TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library April 8, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Antonio Petitti, Treasurer, Kathleen Durand, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo,

Members Absent: Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:01 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Kathleen Durand and seconded by Lori Ostroff that the minutes of March 11, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Budget
The Board of Finance increased our budget request for collection development to the full $26,000 to bridge the gap left by going fine free in the next budget year. The next milestone will be the Financial Subcommittee meeting of the Town Council scheduled for April 20 at 7 pm.

Friends
The next Friends book sale is on Saturday, April 11.

Program update
We have secured the appearance of author Ethan Rutherford, *North Sun, or, the Voyage of the Whaleship Esther*, for Sunday, November 8. Ethan Rutherford is a Professor of English at Trinity College in Connecticut. The debut novel was a finalist for the National Book Award for Fiction.

Tonies
The Tonie collection will begin circulating in May.

Staff Development Day
We would like to conduct a Staff Development Day on Friday, September 25, and request the library be closed for the entire day.

Motion made by Kimberly Perillo and seconded by Jessica Olivo to close the library on Friday September 25 for staff development day. Vote: All in favor. Motion passed.

Staffing
The two full-time positions are currently undergoing the civil service process. We should have a list within the next couple of weeks and anticipate conducting interviews shortly thereafter.

Treasurer's Report: Antonio Petitti

Library budget expenditures
March expenditure from the budget 2025-26 were normal.

The non budget funds
The board funds at the end of March 2026 were at $112,565. Of this amount $70,014 was in savings and $42,551 in checking. The savings were constant and checking decreased by $3,623. The March income was $321 while the expenses were $3,943. Of these expenses 64% were on programs and books. The remaining expenses were on maintenance/repairs and general library services.

Fairchild Nichols Report: Kathleen Durand
Everything is running smoothly.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) No report.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) Working on computer and internet policy.

New Business: None.

Adjournment: Motion made by Jessica Olivo and seconded by Kimberly Perillo that the Board adjourn the meeting at 7:30 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on May 13, 2026, at 7:00 PM.