# TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library July 08, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Antonio Petitti, Treasurer, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Mary Santilli

Members Absent: Kathleen Durand, Kimberly Perillo,

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Lori Ostroff and seconded by Jessica Olivo that the minutes of June 14, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

**Reports:**

Director's Report: Stefan Lyhne-Nielsen

Overdue Fine Free
Overdue fines have been stricken, and the information has been updated on the website.

Friends
The Friends contributed a great deal of funds in the past few months for programming related expenses, including the recent Summer Reading Kick Off event, the Catherine Newman author program and funding the Summer Reading prizes.

Summer Reading Program
The Summer Reading Program is off to a great start. At present our participation in the program is at or above the metrics from the past year. Of note is that we have seen a large increase in participation in public events.

Mary Ann Matthews Learning Corner
The dedication ceremony is set for Friday, August 7, tentatively at 9 am.

Upper Long Hill School House Reconstruction
The Town is planning on restoring a historically accurate rebuilding of the Upper Long Hill School House near the library.

Staffing
We are conducting interviews for the part-time circulation assistant vacancy.

Treasurer's Report: Antonio Petitti

Library budget expenditures
The June expenditures from the budget 2025-26 were normal. June expenditure marked the end of the 2025-26 budget. We used 95.4% of the total budget. We used 94.6% of the total salaries budget.

The non budget board funds
The board funds at the end of June 2026 decreased to $94,505. Of this amount $70,018 was still in savings, and $24,487 was in checking. During last month there was no income, but our expenses were $8,973. These expenses were 97% directly related to book acquisitions and programs.

Fairchild Nichols Report: Mary Santilli

The issues with the thermostat have been resolved. Community room chairs have been purchased and carpets are being cleaned. Discussions on the addition of panic buttons for the Fairchild Nichols Library continue.

New Business:

None.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) Met with Trustee of Merwin Trust, an additional Trustee has been approved to replace one who retired. Funds are performing well.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) The updated Computer and Internet policy has been reviewed and approved by the board.

   Motion made by Jessica Olivo and seconded by Mary Santilli to approve the updated Trumbull Library Computer and Internet policy. All in favor. Motion passed

3) **Trumbull Poet Laureate Program –** No update.

Adjournment: Motion made by Mary Santilli and seconded by Jessica Olivo that the Board adjourn the meeting at 7:48 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on September 9, 2026, at 7:00 PM.