchmark documentation (priority list and code/accessible review items) that relates to state funding and required items for the project will be shared.
- The design team will design for the placement of a dishwasher so if in the future the cafeteria goes back to the use of plates v. the throw aways currently being used.
- It was confirmed the consultant they have has experience with strong wireless connectivity in steel buildings.
- The building committee will return to the Town Council in June with phase one bid results and a recommendation for award (report back with actual bid number and request council approval).

ADJOURNMENT: There being no further business to discuss and upon motion made by Dunn, seconded by Colon the Town Council adjourned at 8:37 p.m. by unanimous consent.

Respectfully Submitted,

Margaret D. Mastroni

Margaret D. Mastroni, Clerk







New Hillcrest Middle School
Town of Trumbull
Project Update

April 7, 2026

ARCADIS

TSKP STUDIO ARCHITECTURE | PLANNING | INTERIORS

Bismark Construction Managers | General Contractors

THANK YOU TO HILLCREST MIDDLE SCHOOL BUILDING COMMITTEE

- Jeff Alterman
- Fran Basbagill
- JC Cinelli
- Bob Gerber
- Bill Mecca
- John Morello
- Ann Sather
- Andrew Lubin, Vice-Chairman
- Barbara Crandall, Clerk
- James Nugent, Town Attorney
- Kevin Bova, Town Purchasing Agent

AGENDA

NEW HILLCREST MIDDLE SCHOOL PROJECT UPDATE

- Project Design
  - Site Plan
  - Floor Plans
  - Exterior Elevations and Massing
  - Interior Environment

- 90 Day Look Ahead
- Phase I Site Logistics Plan
- Phase I Early Site Package Estimate
- Overall Project Budget Update (March 2026)

- Project Schedule
- Questions and Answers

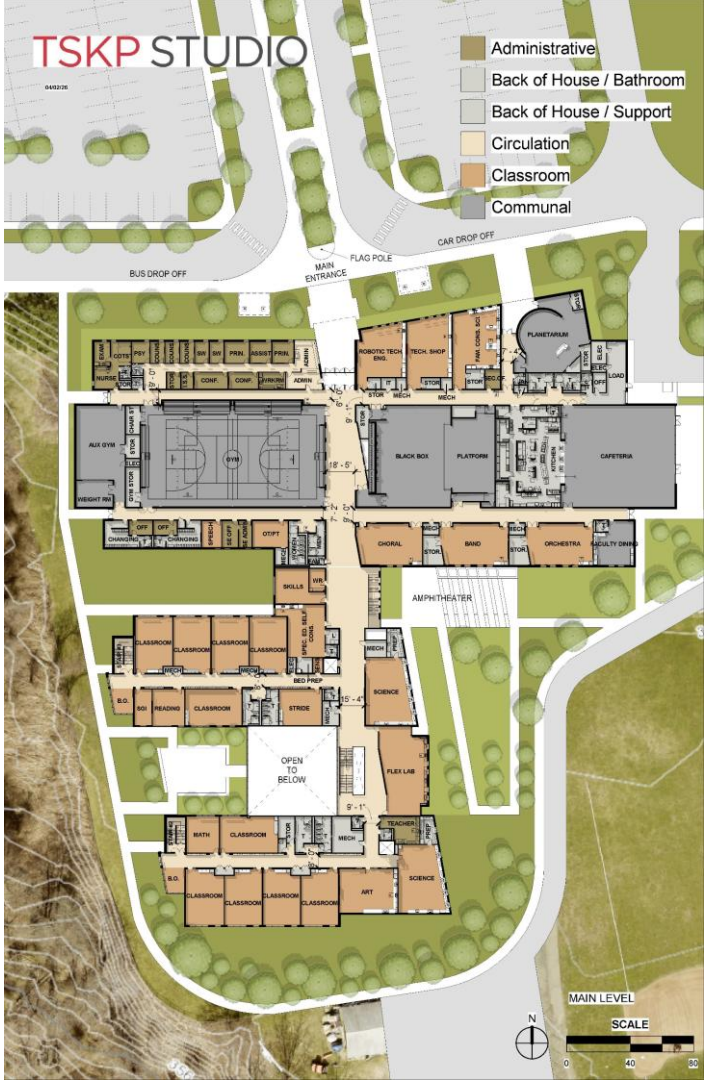
SITE PLAN



TSKP STUDIO

TSKP STUDIO

MAIN FLOOR PLAN



NORTH END OF MAIN FLOOR PLAN

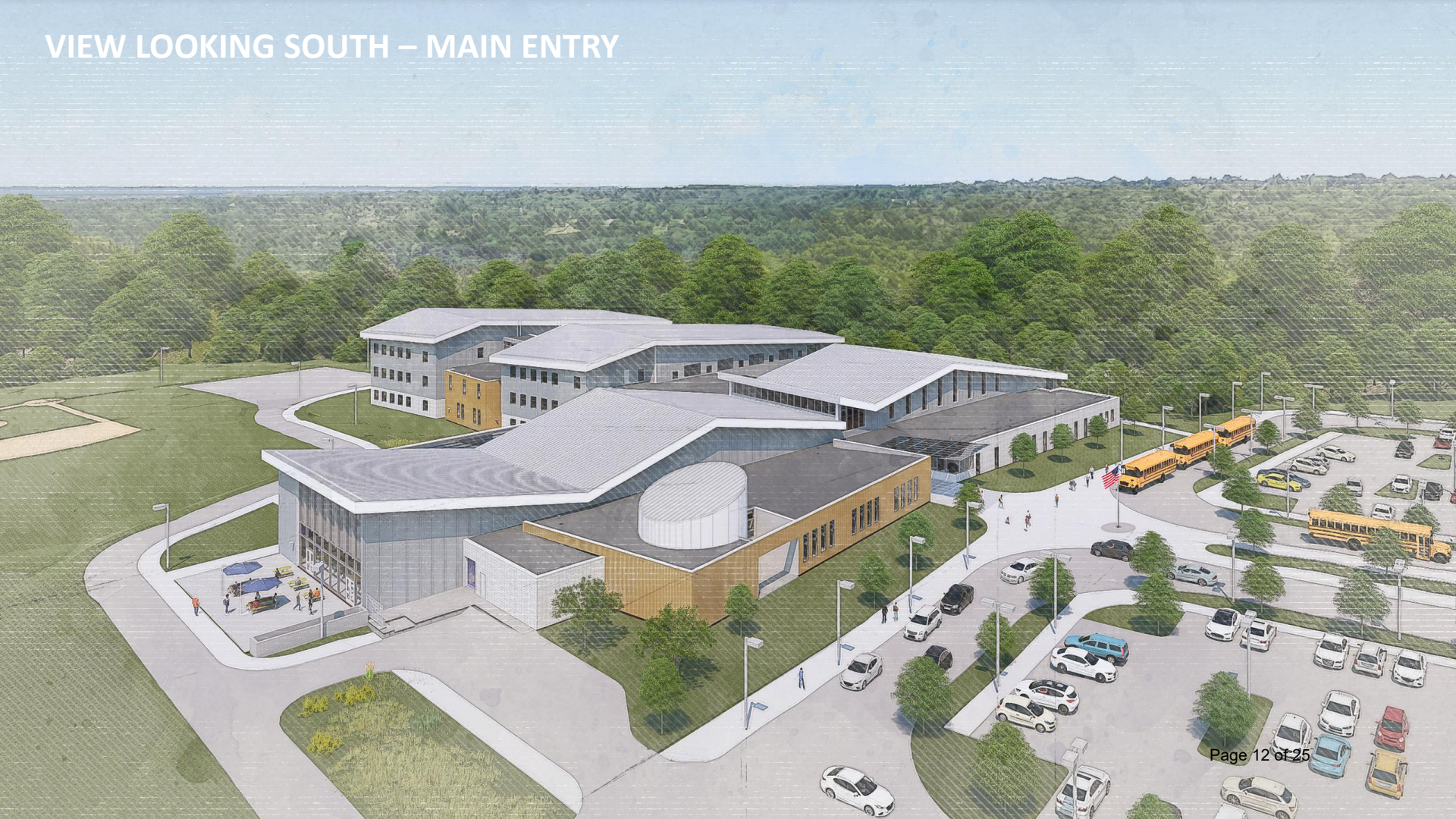


LOWER LEVEL PLAN



TSKP STUDIO

VIEW LOOKING SOUTH – MAIN ENTRY



VIEW LOOKING WEST



MAIN CONNECTOR



ACADEMIC WING STAIR



CAFETERIA



GYMNASIUM



LIBRARY / MEDIA CENTER



NEXT STEPS – 90 DAY LOOK AHEAD

APRIL 2026

- BOE Approval of Phase I Construction Docs – Early Site Package
- Phase I - OGA Pre-Bid Conformance Review
- State Traffic Commission Approvals (OSTA)

MAY 2026

- Phase I - Bidding and Award Process
- Phase 2 - Construction Documents Completed
- Phase 2 - Cost Estimating and Reconciliation

JUNE 2026

- Notice of Award Phase I – Site Package
- BOE Approval of Phase II Construction Documents
- Phase II- OGA Pre-Bid Conformance Review
- Third Party Document Code Review
- Bidding and Award For Phase II - August – September 2026

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Construction Managers | General Contractors
TSKP STUDIO

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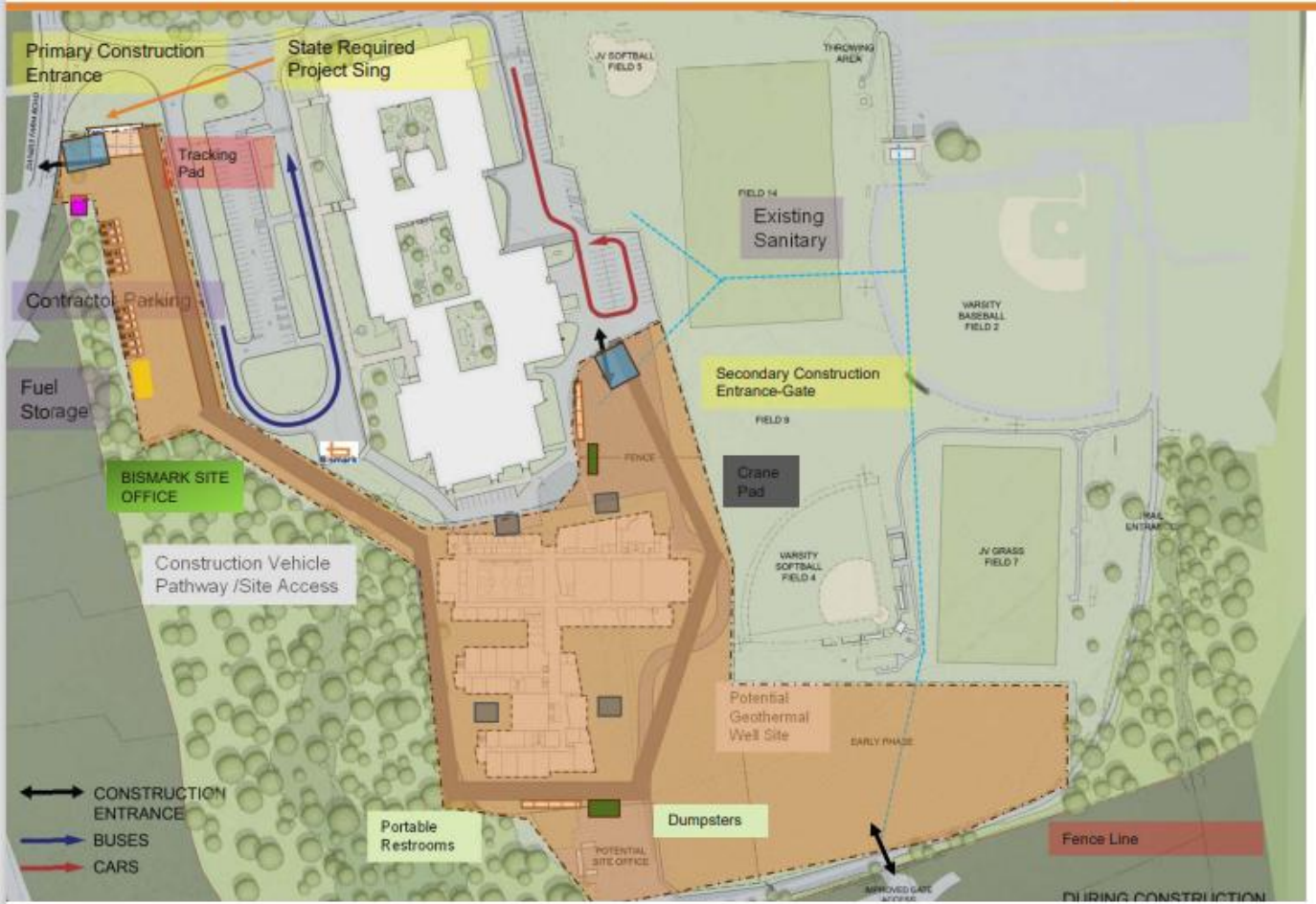
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Preliminary Site Logistics – Start Enabling – 07/05/26



TIMELINE

Site Contract to start week of July 5th 2026

- Establish Perimeter
- Establish Site Access
- Start Geothermal
- Prep Site for Concrete
- Parking Count 145 Previous

Construction ZONE

Temp Construction Access Road
(6" Process)

3 FIRE Lane Maintained

1 Teacher Parking

Fence Line 6' with Mesh

Contractor Parking & Access Rd
6" Process prep as required

PHASE I - EARLY SITE PACKAGE ESTIMATE SUMMARY (MARCH 17, 2026)

Description of the Work:

- **Temporary Site Fence**
- **Site Work (includes Geothermal Wells)**

Estimated Cost of the Work:	**$13.827 M**
CM Indirect Costs, Contingencies and Fee:	**$ 1.500 M**
Estimated Total Phase I Cost:	**$15.327 M***

Phase I Costs Included in Overall Project Budget

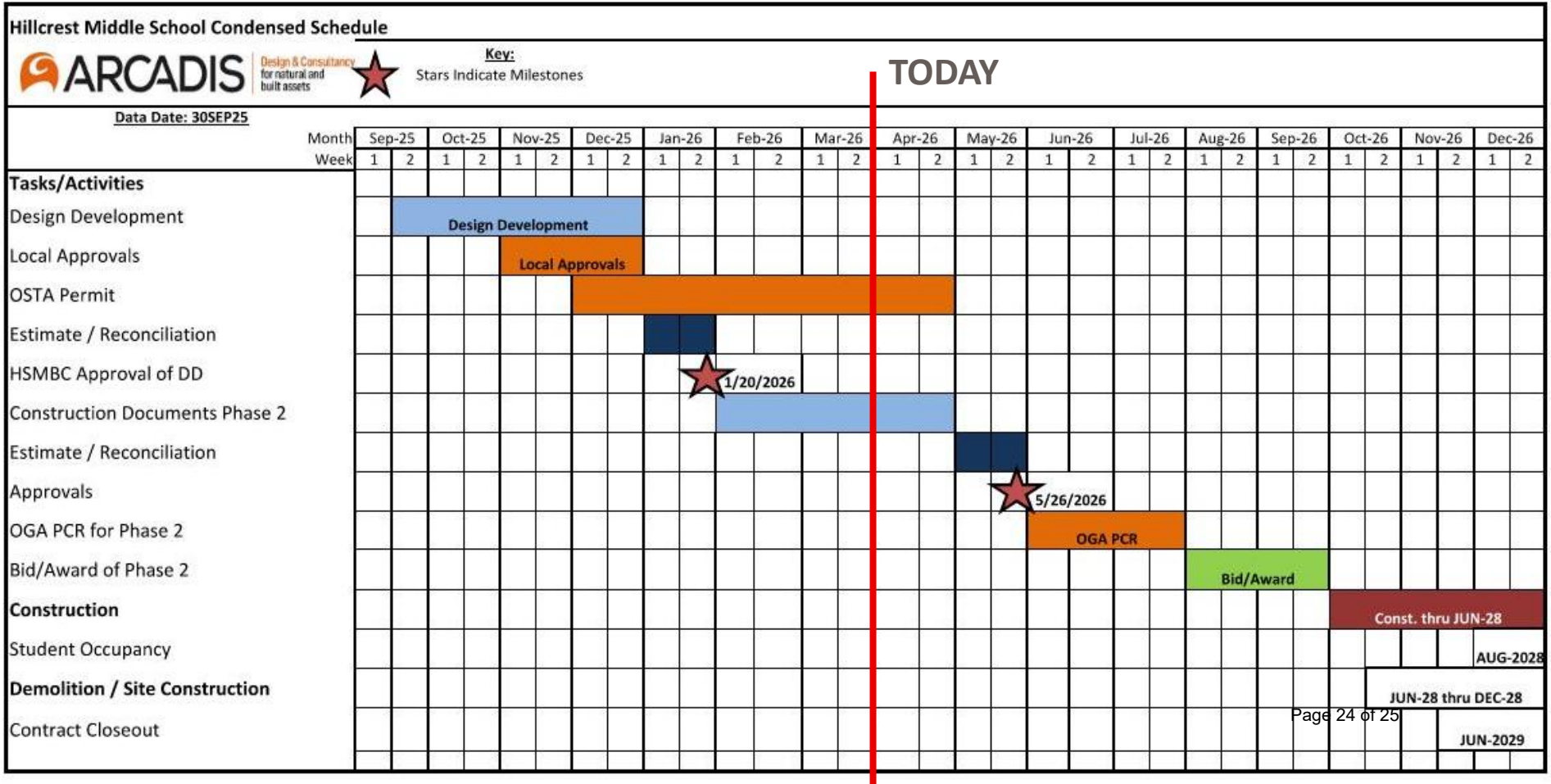
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OVERALL BUDGET UPDATE (MARCH 2026)

Description:	Budgeted	Expended	Balance
A/E Services:	$ 5.513	$2.561	$2.952
Owner's Oversite:	$ 2.267	$0.124	$2.143
Town Services:	$ 0.555	$0.002	$0.553
Construction Manager:	$ 118.57	$0.090	$118.48
FF&E / Technology:	$ 6.0	$0.0	$6.0
Owner's Contingency:	$ 8.06	$0.0	$8.0
Finance Costs:	$ 1.412	$0.0	$1.412
Total Project Budget:	$142.317 M	$2.777 M	$139.54 M

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SCHEDULE


Hillcrest Middle School Condensed Schedule
ARCADIS
Design & Consultancy for natural and built assets
Key:
Stars Indicate Milestones
TODAY
Data Date: 30SEP25
Month
Week
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26
Jul-26
Aug-26
Sep-26
Oct-26
Nov-26
Dec-26
Tasks/Activities
Design Development
Local Approvals
OSTA Permit
Estimate / Reconciliation
HSMBC Approval of DD
1/20/2026
Construction Documents Phase 2
Estimate / Reconciliation
Approvals
5/26/2026
OGA PCR for Phase 2
OGA PCR
Bid/Award of Phase 2
Bid/Award
Construction
Const. thru JUN-28
Student Occupancy
AUG-2028
Demolition / Site Construction
JUN-28 thru DEC-28
Contract Closeout
JUN-2029

Questions and Answers

