

# TRUMBULL LIBRARY BOARD OF TRUSTEES

## MINUTES

Trumbull Library

July 13, 2022

Members Present: Rosemary Seaman, Chair, Carol Porrata Elstein, Vice-Chair, John F. Breedis, Treasurer, Marc St. Louis, Gail Voytek, Mary Santilli, John Carpenter

Also Present: Stefan Lyhne-Nielsen, Director, Courtney Barr, President, Friends of Library

Meeting Called to Order: 7:00 p.m.

Pledge of Allegiance

Public Session: None

Correspondence: None

**Approval of Minutes:** June 8, 2022

A motion was made by Ms. Porrata Elstein and seconded by Ms. Voytek to amend the June 8 Meeting Minutes to add: “The Board Chairperson, Mrs. Seaman, requested that Ms. Yallaly forward her written comments to Director, Mr. Lyhne-Nielsen, for the record and consideration. Ms. Yallaly agreed that she would do so.”

Vote: Unanimous, 2 abstentions (M. Santilli and J. Carpenter were absent from the June meeting). Motion passed.

### **Reports:**

#### **1. Director - Stefan**

**Policy Review** – All the policies have been reviewed and a packet has been created for each board member.

**Summer Reading and Programming** – 469 independent readers, 97 pre-readers and 54 teens have registered for Summer Reading. Our adult summer reading program started July 1 and we already have some of the “bingo” cards entered. Attendance has been growing for programs over the past two months, with about half of them reaching maximum registrations. Our first music program had 99 attendees. We plan to continue having one music program each month from now on.

**Staffing** – Full-time staff positions are still vacant. We are still waiting on eligibility lists from HR.

## **2. Treasurer's Report** - John

Expenditures from Board funds during June totaled \$5,182 with these directed principally (78%) towards multigenerational programming expenses through the Mallett Fund and a small contribution of accrued funds from the Friends. Book purchases accounted for the remaining expenditures taken principally from the Merwin Trust Fund. The Board received no income during the month.

The Library closed the 2021-2022 fiscal year within budget having spent 97% of its allocation.

## **3. Fairchild** – Mary, Gail

New officers were elected. Had their 101<sup>st</sup> celebration of the library.

## **Old Business**

**Merwin Trust Update** – Nothing to report.

**Collection Development Policy Committee** – The committee is focusing on intellectual freedom. Will send updated versions.

**Joan Hammill Memorial** – Have the plaque and photo to honor J. Hammill. Will have dedication on August 10. An invitation to former Library Board members will be sent.

**Parents Concern Letter** – The letter was received and read on July 11. Discussion took place regarding the letter's confidentiality request. Mr. Lyhne-Nielsen and Ms. Seaman will have Ms. Yallaly's request for confidentiality reviewed by the Town Attorney

## **New Business**

1. **Friends June Book Sale Report** – The book sale raised \$2,530. Another a sale is scheduled for September 18, in conjunction with the Arts Festival. Mr. Lyhne-Nielsen added that the library will be getting some rare books and signed copies that will be sold on-line.

2. **August 10th Meeting** – In keeping with past history, the Board will not hold an August Board meeting and will reconvene in September.

A motion was made by Ms. Porrata Elstein and seconded by Mr. St. Louis to not have the August meeting and reconvene in September. Vote: All in favor. Motion passed.

## **Adjournment**

Motion was made by Ms. Santilli and seconded by Mr. Carpenter that the Board adjourn the meeting at 8:25 pm.

Vote: All in favor. Motion passed.

Respectfully submitted,

Marisa Petriello

Approved, pending final approval by the Board of Trustees

Rosemary Seaman, Chair

Trumbull Library Board of Trustees

The next meeting date is scheduled for Wednesday, September 14 at 7 pm.