

MEETING MINUTES

Trumbull Veterans & First Responders Building Committee

Port 5 Naval Veterans Club
69 Brewster St, Bridgeport, CT

Tuesday, April 27, 2021, 6:00 pm

Call to Order

The meeting was called to order by Chairman Ray Baldwin at 7:00 pm

Pledge of Allegiance & Moment of Silence

Attendance:

Present:

Ray Baldwin, Chairman
Bruce Silverstone
Dan Sacco
Steve Lemoine
MaryBeth Thornton
Michael Lombardo

Also Present:

George Wiles, Wiles Architects
Ernie Foito
Rina Bakalar, Town of Trumbull Economic & Community Development Director
Elaine Kuhn, Paymaster-Port 5 Naval Veterans Club

Approval of Minutes from April 15, 2021 Meeting

Moved by Ms. Thornton and seconded by Mr. Sacco to approve the April 15, 2021 Meeting Minutes. **Vote: 6-0-0**

Tour of facility by Steve Lemoine

Mr. Lemoine gave a tour of the facilities and talked about similarities and differences between Port 5 and Trumbull's future building. Highlights are:

- Port 5 has a full-service bar and they can make good money during summer time. Renting the hall generates most of the revenue. Capacity of hall is 160 (per fire marshal). Port 5 members pay a lower rental fee than community members who rent the hall. The hall is also open for funerals for members at no charge.
- Port 5 has a full kitchen and a chef 4 days per week. If there is a function, the Port 5 chef can cater the party or renters can bring their own food--but it must be prepared food, because of liability issues in using the kitchen to cook and leaving kitchen in a clean state.
- Port 5 has an outdoor patio with tables/chairs overlooking Long Island Sound and a fire pit.
- Port 5 has a small military museum, office space, rest rooms.

- Proper disposal of grease per environmental rules – Port 5 has a company to take care of this.
- Fire suppressions system has to be inspected every 5 years and is done by a company for a fee.
- Head bartender manages the schedule of renting hall – schedules, rental contract, security deposit.
- Don't have security, but they do give police a heads-up when big events are held. A Port 5 member is always present when there's a party going on; bartender has final say if no officer present.
- Port 5 members pay yearly dues.
- Discussion on bills incurred by Port 5 such as internet and TV service, electricity, dumpster charge, insurance liability.
- Have a sound system – speakers, drop down screen, electronic rack that runs everything, microphone system.
- Approx. 50 parking spaces

Discussion of May 3rd presentation to the Trumbull Town Council

Mr. Baldwin and Mr. Wiles will give a presentation to Trumbull Town Council on May 3 at 7:30 via Zoom.

Mr. Baldwin was asked by Hartford Healthcare for a 4-5 slide presentation on the building. Mr. Baldwin asked Mr. Wiles to make this available so we have on hand and can send to any possible donors in the future.

Ms. Bakalar said that we need to set up a link for electronic contributions.

Mr. Baldwin said we need to nail down what donors get for certain levels of contributions, and do so before we start asking for donations.

Mr. Baldwin will compile a list of companies that Committee members will approach for donations, and he asked committee members to forward names to him.

Other Business - None

Adjournment

Moved by Mr. Lombardi, seconded by Mr. Silverstone to adjourn the meeting at 6:54 pm. Vote: **6-0-0**

Submitted by

Marisa Petriello