Golf Course Commission Meeting
May 23, 2022
Minutes

Members Present: Don Espach (Chairman); Joe Gaudiano (Vice-Chairman); Tom Cerulli; Tony Ciccaglione; Shelly Dowling; Owen Evans; Dave Galla; Nate Moyer; Diane Wheeler

Also Attending: Bobby Brown, Director of Golf Operations, Andy Fries, Director Golf Course Properties

Members Absent: None

Mr. Espach called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of April 25, 2022 . . . A Motion was made by Mr. Gaudiano; seconded by Mr. Moyer, to approve the minutes as is. Motion carried unanimously (9 – 0)

Audience Participation:

- None

Director Golf Course Properties/Green Committee (Andy Fries, Shelly Dowling):
  - See report attached
  - The pond fountains are in the process of being re-installed. There are a few mechanical problems with them so The Pond and Lake Connection will be out this will to assist.
  - Additional ball washers and coolers will be placed around the course.
  - Mr. Romano is keeping up with equipment maintenance with no major problems to report.

Director of Golf Operations (Bobby Brown):
  - See report attached

House Committee (Tony Ciccaglione):
  - See report attached
  - Mr. Gaudiano apologized to the party that took place on May 14th for the half hour of work that took place during their party. It was noted that during the roofing project constant communication was maintained with the restaurant for a list of events and the event on the 14th was not mentioned.
  - A plumber has been called in for a broken toilet in the ladies on-course bathroom.
  - New fiber optic lines are being trenched in conduit up Tashua Knolls Lane by Frontier.
  - Mr. Ciccaglione met with Mr. Faustini to discuss on-going issues in the areas of clubhouse cleanliness and upkeep, HVAC maintenance reports and LED light replacement. Mr. Faustini has agreed to paint the clubhouse bathrooms and replace some tile in the men’s room. He has also agreed to replace the lights in the Grill Room.

Concessionaire (Domenick Faustini):
  - No report given
Finance (Joe Gaudiano):
- See report attached
- An updated Capital plan for the 2022/2023 Fiscal year is necessary due to the roof repairs moving to the current fiscal year and the total breakdown of the only roadworthy truck. Mr. Gaudiano proposed the following:
  - Current Approved Capital FY 2023
    - Replacement Truck $-61,000
    - House (Paving, LED, Carpets) $-58,000
    - Green (Triplex, Rough Mower) $-82,646
  - Additional Capital Request FY 2023 $106,646

A motion was made by Mrs. Dowing, seconded by Mrs. Wheeler to the request for transfer of $106,646 from retained earnings to the Capital G/L for Fiscal 2023 year. Motion carried unanimously (9 – 0).

Personnel (Diane Wheeler):
- No report given

Correspondence
- None

Old Business:
- Mr. Espach proposed a revision to the Golf Course Commission’s Trumbull Municipal Golf Regulations Section G. Affiliated Clubs.

A motion was made by Mr. Espach, seconded by Mr. Cerulli to revise the Golf Course Commission’s Trumbull Municipal Golf Regulations, Section G. Affiliate Clubs (see attached) with the addition of “but not limited to” at the end of the second line of 3. B. and the removal of “V. Districts” under 3.b. Motion carried unanimously (9 – 0).

New Business:
- None

Adjournment:
A motion was made by Mr. Galla at 8:32 PM; seconded by Mr. Moyer to adjourn the meeting. Motion carried unanimously (9 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk
Golf Course Commission
Green Sub-Committee Meeting Minutes
May 11, 2022

Members Present: Shelly Dowling (Green Committee Chair), Owen Evans, Bobby Brown, Andy Fries

Mrs. Dowling called the meeting to order at 10:00 AM.

Topics Discussed:
- Knolls #3 and 5 reseeded from winter damage. Several other smaller areas are being reseeded as well. Areas on Knolls #7/16, 8, 13 and 18 will be seeded to the tree line. Seeded areas have been protected by hay.
- Working with the Town to remove debris from around course.
- Knolls #14 and Glen #6 areas were cut back last fall. The areas will be inspected at end of season to see if necessary again.
- Green Sub-Committee agreed that the 150’ markers will not be re-installed.
- The compression bridges on the Glen are starting to show wear and should be inspected.
- Course maintenance priority is work necessary for the Women’s Amateur in July.
- Audubon Certification work will be reinstated after a break due to COVID.
- Working with crew on work expectations and habits.
- Interview for new seasonal staff.
- Sr. Men’s club is donating Golf Ball Tenders to fit at bottom of flag sticks for easier retrieval. Green Sub-Committee OK.
- Working on submitting the capital requests for July.
- Mr. Romano approved for out of class mechanic position. Updated Mechanic job description to union for approval and then to Civil Service for approval to post.
- April Weather Comparison: The weather this year was significantly different than last year. Although the average temperature was slightly warmer, the precipitation and winds were higher and impactful on our higher use days. April of 2021 gave us 2.47” of rain and this year we received 5.62” of rain. We had 13 days in April with measurable rain and 10 of those days occurred on our higher play days like Wednesday, Friday, Saturday, & Sunday. This resulted in a slightly less number of rounds for the month of April.
- We would like to thank the Sr. Men’s Club and the 18-hole Ladies Club for their continued support of the beautification of the grounds at Tashua Knolls.

Adjournment:
The meeting adjourned at 11:20 AM

Respectfully submitted,
Christine Plumeau
Administrative Assistant
May Golf Commission Meeting
May 24, 2022

DIRECTOR OF GOLF REPORT
Bobby Brown, PGA Professional

Golf Operations:
* April was a cold, wet month and affected our rounds on key days. Refer to greens committee report for Andy notes on key weather days.
* Preparing for the 2022 CIAC State Girls Championship
* ATK has hired two junior golf leaders. Please welcome Jaquon Allen & Ashton Lewis from the First Tee of CT. College staff is back.

April Programs:
* Mizuno Fitting day was held on May 11th
* Programs operating at full capacity for both junior golfers and the Tashua Knolls Golf Academy.
* Trumbull Adult Education: Completed two five week sessions with 22 students
* Dave’s golf schools are full. Lesson demand is high.

Upcoming June Outings:
* June 6th – CIAC State Championship 8:30am shotgun
* June 13th – Trumbull Rotary. 9 am start.
TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, May 23rd, 2021

Topics For discussion

- Painting required for the Starter Office, Front and Rear Entrance. Potential color Gray. Nate to take the lead.
- Rain shelter at the 17th hole needs wood repair and green paint. Add new gate required at the Cart Barn. Reviewed with Andy
- Investigate the potential of EV stations placed in our parking areas. Three units, $25K, includes programming, No Install
- Contacting UI for input on rebates for LED fixtures in all areas. Estimated savings $25,000. Need to have commission review.
- Main water pipe from the Meter to the Maintenance Barn has an underground leak. Need to confirm date for repair.
- Roof Repair now approved and construction started on May 9th. Completion by May 23rd.
- Preventative Maintenance Program completed. NOW waiting for report to determine actions. Expect by 5/23/2022
- Upgrades required for both Mens/Women bathrooms plus new carpets. Need to keep on the radar. Will try to include new budget
- 5-year fire sprinkler test failed. Cost to repair and re-test $15,445.25, scheduled for May 24th. Other two tests and repair complete.

Respectfully submitted
Anthony Ciccaiglione – Head of House Committee
Tashua Knolls
Finance and Budget

May 23, 2022
## Income - April 2022

### Rounds

<table>
<thead>
<tr>
<th>Rounds</th>
<th>2021</th>
<th>5-yr. Avg.</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knolls Rounds</td>
<td>5,035</td>
<td>2,732</td>
<td>4,640</td>
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<tr>
<td>Glenn Rounds</td>
<td>1,871</td>
<td>853</td>
<td>1,657</td>
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<td>Cart Rounds</td>
<td>3,127</td>
<td>2,437</td>
<td>4,181</td>
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_April 2020 COVID Closed_

### Income

<table>
<thead>
<tr>
<th>Income</th>
<th>2021</th>
<th>5-yr. Avg.</th>
<th>2022</th>
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<tbody>
<tr>
<td>Knolls Income</td>
<td>$160,107.00</td>
<td>$100,570.30</td>
<td>$161,422.00</td>
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<td>Glenn Income</td>
<td>$33,655.00</td>
<td>$20,725.25</td>
<td>$31,382.50</td>
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<td>Total Income</td>
<td>$290,236.00</td>
<td>$158,817.10</td>
<td>$286,204.00</td>
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_April 2020 COVID Closed_
### Tashua Golf YTD Budget Report - Fiscal Year 2021/2022

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<tr>
<th>Account</th>
<th>Account Description</th>
<th>Original</th>
<th>Transfer</th>
<th>Revised</th>
<th>YTD</th>
<th>Encumber</th>
<th>As of 5/16/2022</th>
<th>Note</th>
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<td>501101</td>
<td>Salaries-FT/Permanent</td>
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<td>52,000</td>
<td>428,259</td>
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<td>Salaries-PT/Permanent</td>
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<td>26,118</td>
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<td>501105</td>
<td>Salaries- Overtime</td>
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<td>501888</td>
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<td>522204</td>
<td>Services &amp; Fees Contractual</td>
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<td>534401</td>
<td>Materials &amp; Supplies Office</td>
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<td>Travel Reimbursement</td>
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<td>578801</td>
<td>Maintenance Repair Contracts</td>
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<td>578802</td>
<td>Maintenance Equipment/Building</td>
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<td>69,000</td>
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<td>581888</td>
<td>Capital Outlay</td>
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<td>205,456</td>
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<td>45,879</td>
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<td>590014</td>
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<td>245</td>
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<td>Interest on Bonds</td>
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<td>37,901</td>
<td>32,210</td>
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<td>85.0%</td>
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<td>597888</td>
<td>Principal on Bonds</td>
<td>251,213</td>
<td>251,213</td>
<td>224,000</td>
<td>27,213</td>
<td></td>
<td>89.2%</td>
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</tr>
</tbody>
</table>

**TOTAL TASHUA KNOLLS BUDGET**  

|          | 2,118,387 | 395,961 | 2,447,748 | 1,919,016 | 60,292 | 481,276 | 80.3% |
- a motion to request $106,646 from retained earnings to Capital Outlay for FY 2023.

<table>
<thead>
<tr>
<th>Current Capital FY 2023</th>
<th>$95,000.00</th>
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<tbody>
<tr>
<td>Truck Outlay</td>
<td>$61,000.00</td>
</tr>
<tr>
<td>remaining</td>
<td>$34,000.00</td>
</tr>
<tr>
<td>Paving/LED/Carpet</td>
<td>$58,000.00</td>
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<tr>
<td>BoF request for house</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>Greensmaster 3500 Rough</td>
<td>$42,236</td>
</tr>
<tr>
<td>Triplex</td>
<td>$40,410</td>
</tr>
<tr>
<td>BoF request for Greens</td>
<td>$82,646</td>
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<tr>
<td>BoF Total request</td>
<td>$106,646.00</td>
</tr>
<tr>
<td>Lease payments</td>
<td>$103,810</td>
</tr>
</tbody>
</table>
I’m going to send this to the Commission this afternoon to hopefully help avoid a long discussion tonight. Before I do, please let me know if you have any edits...

Folks,

A few words of explanation about the revision to Section G, Affiliated Clubs that I am proposing for vote at tonight’s meeting.

Bobby, Chris, Tom Cerulli and I worked on this document following our difficult issue in resolving the District Tournament request, which we ultimately approved at our March meeting. It was obvious that the Rules and Regulations were confusing when relating to this issue. Further, as we reviewed this section in depth, there were several other potentially confusing passages that have been made more clear.

Here are the salient points:

1. Overall, there are no substantive changes in the Proposal from the Current version. A copy of the Current Section G is attached (you have the Proposal in the packet Chris sent last week.)

2. Current Section G.2. referring to the Commission approving changes to Club By-Laws has been removed because it is not anything, as we recall, we have ever done. If, by some chance, an untoward change is ever made in a Club By-Law, we have the authority to act on it.

3. The phrase “as clarified by the Commission at its January 23, 2012 meeting” in Current Sections G.3. and G.4.a. has been removed because it is unclear what it actually means. It could be interpreted as actually written or as it was supposed to have been written.

4. The language in the Current version G.4. which was refers to the District Tournament (among others) has been made more specific in Proposed G.3. There are currently only 2 tournaments at preferred rates ($1 above resident rates) and these are specifically noted in Proposed G.3.a.. Regarding the Districts, I don’t believe we should be attempting to codify a once in 7-year event that extends to the weekend, and it is listed in Proposed G.3.b. as requiring Commission approval, along with other Regional Golf Organization Tournaments.

5. The language in Current G.5.a. allowing the Men’s Club “up to 6 weekend tournaments,” while accurate, is vague. It has been made more specific in Proposed G.2.a.iii. to reflect what has actually been permitted over the years and avoid any potential confusion.

I look forward to seeing you this evening.

Regards,
CURRENT

G. Affiliated Clubs

1. The four clubs approved by the Commission that play at Tashua Knolls and maintain United States Golf Association handicaps via the Connecticut State Golf Association through Tashual Knolls membership are:
   a. Tashua Knolls Golf Club (Men’s Club)
   b. Senior Men’s Golf Club
   c. Tashua Knolls Women’s Golf Association 18-holers
   d. Tashua Knolls Women’s Golf Association 9-holers

2. The Constitution and By-Lawys of any golf club or association using a Trumbull golf course shall be submitted to the Commission for the approval each time a change is made.

3. Each Tashua Knolls affiliated club may be granted one club tournament per year at resident rates as clarified by the Commission at its January 23, 2012 meeting.

4. Bona fide Sectional, Divisional, State, or National Golf Associations, and Home & Away Invitationals
   a. Each Tashua Knolls affiliated club may sponsor two outside golf association tournaments per year at rates that are customary when the event is held elsewhere as clarified by the Commission at its January 23, 2012 meeting.
   b. Clubs may request Commission approval to sponsor one additional outside golf association tournament at either current rates or by subsidizing the difference for a preferential rate.

5. Block Times and Shotgun starts for Tashua Knolls affiliated clubs:
   a. Block times are granted to the two women’s clubs on Thursday mornings to a maximum of 2.5 hours, the Senior Men's Club on Wednesday mornings to a maximum of 3.5 hours, and the men's club for up to six weekend tournaments.
   b. Each Tashua Knolls affiliated club shall be granted up to three shotgun tournament starts per year, and must have a minimum of 88 players for each event. All shotgun starts shall be on the standard "block time" specified for the club. For the women's clubs, if one club has a tournament on a given Thursday, the other women's club will be granted a block time on the Glen course. One of these tournaments for each club may be at resident rates.

6. All Tashua Knolls Affiliated Clubs must close out registration for reserved tee times prior to 11 days for weekends, and 8 days for weekdays, before the date of the first day of the tournament.
G. Affiliated Clubs

1. The four clubs ("Affiliated Clubs") approved by the Commission that play at Tashua Knolls and maintain United States Golf Association handicaps via the Connecticut State Golf Association through Tashua Knolls membership are:
   a. Tashua Knolls Golf Club (Men’s Club)
   b. Senior Men’s Golf Club
   c. Tashua Knolls Women’s Golf Association 18-holers
   d. Tashua Knolls Women’s Golf Association 9-holers

2. Tournaments, Block Times and Shotgun starts for Tashua Knolls Affiliated Clubs:
   a. Block times are granted as follows:
      i. Two Women’s Clubs: A maximum of 2.5 hours on Thursday mornings,
      ii. Senior Men’s Club: A maximum of 3.5 hours on Wednesday mornings, and
      iii. Men’s Club: Six Saturday and/or Sunday mornings during the “first wave” for 4 tournaments and up to 9 additional hours on multiple Saturdays and/or Sundays for the various flights of the Club Championships, including Seniors and Superseniors.

   b. Within their allocated Block Times, each Tashua Knolls Affiliated Club shall be granted up to three shotgun starts per year, with a minimum of 88 players for each shotgun start. For the women’s clubs, if one club has a tournament on a given Thursday, the other women’s club will be granted a block time on the Glen course. For the Men’s Club, a two day tournament with two shotgun starts would count as two toward the granted three.

   c. Each Tashua Knolls Affiliated Club is granted one tournament per year during their block time at resident rates for all players.

   d. All Tashua Knolls Affiliated Clubs must close out registration for reserved tee times prior to 11 days for weekends, and 4 days for weekdays, before the date of the first day of the tournament.

3. Regional Golf Organization Tournaments
   a. The following are granted a one-day weekday tournament at preferred ($1 above resident) rates:
      i. SNEWGA (Annual)
      ii. SCTWGA (Annual)
b. Any other requests for Regional Golf Organization Tournaments must be approved by the Golf Course Commission, including dates and rates. These include:
   i. CIAC High School Championships
   ii. CSGA Events including Qualifiers and Championships
   iii. CT PGA Event
   iv. GCSA Events
   v. Districts
G. Affiliated Clubs

1. The four clubs ("Affiliated Clubs") approved by the Commission that play at Tashua Knolls and maintain United States Golf Association handicaps via the Connecticut State Golf Association through Tashual Knolls membership are:
   a. Tashua Knolls Golf Club (Men’s Club)
   b. Senior Men’s Golf Club
   c. Tashua Knolls Women’s Golf Association 18-holers
   d. Tashua Knolls Women’s Golf Association 9-holers

2. Tournaments, Block Times and Shotgun starts for Tashua Knolls Affiliated Clubs:
   a. Block times are granted as follows:
      i. Two Women’s Clubs: A maximum of 2.5 hours on Thursday mornings,
      ii. Senior Men’s Club: A maximum of 3.5 hours on Wednesday mornings, and
      iii. Men’s Club: Six Saturday and/or Sunday mornings during the “first wave” for 4 tournaments and up to 9 additional hours on multiple Saturdays and/or Sundays for the various flights of the Club Championships, including Seniors and Superseniors.
   b. Within their allocated Block Times, each Tashua Knolls Affiliated Club shall be granted up to three shotgun starts per year, with a minimum of 88 players for each shotgun start. For the women’s clubs, if one club has a tournament on a given Thursday, the other women’s club will be granted a block time on the Glen course. For the Men’s Club, a two day tournament with two shotgun starts would count as two toward the granted three.
   c. Each Tashua Knolls Affiliated Club is granted one tournament per year during their block time at resident rates for all players.
   d. All Tashua Knolls Affiliated Clubs must close out registration for reserved tee times prior to 11 days for weekends, and 4 days for weekdays, before the date of the first day of the tournament.

3. Regional Golf Organization Tournaments
   a. The following are granted a one-day weekday tournament at preferred ($1 above resident) rates:
      i. SNEWGA (Annual)
      ii. SCTWGA (Annual)
b. Any other requests for Regional Golf Organization Tournaments must be approved by the Golf Course Commission, including dates and rates. These include, but are not limited to:
   i. CIAC High School Championships
   ii. CSGA Events including Qualifiers and Championships
   iii. CT PGA Event
   iv. GCSA Events