TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library June 10, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Antonio Petitti, Treasurer, Kathleen Durand, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo

Members Absent: Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Kimberly Perillo and seconded by Lori Ostroff that the minutes of May 13, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Overdue Fine Free
The library is ready to proceed with the project to go Overdue Fine Free starting July 1. The library catalog is ready to switch off fine accumulation and remove existing overdue fines from patron records.

Motion made by Jennifer Mottolese and seconded by Kathleen Durand that the Trumbull Library no longer charge late fines for most library materials starting on July 1, 2026, with the exception of Interlibrary Loans, museums passes, and the Tonies collection, and waive existing overdue fines already accrued on patron library cards. Vote: All in favor. Motion passed.

Friends
The next Friends book sale is on Saturday, June 13.

Program
The Summer Reading programs are set to begin registration June 14 for children, teens and adults. The Children's Summer Reading Kickoff is scheduled for June 27.

Mary Ann Matthews Learning Corner
The furniture has arrived for the new tween study area. The space will be dedicated in memory of Mary Ann Matthews in August.

Staffing
Our full-time staff is now filled. We are hiring a part-time circulation assistant to fill the internal vacancy created by hiring the new Senior Circulation Assistant.

Treasurer's Report: Antonio Petitti

Library budget expenditures
May expenditures from the budget 2025-26 were normal.

The non-budget funds
The board funds at the end of May 2026 were at $103,477. Of this amount $70,017 was in savings and $33,461 in checking, decreasing from last month's $36,121. The May income was $821 while the expenses were $3,481. These expenses were 82% on programs.

Fairchild Nichols Report: Kathleen Durand

Awaiting status and timetable for installation of panic buttons. Chairs for the community room have been ordered. Everything is running smoothly.

Motion made by Kimberly Perillo and seconded by Jennifer Mottolese to cancel the August 12, 2026 Library Board of Trustees Meeting. All in favor. Motion passed.

New Business:

1) **Trumbull Poet Laureate Program** has been proposed and is being discussed. Requesting additional information from Town Hall.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) No report.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) Work on the Computer and Internet policy has been completed and submitted to board for approval in July.

Adjournment: Motion made by Kathleen Durand and seconded by Kimberly Perillo that the Board adjourn the meeting at 8:03 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on July 8, 2026, at 7:00 PM.