Public Health
Prevent. Promote. Protect.
TRUMBULL HEALTH DEPARTMENT

Trumbull Health Board
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Trumbull, CT 06611
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MINUTES
May 6, 2026
Trumbull Health Department

Members Present: Nancy Busch – Chairperson, Debbi Charles, Karen Tolk & Glenn Rich, MD

Members Absent: Allison Vallance

Also Present: Joan Littlefield – Director of Health, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:31 p.m.

Public Comment: None.

Ms. Charles made a motion to accept the March 11th meeting minutes, seconded by Dr. Rich. Motion carried unanimously.

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Ms. Littlefield provided a recap of department activity since the last meeting.

- We held a table at Trumbull Library Volunteer Fair
- Ms. Jacozzi, Ms. Cousins and Ms. Littlefield have been heavily involved in coalitions
- Ms. Cousins supported Stratford Health Department in their Know Your Numbers Clinics
- Ms. Cousins, Ms. Jacozzi and Ms. Kegan have been working with our TAG Team members
- It is tick season, and we have been receiving an influx of tick submissions
- In the month of March, we worked to relicense all the food establishments in town
- We worked in tandem with the Tax Collector's Office to support the food establishments that had outstanding taxes
- All food establishments were renewed on time
- Septic permits have been flowing in since the weather has been getting warmer
- The sanitarians have attended webinars and training, some which include rabies
- Ms. Cousins, Ms. Jacozzi and Ms. Littlefield participated in a large anthrax exercise in April
- Over 100 people attended this exercise
- We selected an EHR vendor named Patagonia
- Our RN intern that Ms. Cousins was mentoring has finished for the year and will start again in the fall
- Ms. Cousins, Ms. Littlefield and Ms. Pennino attended the Subsurface Sewage Disposable System Course through SCSU and all passed their exam

- Ms. Littlefield and Ms. Pennino started the General Topics course in the Environmental Health Series and will have their last class on May 13th
- The sanitarians have begun to conduct pool licensing, and will be inspecting each pool before issuing their license
- Fresh bathing water sampling will start after Memorial Day and Ms. O'Kelly and Mr. Jackson will collect the bathing water samples every week up until Labor Day
- TAG Team members will assist at the Counseling Center's Ice Cream Social
- We will be getting an intern for one week in May to help us with our social media presence
- There will be Family Assistance Center tabletop exercise for Region 1 on June 18th
- Sam will be holding fit testing and staff training for the staff on June 17th
- The UCONN Extension is partnering with the Trumbull Senior Center to provide a nutrition and cooking program for seniors in July
- We will have a table at the Kid's Triathlon in July

Old Business:

- Ms. Littlefield will follow up on the bench in honor of Dr. Kunkel with Vicki Tesoro

New Business:

- None.

There being no further business brought before the Board, a motion made by Ms. Tolk and seconded by Ms. Charles to adjourn the meeting at 7:06 p.m. Motion carried unanimously.

The next meeting is scheduled on June 17, 2026, at 6:30 pm, via video conference.

Respectfully submitted,

Taylor Pennino
Trumbull Health Administrative Assistant