

Town of Trumbull
Economic and Community Development Commission
Meeting Minutes
May 26, 2020 – 5:30 p.m.
Electronic Meeting-Zoom

A special meeting of the Economic & Community Development Commission of the Town of Trumbull was held via videoconferencing on May 26, 2020. The purpose of the meeting was for Commission training related to hosting and participating in a Zoom meeting format.

The Pledge of Allegiance

Attendance

Members Present: Ralph Sather – Chairman, Jeanne Gibbs, Shelby LeVino, Eve McGrath, Evelyn Zmary, and Marshall Marcus.

Members Absent: Beryl Kaufman – Vice Chairman, and Eric Michel

Also Present: Rina Bakalar – Director, Economic & Community Development, and William Chin, Director of Information Technology.

Chairman Sather opened the meeting at 5:33pm. He noted the purpose of the meeting as training for Commission members in advance of the June 2nd Commission meeting.

William Chin advised members of the basic functions of the zoom meeting. He explained the importance of introducing yourself by name each time you speak in such a public meeting. Members asked questions related to various functions. Chairman Sather noted a presentation is scheduled for the June meeting and we need to be sure presenters understand how to share screens and function in Zoom prior to the meeting. Rina Bakalar will follow up.

A motion to adjourn was made by Marshall Marcus, and seconded by Evelyn Zmary. The motion carried and the meeting was adjourned at 6:14pm.

Respectfully submitted,

Rina Bakalar, ECD Director

cc: Rob Librandi, Doug Wenz