

Trumbull High School Weight Room/Wellness Center Building Committee
August 25, 2022
7:00 pm
Multi-Purpose Room, Trumbull Regional Agriscience and Technology Center

Present: Chairman Kim Lombardi, John Morello, Julie DiMarco, Lucinda Timpanelli, Michael Buswell, Tom Whitmoyer and Mark Sitar

Also Present: Dave Cote, TPS Director of Operations; Daniel Martin, Assistant Finance Director; Kevin Bova, Purchasing Director and Cindy Katske, Chief Administrative Officer

Call To Order

The meeting was called to order by Ms. Lombardi at 7:01 pm followed by the Pledge of Allegiance.

Past Minutes

Motion was made by Mrs. Timpanelli to approve the minutes of July 19, 2022 as written. Seconded by Mr. Whitmoyer and approved unanimously.

Financials

Financials previously distributed, no discussion.

Discussion and Approval of Antinozzi Associates Invoice for Service

Ms. Lombardi presented an invoice from Mr. Lisi as a partial payment for the conceptual design of the project. **Motion was made by Mrs. DiMarco to accept and pay Invoice #971843572 in the amount of \$1,700. Seconded by Mr. Whitmoyer.** Discussion was held regarding design work completion and a final payment. **Motion was approved by unanimous consent.**

Old Business

Discussion was held regarding the brick fundraiser being considered. It was agreed to have a more detailed report at the September meeting that would include potential fundraising organizations to be considered for the project and an update on the formation of the 501c3. The following was noted:

1. Mr. Morello will provide additional dimensions for a vertical presentation on one of the walls in addition to the walkway.
2. Mrs. Timpanelli preferred to have a company representative do a site visit rather than work solely on-line. It was noted the cost would increase with this type of arrangement.
3. There are many variables for the bricks including size, design and wording.
4. Could this be an on-going project through the years with placement of new bricks?
5. On-line companies provide a receipt when the order is placed by the individual. With individual donors completing their personal order, it eliminates transcription mistakes.
6. Individuals are asking how to donate. At this time, they can forward donations to the Board of Education to be placed in an account they have set up.

Next Steps

Next steps were discussed. The project needs to be included in the Capital Plan for an increase in funding. Grant approval will need to be received and then they can move forward with an architect by RFP so that their work will be covered within the grant funding. Town Council resolutions are still

needed regarding the project. Mr. Cote noted he will be contacting GZA regarding the Phase 1 Site Assessment they have been contracted to complete. They made a site visit and have received various pieces of information as requested. This should be completed within the next few weeks.

Next Meetings

The Committee agreed on the following meeting dates:

September 22, 2022

October 27, 2022

November 17, 2022

Adjournment

There being no further business, motion was made by Mrs. DiMarco to adjourn the meeting at 7:21 pm. Seconded by Mr. Whitmoyer and approved by unanimous consent.

Respectfully submitted,

Barbara Crandall
Clerk