

MEETING MINUTES

Trumbull Veterans & First Responders Building Committee

Via Zoom

Wednesday, June 30, 2021, 7:00 pm

Call to Order

The meeting was called to order by Chairman Ray Baldwin at 7:00 pm.

Pledge of Allegiance & Moment of Silence

Attendance

Present:

Ray Baldwin, Chairman	Bruce Silverstone
Dan Sacco	MaryBeth Thornton
Steve Lemoine	Preston Merritt
Dawn Cantafio	Michael Lombardo

Also Present:

George Wiles, Wiles Architects
Zoraida Ramirez, Associate at Wiles Architects
Rina Bakalar, Town of Trumbull Economic & Community Development Director
Bill Chin, Town of Trumbull IT Director
Jim Nugent, Town of Trumbull Attorney
Kevin Bova, Town of Trumbull Purchasing Agent
Dan Martin, Assistant Finance Director, Town of Trumbull
Roy Molgard
Ernie Foito
Jeff Donofrio, Attorney in field of construction

Public Comment

Ray Molgard stated that the Vietnam Memorial at Twin Brooks and Longhill Green monuments need to be cleaned up as there is much overgrowth. Ms. Bakalar stated that Town has about \$50K in grant money to clean up Long Hill Green area, including the monuments. Ms. Bakalar will speak with Mr. Baldwin about this.

Approval of Minutes from May 27, 2021 Meeting

Moved by Ms. Cantafio and seconded by Mr. Sacco to approve the May 27, 2021 Meeting Minutes. **Vote: 8-0-0**

Update on demolition bid, site work and Inland-Wetlands application (George Wiles)

Mr. Wiles stated that demo bid documents are completed and will get comments from Bill Moyer for technical review at Building Dept. Ms. Bakalar will then review to make sure it complies ensure compliance with state rules.

Mr. Wiles needs an excavator to dig test holes at the building site, and he will coordinate with Angelo Magliocco, who volunteered. Mr. Bova will forward a list of other crane operators in case A. Magliocco is not available.

Ms. Ramierez walked us through the website designed for the TVFR facility—it is a framework for Committee to work within. Committee members will get links to the site so they can review and make changes/additions. Ms. Bakalar will work on website along with Mr. Silverstone and Mr. Sacco.

Mr. Silverstone said we should build in that this is a community focused facility—especially for funding purposes--it would behoove us to build in the community aspect.

Mr. Wiles noted that he has filed an application with Inlands Wetlands Commission. The application is on the agenda for July 6.

Presentation by Attorney Jeff Donofrio on bidding and construction processes

Mr. Baldwin introduced Jeff Donofrio who is construction attorney for town of East Haven and is a Trumbull resident. Mr. Donofrio will be a volunteer resource to committee in giving us background information and answering questions on the construction process.

Update on State & Federal funding/bonding (Rina Bakalar)

Ms. Bakalar stated that a \$1.5 million state bond that was approved by senate / house. Needs to be scheduled with state bonding committee. Ms. Bakalar will follow up with Sen. Moore. Ms. Bakalar said we will need to put in a resolution with Town Council – should do within next couple of months.

Ms. Bakalar worked with Ms. Tesoro to follow up on federal request. Sen. Murphy said at this time, there is no information. They have everything they need from us for balance of construction funding for project.

Mr. Baldwin informed the Committee of a \$3,000 contribution from a private citizen.

Ms. Tesoro, Ms. Bakalar will meet Maria Perez, Dan Martin and Sujata Wilcox to put mechanisms in place to accept donations and capture donations.

Presentation and work session on the proposed TVFRC business plan (Bruce Silverstone, Dan Sacco & Steve Lemoine)

Mr. Sacco gave update on business plan. Committee worked off business plan of draft from last meeting. Looked at best way of handling and met with other individuals to see how they work and handle, i.e., managers of Penfield Pavilion in Fairfield and Port 5 in Bridgeport. They outlined a cost structure and numbers close to what others do. This was reviewed with the veterans group and they are on board. We are in line with the program and ready for next steps.

Mr. Silverstone updated on next steps. Met with Fairfield Asst. Director of Parks & Recreation, who manages 2 facilities in Fairfield that are similar to what we have in mind for the building site. The Asst. Director shared cost structure, rental agreement and their marketing program re benefits of using their facilities. They hired an event

manager who does hands on management of facility and they hire college and high school kids to do clean up after events. The event manager of Fairfield has just been hired at Trumbull Parks & Rec, so this gives us a good directional push.

Recap & Assignments:

Mr. Wiles and Mr. Merritt will attend Inland Wetlands meeting on July 6.

Mr. Baldwin commended the Wiles team for an outstanding job on the website they developed for us. Ms. Bakalar, Mr. Sacco, Mr. Silverstone will work with Ms. Ramierez to rework website.

Mr. Baldwin stated we need to work on renaming the building and committee. Mr. Silverstone suggested that everyone should come up with 2 names each and the Committee can discuss from there.

Ms. Cantafio will work with Ms. Bakalar on the Town Council resolution.

Chief Lombardo and Mr. Wiles will work on finding availability of an excavator.

Ms. Bakalar and Mr. Baldwin will work on town donation account and continue work on state and federal grants.

Mr. Sacco, Mr. Silverstone and Mr. Lemoine will continue to work on the business plan.

Other business to come before the Committee

Both Mr. Foito and Mr. Molgard expressed their agreement with the business plan.

Adjournment

Moved by Mr. Merritt, seconded by Mr. Sacco to adjourn the meeting at 7:49 pm. Vote: **8-0-0**

Submitted by

Marisa Petriello