

Trumbull Community Television Commission

Minutes

Thursday, August 20, 2020 via Zoom
7:45-9:00AM

Attending: Bill Chin, Kate Donahue, Lara Walden, Jim Lang, Vince Fini
Absent: Jeff Hackett, Jens Haulund

Meeting was called to order at 7:45 AM

A. Public Comment - None

B. Administrative

1. Approval of July 2020 minutes – Motion by Fini, 2nd by Lang to approved minutes with amendment to take the 2nd sentence out of C.3.a.. Unanimous

C. Finance

1. 2020-21 budget – on budget YTD
2. Capital purchase update

D. Programming- Lara

1. EMS – TCTV is taping a PSA to encourage people to call 911 if they have a health emergency. It will also review all the COVID-19 safety measures the EMS staff are taking to keep everyone safe.
2. THS Touchdown Club – Sling Studio would allow live streaming of football games. We could also do other sporting events at McDougall Field
3. Health Department has received a grant to create a video on the dangers of radon. TCTV will produce it.
4. Gazebo concerts – Ritchie Jones is willing to learn to live stream the concerts
5. Lara/Katie will start training the other videographers.
6. Still talking to the library and senior center about programming opportunities

E. Technical – Jens

1. VOD drive – we are having a software issue – can't retrieve programs. Turns out the motherboard has an issue. We sent it out to be repaired. In the interim we've been uploading new programming to our YouTube channel. We'll be posting government meetings to both VOD and YouTube going forward.
2. Encoder replacement – no update
3. Streaming capability – no update
4. Supporting government meetings via Zoom – very routine now
5. Non-cable platform options – moving forward
6. Cloud storage – still need to find out why we can have it autobilled to the town credit card
7. Access point for cellular (not wifi) – Bill can add us to the town Verizon account if Kate provides the appropriate account number - \$40/mo.
8. Status of written plan – need update from Jens
9. Lara and Katie will pull together an inventory of all our equipment

F. Marketing/PR - Jim

a. Swag update: T-shirts/polos – order has been received! Organizing to hand out

G. THS Connection – Lara met the new A House principal, will continue efforts to outreach

H. Government relations

1. PEGPETIA grant status – received, no more info

I. Industry Relations (ACM, Charter, Frontier)

J. Miscellaneous

Zoom Meeting Information

2020 Meeting schedule: September 17, 2020, October 15, 2020, November 19, 2020, December 17, 2020