

**Golf Course Commission Meeting
July 24, 2023
Minutes**

Members Present: Joe Gaudiano (Chairman); Nate Moyer (Vice-Chairman); Tony Ciccaglione; Pete Caligiure; Shelly Dowling; Owen Evans; Regina Evans; Dave Galla

Also Attending: Bobby Brown, Director of Golf Operations; Andy Fries, Director Golf Course Properties

Members Absent: None

Mr. Gaudiano called the meeting to order at 7:30 PM

Review and Approval of Prior Minutes:

Review and approval of the Minutes of May 22, 2023 . . . A Motion was made by Mrs. Dowling, seconded by Mr. Moyer to approve the minutes as is. Motion carried unanimously (8 – 0)

Review and approval of the Minutes of June 26, 2023 . . . A Motion was made by Mrs. Evans, seconded by Mr. Moyer, to approve the minutes as is. Motion carried unanimously (8 – 0)

Audience Participation:

- The parents of two minor golfers at Tashua appeared before the Commission to discuss a recent incident.

Director Golf Course Properties/Green Committee (Andy Fries):

- See report attached
- We are in the heart of the season with heat, rain and plenty of play. The staff continues to work on the condition of the course during this busy time.
- The two new electric maintenance carts were delivered today. The gas carts and the new Diesel Truck are scheduled for August delivery.
- The Commissioners had a month to review the “Tashua Knolls Golf Course Properties: 10-Year Plan” as presented at the May meeting and a vote was taken to adopt the plan.

A motion was made by Mrs. Dowling; seconded by Mr. Moyer to approve the “Tashua Knolls Golf Course Properties: 10-Year Plan”. Motion carried unanimously (8 – 0).

Director of Golf Operations (Bobby Brown):

- See report attached

- A discussion was held regarding possible steps to better control the access to the Golf Course given the amount of activity at the course itself and from the surrounding pool, basketball and tennis and pickle ball courts. The Green Committee was tasked with looking into solutions.

House Committee (Pete Caligiure):

- See report attached
- The Committee is continuing to work on potential installations of solar panels at the Cart Barn.
- The four steel doors on the sides of the cart barn will be painted.

Concessionaire (Domenick Faustini):

- No report given

Finance (Dave Galla):

- See attached report

Personnel (Shelly Dowling):

- The full-time Greenskeeper position was offered to and accepted by Mr. Michael Edvardson. He has been working for Tashua on a seasonal basis for 13 years and will be joining us full time on July 31st.
- Mrs. Dowling brought up the issue of moving the part-time Administrative Assistant position to full-time.

A motion was made by Mrs. Dowling; seconded by Mr. Galla to approve moving the part-time Administrative Assistant position to full-time. Motion carried unanimously (8 – 0).

Correspondence

- None

Old Business:

- None

New Business:

- None

Executive Session:

Mr. Galla made a motion seconded by Mr. Moyer at 8:45 PM to move into Executive Session to discuss a personnel and a contractual matter. Mr. Brown, Mr. Fries and Mrs. Plumeau were asked to attend the second portion of the Session Motion carried unanimously (8 – 0).

A motion to exit Executive Session was made by Mrs. Dowling at 9:05 PM and seconded by Mr. Moyer. Motion carried unanimously (8 – 0).

- After the meeting was over, the following two motions were made:

A motion was made by Mrs. Dowling; seconded by Mr. Evans to approve a 6% raise for FY 2023-2024 for the Director of Golf Course Properties effective July 1, 2023. Motion carried unanimously (8 – 0).

A motion was made by Mrs. Evans; seconded by Mr. Ciccaglione to approve the following conditions for two minors for several infractions at Tashua Knolls Golf Course effective immediately:

1. Suspension of golfing privileges at Tashua Knolls Golf Course for the remainder of the 2023 season
2. No longer eligible for the Junior Golf Play Pass
3. Must pay for damages to golf cart

Motion carried unanimously (8 – 0).

Adjournment:

A motion was made by Mr. Moyer at 9:12 PM; seconded by Mrs. Dowling to adjourn the meeting. Motion carried unanimously (8 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

**Golf Course Commission
Green Committee Meeting Minutes
July 19, 2023**

Members Present: Shelly Dowling (Chair): Owen Evans, Nate Moyer; Andy Fries; Bobby Brown

Members Absent: None

Mrs. Dowling called the meeting to order at 9:50 AM

Topics Discussed:

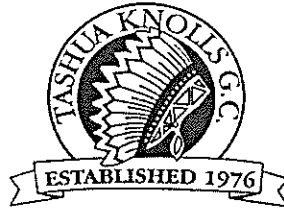
- The crew has been landscaping around the Miklus Center, lightening shelter and finishing touches on painting. Color selection/signage for bathrooms well done!
- The course was going to be sprayed again after play tonight before the tournament the invitational.
- Bobby thanked everyone connected with the Connecticut Women's Amateur that everyone went above and beyond and a job well done! He received many compliments all around . The winner was a 13 year with a lowest score in history. First tournament 1966. I'm sure the course conditions helped tremendously! The greens and tees are better than the last. Also much better maintenance on crabgrass and clippings.
- The aging irrigation system was discussed. We talked about costs, approximately \$2000 for each sprinkler head, 1200 sprinkler heads with 800 stations controlling them. We need to plan on a new pump house, estimate now is \$2.5-4m and approximately 2/3 years to complete. We discussed the ponds and possibly looking at using the water in the ponds, free, to replenish as an option. Should we be looking at bonding now? A new pump for pond, approximately \$100k.
- Owen raised concerns over the lily pads. We couldn't get three quotes on that.
- There was some lightening strikes and delays with that in tournament which brought up a good suggestion about a digital board to show updates when golfers are called in so they can see live what's happening as well as any other useful information on conditions, etc. would be a great addition for staff & public. The entire course was completely cleared in 5 minutes and had multiple strikes before all clear.
- Weather report for June: Mostly dry, cool but 6" of rain in 20 days.
- There were several comments received by Sr. Men's Club members regarding what should be done to improve their garden. As there were many varying opinions the club issued a letter to its membership that the club felt it was up to Tashua personnel to decide what work needs to be done in the garden. The Club then issued us a letter stating that it was up to us to decide. It was the consensus of our the Green that the merits of keeping those trees (can be pruned) outweigh cutting them. It creates a buffer between the holes. Unless the trees become a safety hazard and are in danger of falling down in which

case they would need to be removed. We will consider reinforcing the pilings and sprucing it up.

Adjournment:

The meeting adjourned at 10:55 AM

Respectfully submitted,
Shelly Dowling
Green Committee Chairman



July Golf Commission Meeting

July 24, 2023

GOLF OPERATIONS REPORT Bobby Brown, PGA Director of Golf

Golf Operations

*Fore UP has installed some credit card security and booking engines controls against the use of bots. All customers will need to clean out their cookies and cache and potentially reinstall the app.

*Daily activity remains strong and course is in great shape.

July Tournaments:

*Ladies 9-hole Invitational- 72 players

*Ladies 18-hole Invitational – 126 players

*Men's Club 2 Day Member/Member 92 players

CSGA Women's Amateur- 68 players. A huge thank you to the golf commissioners, Vicki Tesoro and the Town of Trumbull for hosting such a prestigious event. We had a good amount of spectators and local media coverage from Channel 8 News. The event was historical with 13 year old Arabella Lopez (Ridgefield) winning the event with scores of 72-71 (-1) for the tournament. Not only was she the youngest winner in the 58 year history but had the lowest 36 tournament total.

Public control?

**TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, July 24th, 2023**

Topics For discussion

- 0 Purchase orders set for On course bathrooms. Final doors on the course to be installed by 7/30/23. All painted & Tiled.
- 0 Received quotes for air compressor's in the cart barn. Must be negotiated by 7/30/23.
- 0 Scoreboard updates with New Gravel/Edging and Railing. All completed. Thanks for the funding by the Men's Club.
- 0 New exterior Clubhouse Painting completed on 7/10/23. NEW letters on the building now are visible from the road.
- 0 New or Like in Kind Clubhouse Study has been completed. Expecting conceptual plan and cost 8/1/23.
- 0 Obtaining quotes for roof's on the Knolls Lightning protection covers and on course bathrooms. 7/30/23.
- 0 Monitoring Pumping in the Septic Systems. Did have some water leakage this past month but minimal.
- 0 Upgrade Cart Barn Bathrooms. All doors and floors complete. NEED new locks to be installed by 7/30/23.

Respectfully submitted

Anthony Ciccaglione – Head of House Committee



Tashua Knolls Golf Course
Finance and Budget
July Meeting - 2023

Income

- Total rounds
 - Knolls – up 6% YOY and 18% over 5-year average
 - Glenn – up 20% YOY and 20% over 5-year average
- Income
 - Knolls – up 8% YOY and 22% over 5-year average
 - Glenn – up 13% YOY and 18% over 5-year average
- Cart Rounds up 11% YOY and 18% over 5-year average
- Total income up 8% YOY and 8% over 5-year average

Rounds	2021	5-yr. Avg.	2022
Knolls Rounds	7,312	6,523	7,731
Glenn Rounds	3,187	3,181	3,821
Cart Rounds	7,284	6,848	8,109

Income	2021	5-yr. Avg.	2022
Knolls Income	\$320,012.00	\$283,535.70	\$346,121.00
Glenn Income	\$ 85,532.00	\$ 81,842.50	\$ 96,947.00
Total Income	\$425,103.00	\$425,103.00	\$460,211.00

Expenses

Tashua Golf YTD Budget Report - Fiscal Year 2022/2023

Account	Account Description	Original	Transfer	Revised	YTD	Encumber	As of 7/17/2022
							Available
501101	Salaries-FT/Permanent	433,665		433,665	306,333		127,331
501102	Salaries-PT/Permanent	26,706		26,706	36,036		-9,330
501103	Salaries-Seasonal	256,500		256,500	268,181		-11,681
501105	Salaries - Overtime	18,000		18,000	11,216		6,784
501106	Salaries- Longevity	850		850	425		425
501888	Uniform Allowance	4,000		4,000	3,551		449
522201	Services & Fees Clerical	840		840	840		0
522202	Services & Fees Professional	223,464		223,464	223,464		0
522203	Services & Fees Ancillary	17,000		17,000	8,195		8,805
522204	Services & Fees Contractual	117,283		117,283	112,202		5,081
522205	Svcs Program Expense	2,000		2,000	1,534		466
522210	Reimbursable to GF	288,300		288,300	288,300		0
534401	Materials & Supplies Office	72,000		72,000	48,060	212	23,756
534402	Program Supplies	272,000		272,000	242,503		29,496
545503	Communications PR	1,000		1,000	0		1,000
556601	Professional Dev Conferences	1,750		1,750	1,676		74
556602	Dues	2,100		2,100	2,180		-80
567701	Oil, Gas, Grease	18,500		18,500	24,809		-6,309
567703	Travel Reimbursement	500		500	296		203
578801	Maintenance Repair Contracts	22,943		22,943	18,429		4,513
578802	Maintenance Equipment/Building	101,500	40,000	141,500	111,577	6,574	23,347
578804	Refuse	2,761		2,761	2,761		0
581888	Capital Outlay	95,000	126,646	221,646	75,235	117,374	29,036
589901	Leases	106,462		106,462	47,107	49,975	9,378
589902	Occasional Rentals	3,000		3,000	1,081		1,918
590011	Heat	7,450		7,450	10,075		-2,625
590012	Electricity	48,500		48,500	26,167		22,332
590013	Water	54,500		54,500	39,637		14,862
590014	Telephone/Internet	1,560		1,560	1,560		0
595888	Interest on Bonds	28,052		28,052	28,052		0
597888	Principal on Bonds	251,961		251,961	251,961		0
TOTAL TASHUA KNOLLS BUDGET		2,480,147	166,646	2,646,793	2,193,443	174,135	279,231
TOTAL TASHUA KNOLLS EXPENSES							
Tashua Knolls Income (MUNIS)					2,531,015		
Misc. Revenue (Rent)					29,382		
TOTAL INCOME					2,560,397		
NON BUDGET EXPENSES taken out of MUNIS income							
Credit Card Fees					72,966		
Golf Cart Taxes					35,795		
Banking Fees					644		
ATK Tournament Fees					1,560		
TOTAL NON-BUDGET EXPENSES					110,965		

Miscellaneous Finance

- o End of Fiscal year recap
- o Purchase order transfer
- o Retained Earnings FY 2022-2023