

MEETING MINUTES

Trumbull Veterans & First Responders Building Committee

Via Zoom

Thursday, August 27, 2020

Call to Order

The meeting was called to order by Chairman Ray Baldwin at 7:02 pm.

Pledge of Allegiance

Attendance:

Present:

Ray Baldwin, Chairman
Bruce Silverstone
Dan Sacco
Michael Lombardo
Steve Lemoine

Absent:

MaryBeth Thornton
Preston Merritt

Also Present:

Kevin Bova, Town of Trumbull Purchasing Agent
Jim Nugent, Attorney-Town of Trumbull
George Wiles, Wiles Architects
Anna, Associate at Wiles Architects
Ernie Foito, Commander of American Legion
Roy Molgard, Commander VFW
Rina Bakalar, Town of Trumbull Economic & Community Development Director

Approval of Minutes from July 28, 2020 Meeting

Moved by Mr. Sacco, seconded by Mr. Silverstone to approve the July 28, 2020 Meeting Minutes. **Vote: 5-0-0**

Public Comments: None.

Discussion and vote on the scope and plan for building with G. Wiles and Associates

R. Baldwin and D. Sacco met with the following to discuss concerns and desires for TVFR building:

- Dmitri Paris, Trumbull Director of Parks & Recreation
- Ernie Foito and Roy Molgard, Commanders
- Police Chief Lombardo

Mr. Baldwin and Mr. Sacco also spoke with George Estrada, Trumbull Director of Public Works to see what kind of support they can give during the building construction.

The meeting was turned over to architect George Wiles for an update on the project.

Mr. Wiles reported that he met with end users, is finalizing his contract for the project and has solicited a request for surveys from 3 surveyors (got 2 back already). Mr. Wiles will present these to the Committee once they all come back. Survey will include: property line, topographical survey and mapping of wetlands for the entire site. In addition, Mr. Wiles went back into the building plans and incorporated changes requested from the comments received. Mr. Wiles went on to give an overview of the building plans for Committee's comments. Mr. Baldwin stated that this evening's overview is a starting point for the discussion and nothing will be final.

Mr. Wiles showed plans of the building sketch he created (on pro bono basis).

Highlights are:

- Building is approx. 5,300 square feet
- Gathering Room holds 125 people, has moveable doors which allows for 140 people.
- Three classrooms and each one accommodates about 20 people. Can enter classrooms from outside the building as well as going through Gathering Room.
- Has men, women and family bathrooms
- One office for commanders
- A storage room and janitor's closet
- Kitchen

Mr. Wiles stated that budget will keep increasing as more space is added to the plan. Need to be conscientious about size of building to hold down costs. Discussion then took place on funding.

Mr. Sacco stated there would be a need for an office for the building manager. Mr. Silverstone suggested fitting three people in one office to save room.

Parking is also an issue relative to size of building.

Mr. Baldwin suggested eliminating one of the classrooms. Committee agreed on this.

A basement was discussed – would probably be a partial basement.

Mr. Baldwin said the Committee won't vote on this tonight because he wants the two absent members to look this over and have an opportunity to comment.

A discussion ensued regarding location of the dumpsters and utilities location and rebate money for green building.

Committee will also have to take into consideration building acoustics and security.

Mr. Foito stated he'd like to put a conference table in Commanders' office.

Mr. Baldwin said that this discussion will be continued at the next meeting.

Discussion of Steap grant application with R. Bakalar

Ms. Bakalar reported on guidelines that say each community can only apply for about \$128,205.00 for funding. This is a setback because we were expecting to apply for \$1MM. Ms. Bakalar created a Phase 1 for the project – design, demo, preparation – which allows us to take advantage of this state money. Ms. Bakalar will still be talking with our delegation on other funding possibilities. Mr. Baldwin thinks this is a good idea and we have done due diligence on this. Will keep moving forward.

Mr. Baldwin updated the Committee on the timetable – Town Council has to approve selection of architect. There will be a meeting on held on Sept. 8 and full council approval on Sept. 10.

Mr. Nugent stated that he approved final draft of Mr. Wile’s contract today. Architectural services do not include acoustics consultant, technology consult and security consultant. These are 3 additional hires in addition to the architectural services.

Mr. Nugent whether security cameras on the building can be viewed at police dept. Mr. Lombardo said yes.

Mr. Bova said he can get a cost from Omni Data re technology consultation.

Mr. Wiles said that he will engage with consultants to get guidance once they are chosen.

Moved by Mr. Sacco, seconded by Mr. Lombardo to adjourn the meeting at 8:00 pm.

Vote: 5-0-0

Submitted by

Marisa Petriello