**Town of Trumbull**
**Economic and Community Development Commission**
**Meeting Minutes**
**May 1, 2018 - 7:15 p.m.**
**Trumbull Town Hall**

Director of Economic & Community Development: Rina Bakalar

Chairman: Ralph Sather

Present: Beryl Kaufman, Shelby LeVino, Michael Iaccarino

Not Present: Jackie Galiani, Evelyn Zamary, Eric Michel, Mark Smith, Christopher Looram

Public: Paul Griffith

Chairman Sather called the meeting to order at 7:15 p.m. Since there was no quorum, the March 6, 2018 minutes will be approved at the next meeting. Chairman Sather informed we have a ruling from the Town Attorney that commissioners calling in will count towards a quorum.

## Director's Report

### Business Update

Ms. Bakalar advised the newsletter went out and there will be a new format in July. Commission members offered format suggestions and examples to consider.

The Quarry Road storage project was approved last November and they will be looking to break ground soon. They recently closed on the property.

Tomorrow night (5/2) a special Planning & Zoning meeting will be held in the Council Chambers at 7:00 p.m. for the redevelopment of the former Marisa's site. The applicant has already met with Inland/Wetlands, the Police Commission and staff. Some additional changes based on the Long Hill Green Plan will be included (a 50' stone wall, changes to the landscape plan and some safety enhancements). Ms. Bakalar invited the Commission to attend and there will be public input.

Chairman Sather questioned if the new project will fit in with the Long Hill Green area. Ms. Bakalar advised it has similar colors and finishes, and the applicant tried to tie the landscape together and make walkable connections. It will be a retail center with one restaurant (on south side near Mex on Main) and a drive thru Dunkin Donuts. Parking exceeds our new parking regulations by three spaces.

Sustainable Connecticut – We are working towards getting Trumbull certified as a sustainable community. Rob Librandi, Town Planner, will be the project manager. A resolution went through the Town Council and we will mandate a team, including one member from our Commission. Chairman Sather said he will send a note out to everyone and see who is interested. Names are to be forwarded to the First Selectman within a month. Mary Ellen LeMay, Chairman of the Conservation Commission, has been instrumental in bringing this opportunity forward.

Marketing Plan –Ms. Bakalar advised that Commissioner Iaccarino helped design a draft of the *"Why Trumbull"* piece. We hired Peralta Design and submitted Mr. Iaccarino's draft along with marketing and advertising from other towns. Peralta will submit a draft to us by May 14th. They will also be creating a compatible template for our newsletter so we can continue our branding.

Cathy Champion, Communications Director for the town, has volunteered her time and is working with our videographer. They are using old and new footage and editing the length of the video to make it more effective. The First Selectman will be featured in the introduction. Chairman Sather suggested we customize the First Selectman's remarks to various targeted audiences. Ms. Bakalar stated we will be focusing on a business audience and commercial brokers and highlight reasons to relocate to Trumbull (talent, taxes, financial stability of the community, transportation access, diversity of industry in town, quality of life).

**Event Update**

There will be a Broker's Lunch and Tour to various real estate opportunities on Monday, July 30, at noon at the Trumbull Library – Community Room. It will include a brief presentation and a bus tour which should conclude before 3:00 p.m. Ms. Bakalar informed that she has been working with Paul Timpanelli and Steve Hodson from Hodson Realty and Jeff Bishop from the Trumbull Chamber. The tour will visit various sites and includes explanations of what's going on in each area. (Sites include: Trumbull Center, Reservoir /Lindeman Drive/ Cambridge area, Trumbull Corporate Park, Trumbull Mall, 48 Monroe Turnpike (old United Health Care) and Reads Warehouse building). The Tax Abatement Ordinance summary will be available. There will be Community Television coverage.

**Planning Update**

Mr. Levino assisted in the selection of a new planning consultant for Trumbull Corporate Park and the Lindeman & Oakview area. Stantec was awarded the contract. Rob Librandi (Land Use Planner) will schedule a May kickoff meeting with the staff to get them situated on both plans. Completion of plans expected within 5 months of the kick off date.

Long Hill Green Plan – There was a community meeting on April 5th. On May 16th at 7:00 p.m., the Long Hill Green plan will be presented by Gary Sorge (Stantec) before the regular P&Z meeting in the Council Chambers. Ms. Bakalar commended Stantec for their great work.

Long Hill Green Grant - We have the fully executed contract back from the State for the grant ($475,000) and will be bidding the project work out.

Regulation Revision Progress – A subcommittee meeting was held last week and future staff meetings will be held before a draft is presented to the public. New regulations will be adopted in September. Ms. Bakalar suggested ECDC may want a briefing and/or attend the P&Z meetings.

Madison Village – One house is being demolished and converted to a parking lot that will accommodate approximately 23 spaces to supplement Madison Village.

Code Ninjas should be opening in May.

Bianco Rosso (Trumbull Center) will open May/June.

**Opportunity for Community Input**

There was no community input.

There being no further business or community input, Chairman Sather adjourned the meeting at 8:20 p.m. The next meeting will be held on June 5, 2018 in the Long Hill Room.

Respectfully submitted,

Gail Andreyka
Clerk

cc: Rob Librandi, Doug Wenz