

Trumbull Community Television Commission

MINUTES

Thursday,
August 19, 2021 at via ZOOM

Attending: Jim Lang, Kate Donahue, Vince Fini, Bill Chin

Not attending: Lara Walden, Jeff Hackett, Jens Haulund, Katie Dunn

Meeting called to order at 3:03 PM

A. Public Comment: None

B. Administrative

1. Approval of June 24, 2021 minutes – Motion to approve made by Fini, 2nd Lang. Unanimous. Note: Lang, with Walden as backup, will deliver hard copies of the minutes and agendas to the Town Clerk.
2. Future meeting format and timing
 - a. Option to meet via ZOOM – Motion by Lang, 2nd by Fini to typically hold our meetings in person with the option for individual commissioners to call-in with cause. The chair will have the option to change the meeting to ZOOM with adequate notice. Unanimous.
 - b. Frequency of meetings – Motion by Land, 2nd by Fini to hold meetings every other month, effective immediately, with the option for the Chair to call more often if necessary. Unanimous.

C. Finance

1. 2021-2022 budget report – on budget

D. Programming- Lara

1. Studio upgrade – No update
2. Local election programming – No update
3. Government meetings – No update

E. Technical –

1. Frontier and studio encoder status – bid process closed. HB Communications won the bid
2. Streaming capability /non-cable platforms – No update
3. BOE Tricaster status – Bid paperwork still in progress.
4. THS access –No update

F. Marketing/PR – Jim

1. Social media – no update
2. Flyers in elementary backpacks – Lang will help
3. Eblast to TPS parents in the fall – Lang will help
4. Trumbull Times ad – No update
5. Senior Center newsletter – No update
6. Trumbull Mall – Jim will pursue
7. Trumbull Rotary – Lang suggested that Donahue present at a meeting in

September or October. He will facilitate scheduling. Meetings are Friday, 7:30 AM at Tashua Elementary. Bring posters to hand out.

8. Trumbull Chamber of Commerce – Lang suggested to ask to present at one of their meetings too.

- G. THS Connection – Lara will loop back with Nick DiDonna when school starts – he wants to revive the AV Club and morning announcements

- H. Government relations – no news

- I. Industry Relations (ACM, Charter, Frontier) – Lang will pursue finding out if Frontier is doing fiber in Connecticut

- J. Miscellaneous
 1. Lang suggested TCTV start featuring new businesses in Trumbull. Will need to figure out how and then check with the DPUC to ensure we are meeting regulatory rules.

Meeting adjourned at 3:35 PM

2021 Meeting dates: October 21, December 16.