A meeting of the Charter Revision Commission 2020 was held on Monday, July 6, 2020 remotely via Zoom teleconference. The Commission members were attending a meeting of the Town Council Legislation & Administration Committee to review the Commission’s draft report. The meeting was called to order at 7:02 p.m.

**Members Present:** In attendance were Commissioners Kate Donahue, Tom Tesoro, Susan Gilson, Nancy Gardiner, J.C. Cinelli, and Martin McCann. In addition to the Commission members were Town Attorney Dan Schopick and Chief Administrative Officer and Commission Clerk Cindy Katske.

Commission Chair Kate Donahue reviewed the process undertaken by the Commission and explained the format of the draft report.

Changes reviewed by the L&A Committee included:

1. Chapter VIII, Section 9, regarding referendum for certain bonded debt;
2. Chapter II, Section 5A, regarding publication/posting of notice;
3. Chapter VII, Section 3, regarding composition and election of the Board of Education;
4. Chapter IV, Section 3, regarding Town Council adoption of the annual budget;
5. Chapter VII, Section 17, regarding the Ethics Commission;
6. Chapter VII, Section 25D, regarding removal of appointed board, commission and committee members;
7. Chapter VIII, Section 10A, regarding Registrars of Voters;
8. Chapter VII, Section 1, regarding Board of Finance alternate members;
9. Chapter II, Section 2, regarding the number of voting districts;
10. Chapter II, Section 7, regarding effective date of appointments;
11. Chapter VII, Section 22, regarding Youth Commission;
12. Chapter VII, Section 8, regarding Police Commission; and
13. Chapter III, Section 3, regarding Absence, disability, vacancy, etc. of the First Selectman.

The meeting was adjourned at 8:10 p.m. by unanimous consent.

Respectfully submitted,

Cindy Katske, Clerk