



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
ANGELO MAGLIOCCO, VICE CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
DONNA SEIDELL
SCOTT THORNTON

Police Station Building Committee May 14, 2020 MINUTES

The Police Station Building Committee on-line Zoom meeting was called to order at 7:06 p.m. by Chairperson Lisa Labella.

Members present via Zoom : Lisa Labella
Shawn Haley
Keith Klain
Arthur Lemay
Donna Seidell
Scott Thornton (7:09)

Also Present: Assistant Chief Glenn Byrnes
Kevin Bova - Purchasing (by phone)
Brian Humes – Jacunski Humes
Dan Martin – Assistant Finance Director
Attorney Nugent

Member Absent: Angelo Magliocco

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, March 12, 2020 meeting

A motion to approve the minutes as presented was made by Klain, seconded by Lemay. The vote was 5 in favor with Klain abstaining.

New Business

Review Budget

Mr. Martin reported that the bonding cost for the project is still being held aside so that the available balance of \$57,189.40 on the financial report is actually that less the \$14,015.22 in bond cost.

Project Update

Mr. Humes advised that he provided the committee with a contract summary in their packets. In reviewing the summary, he noted that the percentage of completion billed to date is 99.08 and that the remaining balance due Bismark is \$118,484.65, which includes retainage for which the contractor has not yet submitted a bill. He noted that the last change order was for the additional services and that the total of the change orders is \$104,264.77, of which \$78,165 was for the additional services. He feels that the project is going well and that the only new item is the cost for the dedication plaque. Bismark obtained two quotes and provided the committee with the least expensive of the two at \$1,629.43 which is included in the committee packet.

Mr. Humes went on to review the summary of items completed since the last committee meeting. He advised that Phase II and the Additional services items are all completed. The contractor is returning to do the final balancing of the mechanical systems. It was discovered that the exhaust fan in the cell block area was not operational. The Town has replaced the fan. He is now waiting for the final report from the balancing contractor which when received will be forwarded to the engineers. This is the last piece needed so the commissioning of the systems can be completed.

Mr. Humes stated that the owner training sessions have been completed for the range and roof units. He advised that Assistant Chief Byrnes has ordered the range furniture but it has not yet been received. The audio system in the gym, the range intercom, painting and wall bases in the corridors, and floor refinishing have been completed. In addition, Meggitt has done the work in the firing range leaving it full operational. Chemscope had performed the final testing on lead and all areas have come back below acceptable limits; he is awaiting their final report.

Mr. Humes then discussed the work that still needs to be done; the electrical contractor still has to install the firing range lights and then adjust the lights over the high-density shelving. In addition, two of the showers in the men's locker room are still not draining as the floor was leveled in error during another part of the project. Bismark is obtaining pricing on this repair and the cost of this repair will be covered by Bismark and not charged back to the Town. When these items are completed the project will be complete. He stated that all outstanding work is at the contractor's expense.

Assistant Chief Byrnes stated that it was fortunate that all of the contractors still on the project have been able to continue their work during the pandemic. The Town did all the painting and base molding installation as promised. Meggitt finished their work in the firing range quickly once the work started. He is still waiting on the firing range furniture to be delivered. Mr. Bova offered to contact the supplier to try to expedite the delivery.

Ms. Labella asked if there was a completion date for the project that could be reported to the Town Council. Mr. Humes stated that the project would be considered complete when all invoicing is complete and monies paid; he estimated that at 4 weeks.

Approve Project Invoices

Chemscope Inv 198-826-March20-1 Dated 4/6/20 \$ 3815.75

This invoice is for the 2nd half of the range asbestos testing and is the final invoice from the vendor. Mr. Martin questioned the dates of service on the billing which range all the way back to June 2019. The committee was concerned that the invoice may contain duplicate billing. Ms. Labella asked Attorney Nugent if the invoice could be approved for payment pending review and reconciliation by Mr. Martin; the answer from Attorney Nugent was yes. The committee decided to hold approval and payment of the invoice pending the review by Mr. Martin.

EP Maintenance Inv 43020 4/30/20 \$1,300

Per Assistant Chief Byrnes, this work on the floors under this invoice is complete and the vendor performed the work timely and did an excellent job. **A motion to approve for payment EP Maintenance Invoice 43020 4/30/20 in the amount of \$1,300, was made by Klain, seconded by Seidell, and passed unanimously in a roll call voice vote.**

Fairfield County Floor Covering 3/19/20 Invoice \$650.00

Assistant Chief Byrnes advised that this invoice was for work to install base covers. He advised that the work is complete. **A motion to approve for payment Fairfield County Floor Covering invoice dated 3/19/20, in the amount of \$650 was made by Lemay, seconded by Klain, and passed unanimously by roll call voice vote.**

Utility Communications Quotes 20-ASC-48 \$550 & 20-ASC-49 \$705 - Both Dated 3/17/20

Assistant Chief Byrnes advised that these quotes are for the ceiling speakers in the gym and firing range and that he received revised quotes after the deadline posting deadline. The Purchase order had previously been approved by the committee on a "not to exceed" basis and the work has been completed. **A motion to approve for payment Utility Communications Quotes 20-ASC-48 \$550 & 20-ASC-49 \$705, both Dated 3/17/20 for a grand total of \$1255 was made by Siedell, seconded by Klain, and passed unanimously by roll call voice vote.**

Prime Contract Potential Change Order # 020: CE #028-Dedication Plaque \$1,629.43

As previously stated by Mr. Humes, Bismark has obtained two quotes for the dedication plaque, the lowest cost one being presented with this PCO#020. This PCO is to furnish and install the plaque. The committee reviewed the design of plaque and approved the design with no changes. Mr. Humes advised this PCO will become Change Order # 8. **A motion to accept the PCO#020 in the amount of \$1629.43 was made by Haley, seconded by Lemay and passed unanimously by roll call voice vote.**

Other Project Items

The committee discussed the complaints received by the Town from neighbors about the firing range HVAC unit, its size, appearance, noise and lighting. Assistant Chief Byrnes advised that he met with DPW head, George Estrada, about the issue and that Mr. Estrada had a number of suggestions to remediate the problem. He suggested an application of paint to dull the shiny appearance of the unit, some fencing options and some plantings that could be done. Mr. Estrada was concerned about the timing of the planting and the parking lot refinishing work that could damage them. Chair Labella questioned if this part of the project could be handled by the Town and not the committee. Attorney Nugent asked if the work being discussed was beyond the scope of the committee project. The answer was that the work did fall under the scope of the committee, and the committee does need to continue its work until all items under its scope are completed.

Assistant Chief Byrnes suggested that Mr. Estrada be invited to attend the next committee meeting to review his ideas.

The next meeting of the committee will be on June 11, 2020.

Old Business

Ms. Seidell thanked everyone who had been working behind the scenes to get so much accomplished since the last committee meeting.

Adjournment

A motion to adjourn was made at 7:46 PM by Seidell, seconded by Klain and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Committee