

**TOWN OF TRUMBULL
CONNECTICUT**

Town Hall
5866 Main Street
Trumbull, Connecticut 06611



Trumbull Community Center Study and Building Committee
Thursday, June 29, 2017
6:30 pm
Long Hill Conference Room, Trumbull Town Hall

Present: Co-Chairman Joseph Pifko, Dawn Cantafio, Joseph Costa (arrived at 6:39 pm), Richard Seaman, David Preusch, Lori Hayes-O'Brien and Jeannine Stauder

Also Present: Lynn Arnow, Chief of Staff

Absent: Daniel Marconi

The meeting was called to order by Mr. Pifko at 6:30 pm followed by the Pledge of Allegiance.

Past Minutes

Mr. Seaman moved to approve the minutes of June 26, 2017 as written. Seconded by Mrs. Stauder. Motion passed with one abstention by Mrs. Hayes O'Brien.

Public Comment

No public comment.

Architect and Construction Manager Presentation

Mr. Pifko announced that the presentation by QA and the Construction Manager was postponed because the Construction Manager needed a little more time to review the numbers with QA before they were presented. He felt that the Construction Manager is being very thorough by looking at every aspect of the project to be as accurate as possible. Website information was also not available for review.

Old Business

1. Tighe and Bond Engineering Fee - Mrs. Arnow updated the Committee regarding the engineering firm, Tighe and Bond, that is working for the Town to complete a LOTCIP application (Local Transportation Capital Improvement Program). This is the grant the Town will be utilizing to construct the trailhead. Tighe and Bond's role in filling out the application is to determine

how much of the site work is associated with the trailhead and how much is associated with the Community Center. Several meetings have been held to determine this amount. There is an engineering fee associated with this work. The portion of the fee associated with the Community Center will have a cap of \$3,500. The Community Center project could see in the realm of approximately \$1.2 to \$1.5 and that is why the Committee is absorbing this portion of the cost. We have been asked to approve an encumbrance of \$3,500 for the fee. The other portion of the grant would go towards the trailhead. The application goes through MetroCog, which is the facilitator for the grant. The application is due within the next week. Tighe and Bond information is necessary for the submission of the grant. Total fee for the work is unknown. Mrs. Arnow noted the possibility of being approved for this grant is very good.

Mr. Costa entered the meeting at 6:39 pm.

Mrs. Arnow noted that whether or not the Community Center project goes through, the trailhead project would move forward. Mrs. Cantafio asked if the grant is not received, who would pay for the other part of the engineering fee. This is unknown as it is not a part of the Community Center project. This grant will positively impact the Community Center project by approximately \$1.2 - \$1.5. The total grant is estimated to be \$2.3 and the remainder of the funds would go towards the trailhead project. Should the Community Center project not move forward, the entire grant would go towards the trailhead project.

Motion was made by Mrs. Stauder to approve the encumbrance of the bill from Tighe and Bond for engineering services for the LOTCIP application. Seconded by Mr. Pifko. Motion passed with one vote against from Mrs. Cantafio.

2. Approval of Newspaper Ad – Mrs. Arnow reported a mock-up of the ad was not received from QA prior to the beginning of the meeting. She noted that new programs being proposed were not in the flyer that was distributed to all residents. Parks and Rec provided this information and Mrs. Arnow suggested that it be considered for inclusion in the ad. It was noted that the architectural renderings need to be bigger for the floor plans and the header be reduced in size.

The Committee discussed and revised the information for the full-page ad. Space is being held for this ad in the July 6 edition of the Trumbull Times. Mrs. Arnow will make the corrections and send to the Committee for approval.

Next Meeting

The next meeting will be July 5, 2017 at 7:00 pm.

Mrs. Arnow briefly discussed the steps for a referendum. This is a decision made by the Town Council as to the date and an outside firm writes the referendum for the Town.

Adjournment

There being no further business, motion was made by Mrs. Stauder to adjourn the meeting at 8:15 pm. Seconded by Mrs. Costa and approved unanimously.

Respectfully submitted,

Barbara Crandall
Clerk