TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library September 09, 2026

Members Present: John Carpenter, Chair, Marc St. Louis, Vice-Chair, Jennifer Mottolese, Jessica Olivo, Lori Ostroff, Kimberly Perillo

Members Absent: Antonio Petitti, Treasurer, Kathleen Durand, Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Jessica Olivo and seconded by Lori Ostroff that the minutes of July 8, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

Reports:

Director's Report: Stefan Lyhne-Nielsen

Overdue Fine Free - Update
The library has not received any notable complaints regarding the change. The library has seen a significant increase in circulation.

Friends
The Friends Booksale is scheduled for Saturday, September 26.

Staff Development Day
We are closing the library for a full staff development day on Friday, September 25. In addition to library specific training, we will have a safety presentation from the Trumbull Police Department. The Friends of the Library are supporting the event by providing lunch.

Summer Reading Program
Reports regarding the Summer Reading Programs for all ages are included in this packet. In summary, the Youth Reading Programs stayed at their levels from last year. The Adult Reading Program experienced a remarkable increase in participation, including 29% more participants (390) with 43% finishing the program (225).

Mary Ann Matthews Learning Corner
The dedication ceremony was held Friday, August 7, with her family in attendance.

Staffing
We have hired two new circulation assistants. We are also in the beginning process of interviewing for the Library Marketing Specialist position. We are also seeking to create a new part-time position to support youth programming.

Treasurer's Report: Antonio Petitti

Library budget expenditures
The July and August expenditures from the new budget year 2026-27 were normal.

The non-budget board funds
The board funds at the end of June 2026 were $94,505. As of August 31, the new funds are at $ 77,305. Of this amount the checking account is $7,285 and the Savings have the remaining $70,019 (practically unchanged). For the two months the expenses were $22,768 and the income was $5,568.

Fairchild Nichols Report: No report.

New Business: None.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) No report.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) No report.

3) **Trumbull Poet Laureate Program** No report.

Adjournment: Motion made by Kimberly Perillo and seconded by Jennifer Mottolese that the Board adjourn the meeting at 7:32 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on October 14, 2026, at 7:00 PM.