

TRUMBULL DAY COMMISSION  
TUESDAY, JUNE 8, 2021  
MEETING MINUTES  
AT HILLCREST FIELD

**Present:**

Traci Galla  
Preston Merritt  
Bridget Dial  
Joseph Ruospo  
Dana Lonergan  
Jennifer Uriguen

**Absent:**

Vincent Camarota  
Lisa Hughes  
Abigail Whitmoyer

**Also present:**

Kathleen McGannon, Chief Administrative Officer; clerk

Meeting was opened by Mr. Merritt at 7:06 PM.

The purpose of the meeting was to discuss the layout and logistics of Trumbull Day Carnival, Food Trucks, as well as vendors. It was decided to keep the layout from 2019, with the exception of moving three trucks into a vendor location. With fewer trucks and fewer vendors, it does not pose a space problem.

Discussion of tents: right now we are not in need of any sponsor tents but should have tents for protection for volunteers, as well as some beach umbrellas for the volunteers at the entrances to the carnival itself.

No electrical power will be provided to vendors. Vendors should bring their own lanterns/battery-powered lighting for their booth.

Public works will place barricades and large food tent.

2 40-foot dumpsters will be provided by Public Works.

We need John Morella (BOE) for electrical connections.

Mr. Ruospo will look for light bulbs for tent lighting and a nozzle for the water hose. Mr. Merritt has a sanitary hose from 2019 which he will return.

Ms. McGannon will purchase the vacuum valve for the sanitary hose.

Signs will be provided by the carnival for advertisement as well as signs that will be ordered for the 2' x 3' sign frames located in the Rec building.

Ms. Hughes is working on the committee shirts.

Ms. Uriguen will set up the volunteer sign-up online.

Ms. McGannon will order the signs for "No Alcohol Beyond This Point."

Ms. McGannon will check for volunteer lanyards or we will get stickers for volunteers.

Ms. McGannon will print parking passes for food vendors and sponsors.

Moved by Mr. Lonergan, second by Mr. Merritt to adjourn at 7:45 PM.

**Vote: Approved by unanimous consent.**