TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library May 13, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Antonio Petitti, Treasurer, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo, Mary Santilli

Members Absent: Kathleen Durand

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Jessica Olivo and seconded by Kimberly Perillo that the minutes of April 8, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Budget
The budget has been approved including the $26,000 requested for the library to go Overdue Fine Free.

Friends
The next Friends book sale is on Saturday, June 13.

Meeting Room Fee Request
The Greater Bridgeport Club has requested a waiver of the nonprofit fee for their meeting on May 11. The total cost for the two hours would be $30.

Motion made by Kimberly Perillo and seconded by Lori Ostroff to grant the waiver of $30 for the meeting room usage fee of the Greater Bridgeport Club from May 11, 2026. All in favor. Motion passed.

Program
The Library's Summer Reading Program for adults will include several events celebrating and educating patrons about the Revolutionary War, including what life was like at the time. The library is requesting permission to host a program about beer during the colonial period that will include a beer tasting opportunity. The program would be restricted to patrons 21 and older. The event host, Em Sauter, is a certified Advanced Cicerone, an author of multiple books, and has held these events at multiple CT libraries.

Motion made by Jennifer Mottolese and seconded by Mary Santilli to grant permission to host a program about beer that will include a beer tasting opportunity. All in favor. Motion passed.

Tonies
The Tonies launched April 27. The collection has been a great success.

Staffing
We have hired a new Senior Circulation Assistant and PT Building Attendant. We are currently conducting interviews for the Library Marketing Support position.

Treasurer's Report: Antonio Petitti

Library budget expenditures
The April expenditures from the budget 2025-26 were normal.

The non-budget Library Board funds
The board funds at the end of April 2026 were $106,137. Of this amount $70,016 was in savings and $36,121 in checking. The savings were constant and checking decreased by $6,429. The April income was $962 while the expenses were $7,390. These expenses were 96% on programs/books and 4% on fundraising facilitating services.

Fairchild Nichols Report: Mary Santilli

Outside painting and landscaping around front signage is in progress. Programing is going well.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) Next meeting is June 11, 2026.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) Close to finishing updating the Computer and Internet policy.

New Business:

Adjournment: Motion made by Mary Santilli and seconded by Kimberly Perillo that the Board adjourn the meeting at 7:29 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on June 10, 2026, at 7:00 PM.